

**Sauk County Library Board
Agenda
July 19, 2022, 3:30p.m.
Rock Springs Public Library
251 Railroad Street, Rock Springs, WI
608-737-1063**

Due to the COVID-19 Health emergency some voting members may be present via teleconference or video conference, as provided by the recommendations of the Wisconsin Department of Justice. Members of the public can access this meeting in-person or via the options listed below.

Video: <https://us02web.zoom.us/j/84951232417?pwd=MnY5bGVtWVN1RWRTU3RhOXo0Q2xrUT09>

Phone: +1 312 626 6799

Meeting ID: 849 5123 2417

Passcode: 331064

1. Call to Order and verification of compliance with the open meetings law
2. Adoption of Agenda
3. Approval of the minutes of the May 2022 meeting online
4. Public Comments
5. SCLS report – Tamara Ramski
6. Consider finalizing and approving the 2023 Budget request and forwarding it to the Sauk County Finance Committee for consideration
7. Librarians' Reports – Directors in attendance
8. Next Meeting November 15, 2022, 3:30 p.m. Location and format TBD
9. Adjournment

Posted 7/12/2022
Sue Ann Kucher

Sauk County Library Board Minutes

Tuesday, May 17, 2022, 3:30pm

Board Members Present: Joan Fordham, Carolyn Kotchi-Aslaksen, Terry Slack, *Tim Teelin, Joel Chrisler

Others Present: Becky Anderson (RKS), Lisa Renier Thompson (SKC), Nick Studnicka (PLA), Cathy Borck (WID), Sue Ann Kucher (REE), Tamara Ramski (SCLS), Jessica Bergin (BAR)

*Lauren White (PDS), *Attended Remotely

1. Fordham called the meeting to order at 3:30 p.m. Kucher verified compliance with the open meetings law.
2. Slack moved adoption of the agenda. Kotchi-Aslaksen seconded. Motion passed.
3. Slack moved minutes with correction to spelling of attendees' names. Kotchi-Aslaksen seconded to accept the agenda. Motion passed.
4. No public comments.
5. Tamara Ramski presented the SCLS report compiled by SCLS consultant staff.

Sauk County Library Board Meeting

SCLS Report –Tamara Ramski

Grants

- SCLS Tech Teams are purchasing and distributing grant funded equipment
 - Distributed RFID tags to members
 - RFID Tagging Stations
 - External Access Points
 - External Lockers for some libraries
- SCLS is focusing on spending the ARPA/LSTA funds. Grant guidelines require funds be spent by June 30, 2022.
- SCLS has \$100,000 set aside for 2022 that will be spent by November 2022.
 - All libraries will get a 2 year movie license
 - Movie kits, outdoor program kits, and hybrid meeting equipment will be purchased for libraries who didn't receive LSTA/ARPA equipment

Projects

Drupal 9 Migration

- Library websites are being migrated to Drupal 9. The SCLS website will be migrated later this year. This is a year (or more) long project.

Social Work Internship Cohort

- The participating libraries will be interviewing potential social work interns for the 2022-2023 school year.

Local History Digitization Projects

- Items from SCLS member libraries' collections in Recollection Wisconsin have had 1,083,960 views.

Summer Library Programs

Shawn Brommer is the contact for summer programming questions. Deb Haeffner is printing flyers and brochures.

SCLS Annual Library Visits

- SCLS Staff will be scheduling visits with library directors. The visits will be conducted approximately one year after the previous visit. Visits are to be completed by the end of October.

New Building Update (2801 Walton Commons Ln., Madison)

- Details are available on the SCLS website: <https://www.scls.info/new-building>
- The bidding process is ongoing. The groundbreaking planned for July 13 is postponed.
- Anticipated move in date will be after May 2023.

