

**Extension Education, Arts and Culture Committee
Minutes of the Regular Meeting
January 6, 2021**

Members present: B. Hazard, R. Klitzke, R. Nelson, B. Stehling, V. McAuliffe, A. Anderson

Members absent: None

Extension staff present via ZOOM: C. Richardson, M. Sage, M. Beernink, A. Voss

Extension staff present in person: H. Weisert, J. Gurgel, J. Hoffman, M. McArthur, J. Erickson, A. Coorough

Others present: B. Miller, D. Stehling

Call to Order

The meeting was called to order by Chair Hazard.

Certification of Open Meeting Notice:

Requirements of the Open Meeting Law met.

Adopt Agenda

Motion made by Klitzke, second by Stehling to adopt the agenda. Motion carried. All in favor.

Adopt Minutes of Previous Meeting

Motion made by Nelson, second by Klitzke to **approve** the minutes of the Regular Meeting of December 2, 2020. Motion carried. All in favor.

Public Comment: None.

Communications: Correspondence shared.

EXTENSION

Review Extension Financial Reports and Approval of Extension Vouchers

Extension: Extension budget and invoices reviewed. Hoffman confirmed that the department finished 2020 approximately \$47,000 under budget mainly due to 1) not hiring summer staff; 2) reduced mileage expenses; and 3) cancellation of the lifespan conference.

Motion made by McAuliffe, second by Stehling to **approve** the Extension and Arts invoices for a total amount of \$2,219.32. Motion carried. All in favor.

Area Extension Director Divisional updates:

- a. Extension Focus – Hoffman reviewed the University of WI – Madison, Division of Extension organizational structure and administrative diagram

Committee engagement on Extension Educator priorities and programming:

- a. Community Development – Jenny Erickson & Morgan McArthur – Four areas of education programming within Extension Community Development Institute include: Community Food Systems, Community Economic Development, Local Government Education and Organizational Leadership Development.
- b. Human Development & Relationship – Amanda Coorough – Human Development and Relationships areas of programming are: Family Engagement, Financial Security and Health & Well-Being.

A survey link was shared with committee members to assist with determining Sauk County Educator priorities and programming for the above mentioned program areas. Committee members should complete by **February 3, 2021** or before the next committee meeting.

Stehling was excused for another appointment.

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ARTS & CULTURE

Arts & Culture updates:

- a. AHHP grant applications are due January 22, 2021
- b. Peer panel review of AHHP applications will be February 24, 2021; committee members invited to be moderators.
- c. Grant writers educational program on board development will be offered in the near future.

Arts & Culture Financial Reports

Budget reviewed.

Discussion on Arts & Culture possible carry-forward amount from 2020 to 2021

Gurgel reported the Finance Director's communication that Arts & Culture funding was not eligible for carry-forward from 2020 to 2021 according to the policy guidelines.

Discussion and possible action of Good Idea Grant applications:

- a. Village of Plain - Strassenfest – Bavarian Street Festival: Motion made by Nelson, second by McAuliffe to **approve** funding the Village of Plain good idea grant in the amount of \$500. Motion carried. All in favor.

Next Meeting Date: Regular Meeting; **Wednesday, February 3, 2021**

Future Agenda Item(s): Committee engagement on needs; Extension carry-forward

Adjournment: Motion made by Klitzke, second by McAuliffe to **adjourn** the meeting. Motion carried. All in favor.

Respectfully Submitted,

Rob Nelson, Extension Education, Arts & Culture Committee Secretary
Judy Gurgel, Recording Secretary