

**UW Extension, Arts and Culture Committee
Minutes of the Regular Meeting
December 13, 2017**

Members Present: Judy Ashford, Chuck Spencer, John Dietz, Donna Stehling, Alan Anderson

Members Absent: Andy Andrews

UWEX Staff Present: Jeff Hoffman, Meg Sage

Others Present: Alene Bolin

Call to Order

The meeting was called to order at 9:00 AM @ Chair Ashford.

Certification of Open Meeting Notice

Requirements of the Open Meeting Law were met.

Approval of Agenda

Motion made by Dietz, second by Spencer to **approve** the agenda. Motion carried, all in favor.

Approval of Minutes of Last Meeting

Motion made by Spencer, second by Dietz to **approve** the minutes of the regular meeting of November 15, 2017. Motion carried, all in favor.

Public Comment: None

Communications: Correspondence shared.

Review Budget and Approval of Vouchers:

- a. UW Extension – second payment of agent contracts paid out.

Motion made by Dietz, second by Spencer to **approve** the November 2017 UW Extension invoices in the amount of \$79,894.03. Motion carried, all in favor.

- b. Arts & Culture – no invoices for November 2017.

UW Extension

Departmental Updates

- a. Provide information on status of 2018 UW-Extension contract and MOU –Sauk County Contract is in on-going discussions with Corp. Counsel and will be ready for committee review in January.
- b. Reminder that Erickson's "term" as UW-Extension Dept. Head will end 12/31/2017; Hoffman, Area Extension Director (AED) will be transitioning into the Dept. Head role for Sauk County.
- c. UW-Extension social media efforts (Facebook) was demonstrated; used primarily for promotion of programs and marketing of UW-Extension.

Discussion and possible action on Erickson working one day a week for the Local Gov't. Center from 1/1/2018 to 6/30/2018

No action necessary. Funding for 1.0 FTE is allocated for the Community Development Agent. Erickson will continue to work 4 days a week with 1 day a week at the Local Gov't Center until 6/30/2018.

Discussion and possible action on McArthur working two days a week conducting Community Dev. programming during Jenny's absence

No action necessary. McArthur will continue to work two days a week to cover Erickson's time at the Local Govt. Center.

Educator reports:

Meg Sage, 4-H & Youth Dev. Educator reported on recent 4-H programming and volunteer development. Key points are the start of a new club in Roxbury, 4-H Awards night and National 4-H Week.

Arts & Culture

Departmental Updates

- a. AHHP and Good Idea Grant applications are open effective 12/1/2017.
- b. Steps for approving grants now include: 1. Peer review. 2. Corporation Counsel review. 3. Committee review.

Discussion and possible action on Arts & Culture oversight after January 1, 2018

Since Erickson will no longer be UW-Extension Dept. Head effective 12/31/2017, Alene Bolin has agreed to oversee the Arts & Culture budget, sign off on bills, and represent Arts & Culture at finance. Bolin believes it will be a good fit with placemaking. Weisert will continue to support the program and prepare a layout of job duties and time commitment.

Next meeting date:

The next regular meeting will be **Wednesday, January 10, 2018**, held in Room 213 of the West Square Building @ 9:00 AM

Future Agenda Item(s): Effectiveness of educator reporting

Adjournment

Motion made by Stehling, second by Spencer to adjourn the meeting. Motion carried, meeting adjourned, all in favor.

Respectfully Submitted,

John Dietz, UW Arts and Culture Committee Secretary
Judy Gurgel, Recording Secretary