Meetings and Events

(See recent SCLS Top 5 emails for meeting details and registration links)

- Youth Services Check-in (virtual). May 24 at 1 PM
- You Got the Grant - Now What? A Recipe for Grant Writing Success, Part 2 (virtual). May 25 at 1 PM.
- A two-part Mental Health First Aid CE opportunity will be held virtually June 8th at 9 AM and June 10th at 9 AM Registration required.
- Becky Spratford - Readers Advisory expert will present RA for All webinars (virtual)
 - June 14th at 10 AM - Booktalking Your Way to the Friendliest Library in Town
 - July 12th at 1 PM - Demystifying Genre
- Trustee Training Week is scheduled for August 22 - 26. Registration opening soon.

2022 All Directors Meeting Dates:

- May 19 from 10 to 12:30 at Olbrich Gardens, Madison
 - Voting will take place on:
 - Advantage 2023
 - Multi-part DVDs Packaging
- July 21 Wintergreen Resort, Wisconsin Dells
- November 17 Waunakee Public Library

Reminder: Watch for Top 5 emails and Online Updates for information on services, upcoming meetings, and CE opportunities. Recent committee meeting notes are available on the SCLS website.

Other: Fees: There will be a 5% increase for Advantage in 2023. Magazine costs went down. Individual Advantage accounts: Can subscribe at any time. \$250 minimum to begin, it will be applied to content. Overdrive will provide training. Still have to contribute to SCLS and SCLS Advantage. Cannot be unique titles.

6. Kucher presented library output performance measures compiled from libraries' 2021 annual reports. Kucher presented preliminary county funding numbers. Full Board will consider the budget request with variables at the July meeting.

7. Librarians' reports – Directors in attendance

Carnegie-Schadde Memorial Public Library, Baraboo – Jessica Bergin.

- Building expansion project: We had a great groundbreaking celebration on April 28. Construction is well underway! We will move into the new addition in about one year, then renovation on the current building will begin. The whole project is expected to take around 18 months and estimated to be completed in October 2023.
- Summer Library program: We are doing reading programs for all age groups- children, teens, and adults. People are excited for the adult program, we haven't had one in several years. All our youth programs will be held offsite this summer, many at city parks and at other partner

organizations. Some notable programs for youth/families this summer are: Fishing program at a local pond w/ Parks Dept, water program at local park with dive team, DNR Fisheries, and games, nature scavenger hunt at White Mound County park, cardboard canoe building challenge at public pool. Teen summer highlights include lawn game competition, clean up at Devils Lake State Park, hiking program, Glow in the Dark scavenger hunt.

- Baraboo Reads- community wide reading program. This year's book is a graphic novel called *Fine: A Comic About Gender* by Rhea Ewing. "Fine is part memoir, part psycho-sociological exploration, based on Ewing's own odyssey of self-understanding, and interviews they gathered over a 10-year period that describe the many facets of gender expression." The author grew up in Baraboo. We will have group discussions and an author talk May 21.
- YouTube: We have been posting a number of our adult programs on YouTube, if anyone would like to view them. It includes gardening and conservation related programs, a panel on mental health and law enforcement, circus costuming, poetry reading, crafts, among many. Search Carnegie-Schadde Memorial Public Library.

La Valle Public Library – Natalie Jones

- We continue with the major weeding project as we RFID tag items in the collection. The Boys and Girls Club of Reedsburg picked up 5 boxes of deleted Youth and Young Adult books. ADRC picked up a box of deleted Large Print books and so far I have delivered 4 boxes to various assisted living/nursing homes. All facilities were very happy to have these books.
- As we are doing this project, we are shifting the location of a few collections. By relocating younger level nonfiction near the Youth nonfiction we could move our Middle Reader collection to the "other side" of the shelving. Let's give this age group the feeling of advancing from the children's area. Now the Early Readers section which was severely overcrowded can be spread over a wider area.
- We are beginning to firm up summer programming and reading challenge details.

