

**Minutes of Meeting
Sauk County Law Enforcement Committee**

October 9, 2012

The regular meeting of the Sauk County Law Enforcement Committee was held on Tuesday, October 9, 2012 at 09:30 am, in the Community Room, 1300 Lange Court, Baraboo, Wisconsin.

The meeting was properly posted and all interested parties were notified.

Members Present: Stevens, Johnson, Halfen, Tollaksen. Nobs

Members Absent:

Members Excused:

Others Present: R. Meister, J. Spencer, J. Tobin, K. Fults, J. Fry, G. Hahn, R. Zuch, D. Madalon, T. Stieve, T. Damos, P. Hefty, T. Kriegl

1. Call to Order and Certification of Open Meeting Law: The meeting was called to order and compliance with the Open Meeting Law was certified by Chair Donald Stevens at 9:30 am.
2. Agenda: Motion by Tollaksen, seconded by Halfen, to adopt the agenda with moving 10 up to after 3 and discussion of Lead . Motion carried.
3. Approve minutes of Previous Meeting(s): Motion by Halfen, seconded by Nobs approve the minutes from previous meeting(s) September 11, 2012. Motion carried.

**10. Discussion of Draft Request for Proposal for Jail Design Study.

Tim Stieve updated the committee as to what the Request for Proposal was asking vendors to provide to include scope of work and configuration.

F. Halfen asked T. Stieve if we were going to look at qualifications as well as cost. He was suggesting that we don't just take low bid but the overall package including qualifications.

F. Halfen also recommended we contact Travis Miller from Criterion and advise him that we are putting out an Request for Proposal and that he may get contacted from potential vendors.

4. Communications:

-Map of clean up of Lead for Shooting Range from Tim Stieve.

-Email reference a previous inmate wanting to thank the departmental employees who dealt with him while in custody

-Letter from US DOJ commending Detective Clay Lins for his exceptional and timely assistance regarding an asset forfeiture matter.

-Letter for DOJ reference a \$1500 grant given to us for ICAC training.

5. Public comment :

None

6. Appearances :

None

7. Sauk County Animal Shelter operations update:

Animal Shelter took in 59 dogs and adopted/reclaimed 33 dogs. They also took in 112 cats and adopted out/transferred out 12 in the month of September. The Animal Shelter also took in 3 rabbits, 1 ferret.

The Animal Shelter had a total of 45 calls and picked up 20 cats and 17 dogs

The Animal Shelter dealt with a total of 13 bite cases; 4 cats, 7 dogs, 1 horse, 1 monkey.

8. Review and approve September 2012, expenses for Coroner:

Motion by Halfen, seconded by Tollaksen, to approve payment of the Coroner's expenses for September 2012, in the amount of \$7,337.21. Bills discussed. Motion carried.

9. Review and approve September 2012, expenses for Sheriff:

Motion by Tollaksen, seconded by Johnson, to approve payment of the Sheriff's Department expenses for September 2012 in the amount of \$109,385.59. Bills discussed. Motion carried.

10. Discussion of Draft Request for Proposal for Jail Design Study.

MOVED TO AFTER #3

11. Resolution and Consideration Approving a request to apply for aid to law enforcement with Wisconsin Ho-Chunk lands within Sauk County.

Motion by Tollaksen seconded by Johnson. Motion carried.

12. Sheriff's Report.

Number of Calls Report handed out. 5,896 calls for service in September 2012.

Overtime for September 2012– 1,698.75 hrs.

Overtime for September 2012 756 hrs down from 2011

YTD overtime down 13,991.5 hrs in 2012

2011 15,275.5 hrs

There was 92 Prisoner Transports in September 2012.

Prisoner Transport cost for 20 Juveniles was \$3,995.40 for transport. Housing bill for August was \$1,295.00.

Civil Process papers served for September was 162

EM Report for August – Total of 496 offender days. Collected \$8,432.00 in fees and was invoiced \$1,890.90 for a profit of \$6,541.10.

Average daily population for September 2012 was 167. Average daily population for September 2011 was 134.

Housing Year to Date billing handed out. \$359,134.86

W. Carns informed the committee of the information she learned from the Conference she attended in San Diego.

F. Halfen asked if we are working with our MIS Department.

13. Adjournment

The next regular meeting of the committee was scheduled for November 6, 2012 at 9:30 am. Motion by Halfen, seconded by Tollaksen to adjourn the meeting at 11:25 am. Motion Carried.

Fred Halfen, Secretary
(Minutes taken by J. Fry)