

**UW Extension, Arts and Culture Committee  
Minutes of the Regular Meeting  
November 14, 2012**

**Members present:** Judy Ashford, Joan Smoke, John Dietz, Donna Stehling  
Al Anderson  
**Members absent:** Mark Smooth Detter  
**Guests Present:** Scott Alexander  
**UWEX Staff Present:** Jenny Erickson

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**Call to Order**

The meeting was called to order at 9:00 AM by Chair Ashford.

**Certification of Open Meeting Notice**

Requirements of the Open Meeting Law were met.

**Approval of Agenda**

Motion made by Dietz, second by Smoke to approve the agenda. Motion carried.

**Approval of Minutes of Last Meeting**

Motion made by Dietz, second by Smoke to approve the minutes of the regular meeting of October 10, 2012. Motion carried.

**Public Comment**

None

**Communications**

- Erickson presented email from Aldo Leopold (Memorial Reserve trails) requesting an extension to file grant annual report form to May 31, 2013. Ashford requested it be added to December meeting agenda.
- Nancy Peidelstein – UW Baraboo event invitation
- Stehling - Simpson Bowles proposal, WACEC planning is going well – mark calendars for April 8, 2013 state conference

**Review 2012 Budget and Approval of Vouchers**

**UW Extension:** Budget reviewed. 2012 agent contracts are under budget due to vacant Ag position for 6 months and interim 4-H position; budget will reflect full staffing in 2013. Motion was made by Stehling, second by Smoke to **approve** the vouchers for the month of October in the amount of \$3,757.51. Motion carried.

**Arts & Culture:** Motion was made by Smoke, second by Stehling to **approve** the vouchers for the month of October in the amount of \$880.27. Motion carried.

Committee asked Erickson to provide a brief narrative explaining the 2012 end of year budget (considering vacant positions)

**Resolution authorizing reimbursement for attendance at the WI Arts Board Regranting workshop**

Motion was made by Smoke, second by Stehling to **approve** the resolution authorizing Ashford for reimbursement for attendance at the WI Arts Board regranting workshop. Motion carried.

## **UW Extension, Arts & Culture Updates/Reports**

- Update on regranting meeting – October 15 in Wausau; Ashford attended required meeting. List of Regranting Partners was shared with committee. Ashford suggested an evaluation from our grantees on how they measure our success; from their prospective.
- Erickson gave a brief report on the success of the Fermentation Fest sharing a debriefing and timeline document. Donna Neuwirth will attend meeting in December to give committee a full report.

## **UW Extension Staff Monthly Reports**

### **Jenny Erickson, CNRED Agent -**

- UW Extension featured Baraboo Market Analysis
- Erickson assisted in developing “A Guide for Local Officials’ Business Visits”
- Currently working on developing a community economic development preparedness index survey for the City of Reedsburg

### **Phyllis Both, Horticulture Educator –**

- Master Gardener classes have ended for 2012
- Reflected on projects completed over the summer
- Donated fresh produce to the food pantry
- Huber inmates continue to assist the master gardener’s with projects
- Discussed possible projects for next year including a Sauk County Historical Society medicinal garden

## **Consideration of Applications for Good Idea Grants**

**AI Ringling Theatre-** requested \$500 to help fund movies for Theatre Opportunities for Youth (TOY). Motion made by Smoke, second by Dietz to **approve** funding \$500 to the AI Ringling Theatre to help fund movie opportunities . Motion carried.

## **Upcoming Meeting- Wednesday, December 12, 2012 @ 9:00AM – ETN Room – 3<sup>rd</sup> Floor of West Square Building**

## **Future Agenda Items**

- Update on Fermentation Fest and Farm Art Dtour including future and funding sources
- ACTION ITEM: Aldo Leopold (Memorial Reserve trails) requesting an extension to file grant annual report form to May 31, 2013

## **Adjournment**

Motion was made by Stehling, second by Dietz to adjourn the meeting at 10:25AM. Motion carried.

Respectfully Submitted,

Joan Smoke, UW Arts and Culture Committee Secretary  
Judy Gurgel, Recording Secretary