Ruth Culver Community Library, Prairie du Sac – Lauren White

- Our youth services librarian, Bethany, is working with Prairie Fire Yoga to do Storytime Stretch and Mindfulness, a yoga storytime, Fridays in June. This program is funded by a Healthy Life Initiative Grant from the Sauk Prairie Healthcare Foundation which had been applied for in 2021.
- We are planning a pampering body products program on June 13th for adults.
- We are currently in the process of doing a LED retrofit project for the building lighting.
- We had about 75 people come through Free Comic Book Day May 7, which is a small increase from last year.
- We continue to work with SCLS on the RFID tagging project and the tagging stations and tags have arrived. So, now we're working on developing a workflow process for staff.
- In conjunction with the George Culver Community Library, we are in the process of planning another community read for 2022.
- We are gearing up for the Summer Reading Program, which starts in June.

Kramer Library and Community Center, Plain – Nicholas Studnicka

North Freedom Library Provided by Raina Roloff; read into record by Kucher

- Our booksale will be June 20-26 from 9am-7pm daily. this sale is three years in the making, and will be the largest we have ever hosted.
- We are hiring for a library assistant. The library is currently at only 1 employee.
- Because of staffing, we will be closed on Saturdays until we find a new hire and have them trained

Reedsburg Public Library – Sue Ann Kucher

- Summer planning is underway. Youth service staff visiting all district schools in anticipation.
- MyRPL on the Go program started with installation of pick up lockers; next phase is small circulating collections in local senior residential facilities. Next phase will be participation in local community events.
- Upcoming Friends of the Library booksale.
- Library recently began work on space needs assessment for library's future.

Rock Springs Community Library - Becky Anderson

- Rock Springs Library has a new board member/treasurer Tammy Whitney. She has a great deal of experience and interest for our library and is an awesome addition.
- Overall circulation numbers are improving as well as patron numbers.
- A new shelving unit arrived in March as well as a cabinet we ordered in November. We have Beginner Readers/ Youth Non-Fiction (to yet be shelved) on the unit. We hope to fill the cabinet with STEM/STEAM items.
- We had an Orientation from Tamara Ramski for the Digitization project in April. There were 4 in attendance. Using the projector hooked up to the laptop really helped to see the info on the white board better. This helped to refresh those working on this and simply better remember as it has been a couple of years.
- RKS received an RFID tagging grant. We are in line to get set up to do this project.
- We added a new Monday morning program of Coffee and Rolls and also Craft Time following this. We get between 7-10 people. There has been a Geoderma coffee demonstration from an Amish lady Rebecca Miller, who also brings in baked goods for sale every other week. We also had 2 Rock Springs History talks with Paul Wolters from the Sauk County Historical Society with 20-25 in attendance. There has also been area local history and food dehydrating talks. After coffee, the ladies knit or crochet and share ideas. This is our first Adult program and so far it is going very well.
- Our Littles Story Hour and Homeschool group are going well. The Littles group got to make bird nests with paper materials, paper hand bunnies, and Mother's Day cards. The Homeschool group learned how to make hard-boiled eggs and color them. They also made noodles last month and Mother Day flower cards out of paper plates and paint this month. We will be breaking for summer with this group and finish with a talent show.
- We are still entering donated books/dvds as well as entering new books/dvds.
- We are working on our Summer Programming. If anyone is interested, I have been in contact with Graybeard, or David HB Drake who is a summer performer for the Oceans theme. He is from Milwaukee and plays several instruments like the banjo, guitar, dulcimer, and Native American flute along with Mariner storytelling.
- I finished my first class...YAY!

George Culver Community Library, Sauk City – Lisa Renier Thoomas

Ongoing Library Events:

- Family Storytimes,
- Community Center Preschool Storytimes
- Passive Programs: Scavenger Hunts, Take-and-Makes
- School Visits: Tower Rock and Merrimac
- Friends of the Library Bingo: Twice per month
- Monthly Book Club
- Tech Skills Series: Monthly classes for beginners in a low-key, supportive environment. April class was Google 101. Upcoming: Computers 101, Your Digital Library, Canva).

