

To CC  
11/2

**Extension Education, Arts and Culture Committee  
Minutes of the Regular Meeting  
October 5, 2022**

**Members present:** R. Klitzke, V. McAuliffe, L. Eberl

**Members absent:** B. Hazard, T. Teelin, Al Anderson

**Extension staff:** J. Hoffman, AED, C. Richardson, A. Coorough, M. McArthur, J. Gurgel, J. Nelson

**Others present:**

**Call to Order**

The meeting was called to order by Vice Chair McAuliffe.

**Certification of Open Meeting Notice**

Requirements of the Open Meeting Law met.

**Adopt Agenda**

Motion made by Eberl, second by Klitzke to adopt the agenda. Motion carried. All in favor.

**Adopt Minutes of Previous Meeting**

Motion made by Klitzke, second by Eberl to **approve** the Regular Meeting minutes of September 7, 2022. Motion carried. All in favor.

**Public Comment:** None

**Communications:** Invitation shared; American Players Theatre email – Add to November 2<sup>nd</sup> meeting as an agenda item.

**EXTENSION EDUCATION**

**Review Extension Financial Reports and Approval of Extension Vouchers**

Extension budget and invoices reviewed. Motion made by Eberl, second by Klitzke to **approve** Extension and Arts invoices in the amount of \$1,413.91. Motion carried. All in favor.

**Area Director Updates:**

- a. Regional Crops and Soils Educator position has been extended.
- b. Extension Report shared. Committee requests reports be put in all supervisors' mailboxes.

**Review of Extension 2023 budget:**

Hoffman presented budget.

**Extension Educator Reports:**

- a. 4-H Educator: National 4-H week being celebrated. New member recruitment.

**ARTS & CULTURE**

**Arts & Culture Financial Reports**

Budget reviewed.

**Review of Arts & Culture 2023 budget:**

Eberl gave overview of financial position of county and reasons for budget cuts. AHHP grant amounts may need to be adjusted for 2023; agenda item requested.

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**Discussion and review of DRAFT grant application for 2023:**

Google application presented. Back-up application process recommended.

**Discussion and review of DRAFT grant final reports on website:**

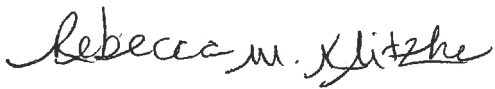
New website link to make final reports more accessible was reviewed. Support staff will continue to work with committee on expectations and process.

**Next Meeting Date:** Regular Meeting; **Wednesday, November 2, 2022.**

**Future Agenda Item(s):** AHHP grant application review; amount of grants in 2023

**Adjournment:** Motion made by McAuliffe, second by Klitzke to **adjourn** the meeting. Motion carried. All in favor.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Rebecca M. Klitzke".

Rebecca Klitzke, Extension Education, Arts & Culture Committee Secretary  
Judy Gurgel, Recording Secretary