

UW-BARABOO / SAUK COUNTY CAMPUS COMMISSION MINUTES

UW-Baraboo/Sauk County Campus, Executive Dining Room

Baraboo, Wisconsin

Thursday, May 16, 2019

**Members present:** Phil Wedekind, Becky Evert, Tom Geimer, Tom Kolb, Cynthia Haggard, Mike Palm and Bryant Hazard

**Members Absent:** Ed Gieck and Scott Von Asten

**Others Present:** Ed Janairo, Steve Schara, Susan Endres, James Revels, Peter Vedro, Debra O'Rourke, Ian Crammond and Jesse Arias

Chair Wedekind called the meeting to order at 8:00 a.m. and Compliance with the Open Meeting Law was verified.

MOTION (Kolb/Geimer) adopt the agenda. Motion carried unanimously.

MOTION (Geimer/Kolb) to approve the minutes of the regular meeting on April 18, 2019. Motion carried unanimously.

**Election of Officers:**

Wedekind gave a brief overview of the committee makeup.

Nomination for Chairperson: Geimer nominated Wedekind as Chairperson.

MOTION (Geimer/Kolb) to close nominations for Chairperson. Motion carried unanimously.

Nomination for Vice-Chairperson: Kolb nominated Geimer as Vice-Chairperson.

MOTION (Kolb/Hazard) to close nominations. Motions carried unanimously.

MOTION (Hazard/Palm) to vote Wedekind as Chairperson and Geimer as Vice-Chairperson.

Motion carried unanimously.

**Public Comment:** None.

**Communications:** None.

**Facilities planning and maintenance report:**

Jesse Arias, Facilities Director introduced himself. Report attached. MOTION (Kolb/Geimer) to approve bills in the amount of \$32,744.00. Motion carried unanimously.

**Discussion and Possible Action on purchase of tools:**

Arias gave a brief overview to the committee. MOTION (Kolb/Geimer) to approve tools as described not to exceed \$3,500. Motion carried unanimously.

**Financial report and approval of vouchers.**

Report attached.

**Discussion of Energy Audit:**

Ian Crammond, Facilities Manager for Sauk County, gave an overview to the committee of the audit that the county had done. Crammond offered to share the documentation with the Campus Commission to use as a guideline to avoid duplication.

**Update from Pat Sherman of Bluffstone on payment of the delinquent taxes:**

Debra O'Rourke, Assistant Corporation Counsel for Sauk County gave an update to the committee. Mike Palm, City of Baraboo Mayor, recommended that consultation with UW Platteville regarding timelines and assistance they are able to provide be discussed and reported back to the committee at the June 20<sup>th</sup> meeting. MOTION (Palm/Kolb) to explore formally with UW Platteville to develop a process and report back to the the committee at the June 20<sup>th</sup> meeting. Motion carried unanimously.

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**Discussion of Asset Management and Word Order Tracking Software:**

Ian Crammond, Facilities Manager for Sauk County gave a brief overview to the committee of what is being done at the county. Discussion took place among the committee. Janario suggested discussion take place with UW Platteville to see if they have something similar already in place that could be implemented at the Baraboo location. Arias will have a discussion with UW Platteville and provide a comparison for what the county uses, along with the costs associated for both. Arias will provide his finding to the committee at the June 20<sup>th</sup> meeting.

**Update on student housing.**

Update given. See attached.

**Deans' Report.**

Report given. See attached.

MOTION (Wedekind/Kolb) to adjourn until Thursday, June 20, 2019 at 8:00 a.m. Motion carried unanimously.

Respectfully Submitted,

Becky Evert  
Sauk County Clerk