Other Events

- February: "Send a Senior Some Love" passive Valentine's Day card program. Delivered dozens of cards to local assisted living facility.
- Cardmaking Buffet March 16
- WisLUG (Wisconsin Lego Users Group) Lego Event May 5: LEGO displays and building
- Received five new board games for our "Library of Things" from the Spiel Foundation
- New "Music and Movement" storytimes begin June 15

COVID Response

- Pandemic restrictions lifted completely on March 14. Acrylic sneeze guards will remain around circulation desk indefinitely.
- COVID Relief Funds Received three RFID tagging stations and tags. Will be getting Chromebooks (to circulate) and additional mobile hotspots.

Sauk Prairie Social Justice and Equity Initiative Committee (SPSJIEI) Community Read
(With Ruth Culver Library and other partners) planning for next event.

Other

- Held a staff in-service April 5, including CPR/First Aid and ALICE training. Received a supply of Narcan from Sauk County Health and Human Services. *Large stock available if other libraries would like to carry.*
- Staffing changes: One retirement and one resignation. As of June 1 will have three full-time staff (we have two other staff that are close to full-time. Our FTE will remain between 5.5 and 6 FTE). Nicole Cauffman has accepted role of Youth and Family Services Librarian.

Summer Library Program

- Partnering with Ruth Culver Community Library. Events including performers, drop-ins, take-and-makes Read-to-a-Dog, movies, reading incentives. Using Beanstack and paper tracking.

8. Next meeting July 19, 2022, 3:30 p.m. – Rock Springs Library

9. Motion by Slack to adjourn and seconded by Kotshi-Aslaksen. Motion passed.

SAUK COUNTY LIBRARY BOARD 2023 BUDGET
(for circulation costs incurred in 2021)

NOTE: per Wisconsin Statute 66.0602(3)(e)(4), "the amount that a county levies in that year to make payments to public libraries under s. 43.12 is exempt from the levy limits."

			Dells 70%		Dells 80%		Dells 85%		Dells 90%		Dells 100%		
	2021	2022	2023	% change	2023	% change	2023	% change	2023	% change	2023	Change	% change
County Library Support Services	\$2,086	\$2,086	\$2,086	0.00%	\$2,086	0.00%	\$2,086	0.00%	\$2,086	0.00%	\$2,086	\$0	0.00%
Delivery Services	\$30,040	\$30,942	\$27,883	-9.89%	\$27,883	-9.89%	\$27,883	-9.89%	\$27,883	-9.89%	\$27,883	-\$3,059	-9.89%
Technology	\$20,000	\$20,000	\$20,000	0.00%	\$20,000	0.00%	\$20,000	0.00%	\$20,000	0.00%	\$20,000	\$0	0.00%
Board Mileage & Per Diem	\$2,875	\$2,875	\$2,875	0.00%	\$2,875	0.00%	\$2,875	0.00%	\$2,875	0.00%	\$2,875	\$0	0.00%
Total County Service Costs	\$55,001	\$55,903	\$52,844	-5.47%	\$52,844	-5.47%	\$52,844	-5.47%	\$52,844	-5.47%	\$52,844	-\$3,059	-5.47%
Payments to County Libraries for Rural Use													
Baraboo	\$304,998	\$329,085	\$332,865	1.15%	\$332,865	1.15%	\$332,865	1.15%	\$332,865	1.15%	\$332,865	\$3,780	1.15%
LaValle	\$25,306	\$27,606	\$27,014	-2.14%	\$27,014	-2.14%	\$27,014	-2.14%	\$27,014	-2.14%	\$27,014	-\$592	-2.14%
North Freedom	\$18,719	\$19,009	\$29,694	56.21%	\$29,694	56.21%	\$29,694	56.21%	\$29,694	56.21%	\$29,694	\$10,685	56.21%
Plain	\$87,255	\$77,071	\$78,511	1.87%	\$78,511	1.87%	\$78,511	1.87%	\$78,511	1.87%	\$78,511	\$1,440	1.87%
Prairie du Sac	\$109,878	\$115,658	\$117,997	2.02%	\$117,997	2.02%	\$117,997	2.02%	\$117,997	2.02%	\$117,997	\$2,339	2.02%
Reedsburg	\$248,117	\$238,952	\$254,917	6.68%	\$254,917	6.68%	\$254,917	6.68%	\$254,917	6.68%	\$254,917	\$15,965	6.68%
Rock Springs	\$25,012	\$20,258	\$16,524	-18.43%	\$16,524	-18.43%	\$16,524	-18.43%	\$16,524	-18.43%	\$16,524	-\$3,734	-18.43%
Sauk City	\$108,863	\$118,757	\$121,951	2.69%	\$121,951	2.69%	\$121,951	2.69%	\$121,951	2.69%	\$121,951	\$3,194	2.69%
Spring Green	\$97,619	\$81,072	\$95,226	17.46%	\$95,226	17.46%	\$95,226	17.46%	\$95,226	17.46%	\$95,226	\$14,154	17.46%
Wisconsin Dells	\$55,706	\$51,828	\$50,214	-3.11%	\$57,387	10.73%	\$60,974	17.65%	\$64,561	24.57%	\$71,734	\$19,906	38.41%
(Subtotal of Payments)	\$1,081,473	\$1,079,296	\$1,124,913	4.23%	\$1,132,086	4.89%	\$1,135,673	5.22%	\$1,139,260	5.56%	\$1,146,433	\$67,137	6.22%
Payments to Libraries in Adjacent Counties	\$77,588	\$82,685	\$75,830	-8.29%	\$75,830	-8.29%	\$75,830	-8.29%	\$75,830	-8.29%	\$75,830	-\$6,854	-8.29%
Grand Total	1,214,062.00	1,217,883.65	1,253,587.25	2.93%	1,260,760.66	3.52%	1,264,347.37	3.82%	\$1,267,934	4.11%	\$1,275,108	\$57,224	4.70%
SMK 12JUL2022	Dells@85%	Dells@85%	Change over 2022 35,703.60		Change over 2022 42,877.02		Change over 2022 46,463.73		Change over 2022 \$50,050.44 Change over 85% \$3,586.71		Change over 2022 \$57,223.86 Change over 85% \$10,760.13		

