

**UW Extension, Arts and Culture Committee
Minutes of the Regular Meeting
October 11, 2017**

Members Present: Judy Ashford, Chuck Spencer, John Dietz, Donna Stehling, Alan Anderson

Members Absent: Andy Andrews

UWEX Staff Present: Jen Erickson, Meg Sage, Jeff Hoffman, Caitlin Richardson

Others Present:

Call to Order

The meeting was called to order at 9:00 AM @ Chair Ashford.

Certification of Open Meeting Notice

Requirements of the Open Meeting Law were met.

Approval of Agenda

Motion made by Dietz, second by Spencer to **approve** the agenda. Motion carried, all in favor.

Approval of Minutes of Last Meeting

Motion made by Stehling, second by Spencer to **approve** the minutes of the regular meeting of September 13, 2017. Motion carried, all in favor.

Public Comment: None

Communications: Ashford shared correspondence.

Review Budget and Approval of Vouchers:

a. UW Extension

Motion made by Stehling, second by Spencer to **approve** the September 2017 UW Extension invoices in the amount of \$2,541.83. Motion carried, all in favor.

b. Arts & Culture - No invoices for the month of September.

UW Extension

Departmental Updates

a. nEXT Gen Update: Erickson clarified current staffing situation; Hoffman addressed filling of vacant positions.

Discussion, possible action: Meg Sage request for permission to travel out-of-state to the National 4-H Agents Conference in Indianapolis, IN on November 11-17, 2017

4-H Agent professional development conference is partially funded by the state professional association, Sauk County 4-H Sr. Leaders and out-of-pocket costs of approximately \$800; no county funding. UW-Extension budget already budgets \$500 for each educators' professional development.

Amended motion made by Stehling, second by Dietz to **approve** Sage to attend the upcoming out-of-state conference, recommending the UW-Extension budget come up with up to an additional \$800 to cover the out-of-pocket expenses. Motion carried. All in favor.

UW- Extension Educator Reports:

- a. Caitlin Richardson, FoodWise Coordinator: Shared 2017 fiscal year programming numbers and 2018 tri-county goals.
- b. Jenny Erickson, Community Relations Educator: Shared the updated Sauk County Rail Economic Impact report which uses applied, localized research to show regional impacts and worked with the Baraboo Economic Development Commission (BEDC) to review the Grow Baraboo plan and next steps. Upcoming projects include: interpretive signage for the Great Sauk Trail, partner with CPZ on the MREA-solar projects, updating the new business packet and working with the Baraboo Fire Department with planning their mission, vision and values.

Arts & Culture

Departmental Updates

- a. The required Wisconsin Arts Board phone conference was held on October 4, 2017.
Goals for 2018 are:
 - develop a panelist orientation and recruit new panelists
 - grant writing lab will be offered in Spring Green at the Shed restaurant
 - create more public awareness; possibly attend a county board meeting
- b. Grant workshop on November 14, 2017 at the West Square Building
- c. Sauk County map is being updated and will be reprinted in December; changes to the map due by November 6th, 2017,

Next meeting date:

The next regular meeting will be **Wednesday, November 8, 2017**, held in Room 213 of the West Square Building @ 9:00 AM

Future Agenda Item(s): None discussed.

Adjournment

Motion made by Spencer, second by Stehling to adjourn the meeting at 10:12 AM. Motion carried, meeting adjourned, all in favor.

Respectfully Submitted,

John Dietz, UW Arts and Culture Committee Secretary
Judy Gurgel, Recording Secretary