

VISITATION RULES/HOURS

1. No use of cell phones, cameras or recording devices of any sort in the visitation room.
All electronics, including cell phones, must be turned OFF prior to going into visitation.
2. No pictures/items may be shown without prior approval.
3. No food and/or drink in visitation - this includes for children also.
4. You must remain at the booth you are assigned to. Juveniles must remain with the adult visitor at the visitation booth.
5. If you leave the visitation room at any time during your visit, you may not go back into visitation.
6. You may only visit the inmate you are registered to see. Communicating with any other inmate will cause termination of the visit and may cause suspension of your visiting privileges.
7. Anyone under 18 must be supervised by an adult at all times; this includes in the parking lot area. Juveniles may not be left unattended in cars in the parking lot, on the sidewalk or in the lobby.
8. Swearing at and/or disrespect of staff will cause termination of the visit and may cause suspension of your visiting privileges.
9. Visitors must be dressed in shoes, a shirt, pants, shorts or a skirt/dress. Sheer, see through, or mesh clothing will not be allowed. Visitors wearing clothing too tight, too short, or too low, will not be allowed to visit. No undergarments may be showing including bra straps; no cleavage or midriff may be visible. Arguing about your choice of dress will automatically disqualify you from visiting for the session.
10. Any indecent activity will cause termination of the visit and may cause suspension of your visiting privileges.
11. All visitors must be sober and not under the influence of alcohol or illegal drugs.
12. Anyone on a no contact list will not be allowed to visit that inmate.

VIOLATION OF THE RULES MAY CAUSE SUSPENSION OF VISITING PRIVILEGES.

(Additional information contained on other side)

PUBLIC VISITATION HOURS

Morning visitation: Tue-Sun 9am-10:30am; you must be here and registered by 10:10am.

Evening visitation: Tue, Wed & Thu 7pm-8:30pm; you must be here and registered by 8:10pm.

**Inmates on “room confinement,” discipline segregation or inmates involved in the various volunteer programs/job searches will not be getting visits while on that status. If in doubt, call 608-355-3210 to check the status of the inmate - keep in mind an inmate’s status can change at any time.

ELIGIBLE VISITORS – a maximum of three visitors will be allowed per visit.

- One visitor must be an adult (18 years old or older).
- Visitors must not have been incarcerated in the Sauk Co. Jail/Huber within the previous 30 days.
- Visitors must have a photo ID containing full name and date of birth. Acceptable ID’s are: Photo driver’s license, state/country issued photo ID, military photo ID card, Resident alien photo ID card, work photo ID card, or passport.
- Juveniles (17 years old or younger) must be accompanied at all times during the visit by an eligible adult visitor who is their parent, legal guardian or family member.
- Juvenile identification, if a listed photo ID is not available, will be a legible birth certificate or court ordered guardianship papers (originals may be requested if the copy is illegible or appears to be altered). All other rules apply as would for adult visitors.

HEARING IMPAIRED - ask for visitor booth 8 or 16 at the visitation counter.

JAIL ADDRESS

Inmate’s Full Name, File Number
Sauk County Jail
1300 Lange Court
Baraboo WI 53913

Phone number for the:

Jail 608-355-3210
Huber Center 608-355-3264

SETTING UP PHONE ACCOUNTS FOR THE INMATES - three options

*Call 1-866-230-7761 or go to the web site www.gtl.net/friends-and-family-information to set up phone accounts.

*Cashier’s checks and/or money orders made out to the inmates can be mailed to the jail/Huber Center; where by inmates can buy phone cards within the facility.

*Put money on the kiosk in the lobby and the inmate can buy a phone card within the facility.

(Additional information contained on other side)