

EMPLOYER WORK RELEASE AGREEMENT
SAUK COUNTY HUBER CENTER
1300 Lange Court Baraboo, WI 53913

_____ has been sentenced by the Court to the Sauk County Jail/Huber Center with "Huber Law" employment privileges. The "Huber Law" program is governed by State Statute 303.08. Court commitments are varied and complex, and subject to revision.

To employ this person, the employer must agree to the following regulations:

1. All money earned is to be turned over to the Sheriff with a report or check stub listing total hours, gross earnings, and deductions. All taxes and Social Security are to be deducted. The check will be mailed to the Sauk County Huber Center, otherwise make arrangements with a Huber Center Supervisor or the Jail Administrator. The check will be made payable to the employee.
2. No personal savings account or advancements are allowed. By State Statute, persons under a "Huber Law" sentence cannot be garnished.
3. Proof that the employee is covered by workman's compensation insurance must be provided to the Huber Center.
4. To promptly report to the Huber Center (Phone # 355-3264) any misconduct, absenteeism, layoff, termination, or injury.
5. To contact the Huber Center (Phone # 355-3264 / Fax # 355-3464) for approval prior to unscheduled overtime, schedule changes, or job site location change.
6. Any violation of this agreement may result in loss of work privileges.

PAYROLL INFORMATION

Date of next check: _____ Rate of Pay\$ _____ per hour Means of Transportation _____
Pay Period is: ___ weekly ___ every two weeks ___ other _____

Employer: _____ Phone: _____

Address: _____

Supervisor: _____ Phone: _____

I have read and understand the jail rules and regulations, particularly those concerning huber law prisoners. Accepted and agreed to by:

Inmate: _____ Date: _____ JCA# _____

Sheriff's Designee: _____ Date: _____

Date of Admission: _____ Outdate: _____