2023 SCLS Libraries - County Reimbursement Funding - SAUK COUNTY

Based on Wisconsin Statutes, s.43.12 (1) - Statistics taken from 2020 Wisconsin Public Library Annual Reports

(full decimal numbers are "behind the scenes" for the "2021 Expenditures divided by Circulation" column)

Library	2021 Operational Expenditures (excludes federal funds)	2021Total Circulation	2021 Expenditures divided by Circulation	County Avg. 2021 (Expenditures Divided by Circulation)	2021 Circulation to Sauk County Residents w/o a library	Reimbursement to be paid in 2023 - Sauk Co. Libraries at 100% (WID @ 70%)	Reimbursement to be paid in 2023 - Sauk Co. Libraries at 100% (WID @ 80%)	Reimbursement to be paid in 2023 - Sauk Co. Libraries at 100% (WID @ 85%)	Reimbursement to be paid in 2023 - Sauk Co. Libraries at 100% (WID @ 90%)	Reimbursement to be paid in 2023 - Sauk Co. Libraries at 100%
Baraboo	\$969,574.00	153141	\$6.33		52,575	\$332,865	\$332,865	\$332,865	\$332,865	\$332,865
LaValle	\$46,617.00	6794	\$6.86		3,937	\$27,014	\$27,014	\$27,014	\$27,014	\$27,014
North Freedom	\$77,554.00	11967	\$6.48		4,582	\$29,694	\$29,694	\$29,694	\$29,694	\$29,694
Plain	\$142,211.00	17599	\$8.08		9,716	\$78,511	\$78,511	\$78,511	\$78,511	\$78,511
Prairie du Sac	\$559,830.00	79787	\$7.02		16,817	\$117,997	\$117,997	\$117,997	\$115,658	\$117,997
Reedsburg	\$720,829.00	109579	\$6.58		38,752	\$254,917	\$254,917	\$254,917	\$254,917	\$254,917
Rock Springs	\$38,725.00	3991	\$9.70		1,703	\$16,524	\$16,524	\$16,524	\$16,524	\$16,524
Sauk City	\$450,425.00	78509	\$5.74		21,256	\$121,951	\$121,951	\$121,951	\$121,951	\$121,951
Spring Green	\$263,324.00	44573	\$5.91		16,119	\$95,226	\$95,226	\$95,226	\$95,226	\$95,226
Wisconsin Dells *	\$539,232.00	51695	\$10.43		6,877	\$50,214	\$57,387	\$60,974	\$64,561	\$71,734
TOTALS	\$3,808,321	557,635	\$6.83	\$7.31	172,334	1,124,915	1,132,088	1,135,675	1,136,922	1,146,435
Totals from 2020 Spreadsheet	\$3,813,380	872,273	\$4.37	\$5.37	255,787	\$1,081,474	\$1,081,474	\$1,081,474	\$1,081,474	\$1,081,474

