

**UW Extension, Arts and Culture Committee
Minutes of the Regular Meeting
July 15, 2015**

Members present: Judy Ashford, John Dietz, Eric Peterson, William Hambrecht, Alan Anderson, Marty Krueger

Members absent: Donna Stehling

Present: Sue Nagelkerk, Meg Sage, Katie Pfeiffer, Jenny Erickson, Danielle Sander, Megan Knudsen, Phyllis Both, Bill Schuette, Scott Zirzow, Kellie Zink

Call to Order

The meeting was called to order at 9:00 AM by Chair Ashford.

Certification of Open Meeting Notice

Requirements of the Open Meeting Law were met.

Approval of Agenda

Motion made by Peterson, second by Hambrecht to **approve** the agenda. Motion carried, all in favor.

Approval of Minutes of Last Meeting

Motion made by Hambrecht, second by Peterson to **approve** the minutes of the regular meeting of June 10, 2015. Motion carried, all in favor.

Public Comment:

None

Communications:

- Downtown Baraboo Historic District received a Notice of Entry into Register of Historic Places
- Thank you from Harmonix Show Choir for support
- NACO – Sauk County Arts & Culture received Honorable Mention; Award to be received

Review Budget and Approval of Vouchers:

Motion was made by Peterson, second by Hambrecht to **approve** the UW Extension vouchers for the month of June in the amount of **\$4,161.77**. Motion carried, all in favor.

Motion was made by Dietz, second by Hambrecht to **approve** the Arts & Culture vouchers for the month of June in the amount of **\$500.00**. Motion carried, all in favor.

Presentation, Discussion and Possible Action on Sauk County Ag Society's (Fair Board) Outside Agency Appropriation Request for 2015 Budget Process

Scott Zirzow, Fair Board President, and Kellie Zink, Fair Board Treasurer, appeared before the committee to request \$25,000 for their annual appropriation request for 2016. They reported that the additional money in 2015 was put towards hiring a Junior Fair Secretary, make other needed improvements on the Junior Fair end of the fairgrounds, premiums, copier rental during the fair, etc. They have also taken on the sponsorship role for Junior Fair awards.

Supervisors are seeing improvements at the fair grounds and are glad to see that the fairgrounds is used for other events besides the fair to generate revenue.

Motion by Peterson, second by Hambrecht to **approve** the Sauk County Ag Society outside agency request for **\$25,000** for 2016. Motion carried, all in favor.

Presentation, Discussion and Possible Action on Sauk County Historical Society's Outside Agency Appropriation Request for 2015 Budget Process

Bill Schuette of the Sauk County Historical Society, gave a Power Point presentation of the projects and programs that that SCHS has worked on in 2015. The Historical Society is requesting \$11,000 for 2016.

Motion by Hambrecht, second by Dietz to **approve** the Sauk County Historical Society outside request for **\$11,000** for 2016. Motion carried, all in favor.

Department Updates:

UW Extension

- Resignation of Katie Pfeiffer announced; supervisors requested to invite Matt Hanson and Dave Williams to attend the September meeting to discuss the future of UWEX Ag position
- Klemme document shared - "University of Wisconsin-Extension, Cooperative Extension dean and director pledges to work with counties to retain local presence
- 4-H program update given by Sage
- Sauk County Maps are still available and kept in storage in the basement. Erickson would like to use them up before they are updated.
- Congratulations to Sue Nagelkerk on passing her Tenure Faculty Review
- Sauk County Partners in Healthcare have an online survey they would like all supervisors to complete.

Arts & Culture

- AHHP grant application forms are outdated and need to be revamped. The online forms are not user friendly and are difficult to print out. Erickson would like to hire a consultant to work with building the math formulas into the form so budgets are more accurate; Erickson will research the cost of a consultant.
- Wool blanket was donated by Ho Chunk to the Sauk County USH12 Local Planning Assistance Advisory Committee. Committee would like to display the blanket in the West Square Building. Nagelkerk will look into the cost to display and report to the committee.

Agents' Reports:

Megan Knudsen/Danielle Sander, WNEP:

Approximately 800 students reached through school programs and summer programs are in progress. Summer programs include Afternoon Magic in the Sauk Prairie area; provided in Spanish/English and Summer Lunch Bunch in the Wisconsin Dells area at three sites. Attempting to provide nutrition lessons to Hope House and continue with the Safe and Healthy food pantry project training.

Phyllis Both, Horticulture:

Overview of programs taking place over the summer such as seed savers class, Boys and Girls Club, community gardens and Sauk County Pioneer Log Village gardens. Next, Both plans to do the million gardener pollinator garden challenge.

Professional Scheduling:

Sage shared a UW Extension professional scheduling document. Professional time scheduling is an essential tool for achieving a life-work balance for those positions that regularly require professional contributions beyond normal working hours.

Discussion/possible action on the 2016 Sauk Co. UWEX Budget:

The 2016 UW Extension budget was reviewed by the committee and the primary changes are the county salaries and the agent contract line items. Committee would like Erickson to create an outline of the primary changes with justifications of the line items so they are clarified/defined for reference of supervisors.

Motion by Ashford, second by Hambrecht to **approve** the 2016 Sauk Co. UWEX budget.
Motion carried, all in favor.

Discussion/possible action on the 2016 AHHP Budget:

The 2016 AHHP budget was reviewed by the committee and no changes are noted.

Motion made by Dietz, second by Hambrecht to **approve** the 2016 Sauk Co. AHHP budget.
Motion carried, all in favor.

Consideration of Applications for Good Idea Grants:

- Habitat for Humanity: Requested \$500 for "A Blue Print for Success – Strong Communities Start at Home" art exhibit. Motion by Hambrecht, second by Peterson to **approve \$500** to support the traveling art exhibit. Motion carried.

Future Agenda Items

- 2016 UW Extension and AHHP budget documents
- Discussion/possible action: Resignation of Katie Pfeiffer, Ag Agent
- Anne Katz – Creative Placemaking
- Matt Hanson, Dave Williams - Future of Ag Agent position – September

Next Meeting Date: The next meeting will be on Wednesday, August 12, 2015, in the UW Extension Conference Room at 9:00 AM.

Adjournment

Motion was made by Dietz, second by Peterson to adjourn the meeting. Motion carried, all in favor. Meeting adjourned at 11:55AM.

Respectfully Submitted,

William Hambrecht, UW Arts and Culture Committee Secretary
Judy Gurgel, Recording Secretary

jlg