

**UW Extension, Arts and Culture Committee  
Minutes of the Regular Meeting  
September 5, 2018**

**Members Present:** B. Newport, B. Hazard, B. Hambrecht, J. Berlin, V. McAuliffe, A. Anderson

**Members Absent:** None

**UWEX Staff Present:** J. Hoffman, J. Erickson, M. Beernink, C. Richardson, M. Sage

**Others Present:** S. Kriegl

**Call to Order**

The meeting was called to order at 1:00PM by Chair Hambrecht.

**Certification of Open Meeting Notice**

Requirements of the Open Meeting Law were met.

**Adopt Agenda**

Motion made by McAuliffe, second by Newport to adopt the agenda. Motion carried. All in favor.

**Adopt Minutes of Previous Meeting**

Motion made by Berlin, second by Hazard to **approve** the minutes of the Regular Meeting of August 1, 2018 and Special Meeting of August 15, 2018. Motion carried. All in favor.

**Public Comment:** S. Kriegl support of UW-Extension

**Communications:** Shared

**UW EXTENSION**

**Review Budget and Approval of Vouchers:**

**UW Extension:** Budget reviewed; educator contract line will be adjusted/corrected based on the vacant positions Sauk County had the 2<sup>nd</sup> half of 2018.

Motion made by Hazard, second by Berlin to **approve** the August 2018 UW-Extension invoices in the amount of \$2,466.11. Motion carried. All in favor.

**Departmental Updates:**

- a. Monthly Committee Staff Report

**Discussion and action on the UW Extension 2019 budget**

Committee review. Highlights discussed; 6.4% budget decrease. Motion made by McAuliffe, second by Hazard to **approve** with a strong recommendation to **fully-fund** the 2019 UW-Extension budget to Finance. Motion carried. All in favor.

**Discussion and possible action, committee approval for professional development certifications if using county funding (Erickson – Certified Public Manager)**

Request by Erickson to continue to attend valuable, relevant trainings to support her work in Sauk County. Trainings are part of a certification program using partial county funding. **All in favor as a consensus** to allow Erickson to continue to use county professional development to attend CPM classes.

**Discussion and possible action for Meg Sage to serve as a co-chair and member of the Diversity, Equity, and Inclusion (DEI) Advisory Committee for national efforts put forth by eXtension**

No county funding; Motion made by McAuliffe, second by Berlin to **approve** Sage to serve as a co-chair and member of the Diversity, Equity, and Inclusion (DEI) Advisory Committee. Motion carried. All in favor.

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**Discussion and possible action for Meg Sage to attend the Impact Collaborative Conference as co-Chair of DEI Advisory Committee from October 16-18, in Indianapolis, Indiana**

No county funding; Motion made by McAuliffe, second by Berlin to **approve** Sage to attend the Impact Collaborative Conf. in Indianapolis, Indiana. Motion carried. All in favor.

**Discussion and possible action for Meg Sage to attend the National Association of Extension 4-H Agents conference in Columbus, Ohio from October 7-11**

Partial county funding; Motion made by Hazard, second by Newport to **approve** Sage to attend the National Assn. of Extension 4-H Agents conference in Columbus, Ohio. Motion carried. All in favor.

**Educator reports:**

- a. Meg Sage, 4-H & Youth Dev. - quarterly report shared
- b. Caitlin Richardson/Melissa Beernink, FoodWise – Federal guidelines changed; will continue to work to expand partners in Sauk Co.

**ARTS & CULTURE**

**Review Budget and Approval of Vouchers:**

Arts & Culture: Budget reviewed. Motion made by McAuliffe, second by Newport to **approve** the August 2018 invoices in the amount of \$1047.84. Motion carried. All in favor.

**Discussion and possible action on the Arts & Culture 2019 budget**

Highlights discussed; includes Wormfarm Outside Agency Request. Motion made by Hazard, second by McAuliffe to **approve** the Arts & Culture program budget “as is” and forward to Finance. Motion carried. All in favor.

**Discussion, possible action to approve the Baraboo Area Chamber of Commerce/Baraboo’s Big Top Parade request to extend AHHP final report to October 1, 2018**

Motion made by Hazard, second by McAuliffe to **approve** extending AHHP final report deadline to October 1, 2018.

**Next meeting date:** Regular Meeting; Wednesday, August 1, 2018 @ 1:00PM, Room 213

**Future Agenda Item(s):** Arts & Culture – possible meeting in December to discuss grant process

**Adjournment**

Motion made by Hazard, second by McAuliffe to adjourn the meeting. Motion carried. All in favor.

Respectfully Submitted,

Bryant Hazard, UW Arts and Culture Committee Secretary  
Judy Gurgel, Recording Secretary