

Instructions for Accessing Tax Parcel Information via Sauk County Website

- 1. Go to the Sauk County, Wisconsin website: www.co.sauk.wi.us
- 2. Click on "*Land Info*" and choose "*Ascent Property Tax Land Records*" or follow the link listed below: http://lrs.co.sauk.wi.us/AscentLandRecords/PropertyListing/RealEstateTaxParcel#/Search
- 3. Remember that less is more when doing searches. If you do not find what you are looking for, try entering less information into the search fields. Remember to clear search results before searching for additional properties.
 - a. <u>To search by parcel number</u>: Click the drop down arrow in the box titled "*Municipality*". Choose the municipality the property is located in (Town of Baraboo, City of Baraboo, etc.). Enter the remainder of the parcel number (xxxx-xxxxx) in the box titled "*Parcel ID*". Click on "*Find Now*."

Municipality:	002 - Town of Baraboo	First Name:	
Parcel ID:	1234-00000	Last Name:	
Street Number:		Sort By:	Parcel Id V Records/Page: 20 V
Street Name:		🖌 Show Inactive	e Parcels Find Now

b. <u>To search by address</u>: Enter the street number and street name of the property you are looking for. Click on *"Find Now."*

Clear Search Results						
Municipality:	<all municipalities=""></all>	•	First Name:			
Parcel ID:			Last Name:	doe		
Street Number:	1234		Sort By:	Parcel Id	▼ Records/Pa	ge: 20 🔻
Street Name:	COUNTY RD D		🖌 Show Inactive	e Parcels		Find Now

c. <u>To search by name</u>: Enter the property owner's **last name only** in the box titled "*Last Name*." Click on "*Find Now*."

Municipality:	<all municipalities=""></all>	First Name:	
Parcel ID:		Last Name:	WIS DEPT NATL RESOURCES
Street Number:		Sort By:	Parcel Id V Records/Page: 20 V
Street Name:		✓ Show Inactive	Parcels Find Now

4. Once you select "Find Now" a list will appear. Click on the parcel number in the display list.

Parcel ID:	1234-00000	Last Name:			
Street Number:		Sort By:	Parcel Id	Records/Page:	20 🔻
Street Name:		✓ Show Inactiv	e Parcels		Find Now
	Displaying	records 1 - 1 of 1 total record	ls.	_	
	Pa	ge 1			Print Results
Parcel	Owner(s)		Site Address		Tax Years

5. You can then access tax, assessment and other information by clicking on the drop down arrow to the right of the *"Select Detail."*

Return to search results				Property Summar	
Owner (s): WIS DEPT NATL RESOURCES	Location: Section, Sect. 23, T11N, R6E				
Mailing Address: WIS DEPT NATL RESOURCES PO BOX 7921 MADISON, WI 53707	School District: 0280 - Sch D of Baraboo				
Tax Parcel ID Number: 1234-00000	Tax District: 002-Town of Ba	araboo	Status: Active	Acres: 9.1800	
Description - Comments (Please see Documents tab below for PALISADE PARK LOTS 1 THRU 88 INCL.	r related documents. F	² or a complete legal description, see record	led document.):	·	
Site Address (es): (Site address may not be verified and could be in	incorrect. DO NOT use th	e site address in lieu of legal description.)			
Select Detail> <select detail=""></select>	•	Make Default Detail	Printe	r Friendly Page	
		View Interactive Map			
Summary of Subject Details:	NO	TE: Not all subiect details are ava	ilable at everv	county.	

6. <u>To view/print the tax bill</u>: Select "*Taxes*" detail. Click on the year that you want to view/print.

Select Detail	> Taxes			ake Default Detail w Interactive Map	Printe	er Friendly Page
0 Lottery credits claim	ned	Print tax b	oills: 2012 2013 2	2014		
		Та	x History			
* Click on a Tax Year for	r detailed payment informat	tion.				
Tax Year*	Total Due	Paid to Date	Current Due	Interest	Penalty	Total Payoff
2012	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2013	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total						\$0.00

7. To view/print the payment history: Select "Taxes." Choose "Printer Friendly Page."

Select Detail>	Taxes		Ma Viev	ke Default Detail v Interactive Map	Printer	Friendly Page
0 Lottery credits claimed		Print tax b	ills: 2012 2013 2	014		
		Ta	x History			
* Click on a Tax Year for det	tailed payment informat	ion.				
Tax Year*	Total Due	Paid to Date	Current Due	Interest	Penalty	Total Payoff
2012	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2013	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total						\$0.00

a. Click on a Tax Year for detailed payment information.

Tax History

* Click on a Tax Year for detailed payment information.						
Tax Year*	Total Due Paie	d to Date Cu	rrent Due I	nterest P	enalty To	tal Payoff
2012	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
X						
Receipt # Date Received Of Property Tax Other Interest Penalty Total						
No Payments Made.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2013						
2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total						\$0.00