NOTE:

* Wisconsin Dells has territory located in both Columbia & Sauk Counties Shown here at _____%

Calculations for Sauk County Library Funding:

- 1) Divide Operational Expenditures by Total Circulation (the resulting full decimal number is "behind the scenes" & used to calculate totals)
- 2) Multiply this "Expenditures divided by Circulation" by the Library's Circulation to Sauk County Residents without a Library

Adjacent County 2023 Budget

Library.	Total Reimbursement Requested	Total 2023 Reimbursement (Multiplier * Circ to NonLib)	County	System	2021 Op Exp	2021 Circ	Exp/Circ	(Exp/Circ) *70%	2021 Adj County outside Municipality
Barneveld	\$0.00	\$0.00	Iowa	SWLS	\$131,120	9006	14.56	10.19	0
Blanchardville	\$0.00	\$0.00	Iowa/Lafayette	SWLS	\$82,761	5415	15.28	10.70	0
Cobb	\$0.00	\$0.00	Iowa	SWLS	\$37,315	4358	8.56	5.99	0
Dodgeville	\$98.01	\$98.01	Iowa	SWLS	\$384,232	32932	11.67	8.17	12
Livingston	\$0.00	\$0.00	Grant/Iowa	SWLS	\$30,068	3031	9.92	6.94	0
Lone Rock	\$397.43	\$397.43	Richland	SWLS	\$25,778	3269	7.89	5.52	72
Mineral Point	\$0.00	\$0.00	Iowa	SWLS	\$213,263	21389	9.97	6.98	0
Montford	\$0.00	\$0.00	Grant/Iowa	SWLS	\$27,405	1854	14.78	10.35	0
Muscoda	\$0.00	\$0.00	Grant/Iowa	SWLS	\$47,553	10001	4.75	3.33	0
Richland Center	\$3,391.19	\$3,391.19	Richland	SWLS	\$423,402	34959	12.11	8.48	400
Viola	\$0.00	\$0.00	Richland/Vernon	SWLS	\$73,378	4166	17.61	12.33	0
Elroy	\$800.00	\$800	Juneau	WRLS	\$149,318	18152	8.23	5.76	139
Hillsboro	\$10,916.00	\$10,916	Vernon	WRLS	\$157,060	28271	5.56	3.89	2807
Mauston	\$644.00	\$644	Juneau	WRLS	\$489,651	57440	8.52	5.97	108
New Lisbon		\$0	Juneau	WRLS					
Readstown		\$0	Vernon	WRLS				0.00	
Viroqua		\$0	Vernon	WRLS					
Wonewoc	\$32,163.00	\$32,163	Juneau	WRLS	\$144,590	15294	9.45	6.62	4860
Belleville Public Library	\$76.12	\$76.12	Green (Dane)	SCLS	\$337,001	52687	6.40	4.48	17
Black Earth Public Library	\$245.15	\$245.15	Dane	SCLS	\$161,375	19353	8.34	5.84	42
Jane Morgan Memorial Library (Cambria)		\$0.00	Columbia	SCLS					
Cambridge Community Library		\$0.00	Dane	SCLS					
Columbus Public Library	\$34.20	\$34.20	Columbia	SCLS	\$398,909	48987	8.14	5.70	6
Rosemary Garfoot Public Library (Cross Plains)	\$7,104.69	\$7,104.69	Dane	SCLS	\$417,482	55653	7.50	5.25	1353
Dane County Library Service (Bookmobile)	\$371.95	\$371.95	Dane	SCLS	\$424,840	25585	16.61	11.62	32
Deerfield Public Library	\$48.55	\$48.55	Dane	SCLS	\$222,733	28900	7.71	5.39	9
DeForest Area Public Library	\$647.24	\$647.24	Dane	SCLS	\$972,594	186182	5.22	3.66	177
Fitchburg Public Library	\$145.18	\$145.18	Dane	SCLS	\$1,880,382	235724	7.98	5.58	26
Lodi Woman's Club Public Library	\$556.19	\$556.19	Columbia	SCLS	\$252,993	56995	4.44	3.11	179
Madison Public Library	\$7,313.32	\$7,313.32	Dane	SCLS	\$18,906,914	1956275	9.66	6.77	1081
Marshall Community Library	\$35.05	\$35.05	Dane	SCLS	\$221,465	26541	8.34	5.84	6
Mazomanie Free Library	\$1,300.92	\$1,300.92	Dane	SCLS	\$128,932	19564	6.59	4.61	282
E.D. Locke Library (McFarland)	\$234.06	\$234.06	Dane	SCLS	\$943,062	135377	6.97	4.88	48
Middleton Public Library	\$2,587.49	\$2,587.49	Dane	SCLS	\$2,127,133	457490	4.65	3.25	795
Monona Public Library	\$32.12	\$32.12	Dane	SCLS	\$805,007	157893	5.10	3.57	9
Mount Horeb Public Library	\$691.64	\$691.64	Dane	SCLS	\$731,562	134754	5.43	3.80	182
Oregon Public Library	\$216.37	\$216.37	Dane	SCLS	\$931,945	156785	5.94	4.16	52
Angie W. Cox Public Library (Pardeeville)		\$0.00	Columbia	SCLS					
Portage Public Library	\$4,207.98	\$4,207.98	Columbia	SCLS	\$736,936	92065	8.00	5.60	751
Poynette Public Library	\$388.26	\$388.26	Columbia	SCLS	\$215,590	39646	5.44	3.81	102
Hutchinson Memorial Library (Randolph)	\$7.19	\$7.19	Columbia	SCLS	\$154,170	15016	10.27	7.19	1
Rio Public Library	\$7.09	\$7.09	Columbia	SCLS	\$161,641	15951	10.13	7.09	1
Lester Public Library of Rome		\$0.00	Adams	SCLS					
Stoughton Public Library	\$57.16	\$57.16	Dane	SCLS	\$908,733	133552	6.80	4.76	12
Sun Prairie Public Library	\$372.11	\$372.11	Dane	SCLS	\$2,318,155	418635	5.54	3.88	96
Verona Public Library	\$344.55	\$344.55	Dane	SCLS	\$2,071,965	475676	4.36	3.05	113
Waunakee Public Library	\$396.11	\$396.11	Dane	SCLS	\$1,317,194	253725	5.19	3.63	109
Wycocena Public Library		\$0.00	Columbia	SCLS					

SCLS	\$27,420.69	\$27,420.68
SWLS	\$3,886.63	\$3,886.63
WRLS	\$44,523	\$44,524
2021 Reimbursement for 2023 Budget	\$75,830.32	\$75,830.81

Outside Agency Funding Request Application

SAUK COUNTY, WISCONSIN
2023 BUDGET
Agency Type:

Organization	Sauk County Library Board
Prepared by:	Sue Ann Kucher
Phone #	608-768-7323
E-Mail	kuchers@reedsburglibrary.org

1. Request for Sauk County Funds for the year beginning January 1, 2023:

\$ _____

2. Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent. Sauk County Library Board – Special Committee

3. Attach Bylaws and Articles of Organization.

4. Provide Proof of who can sign for the organization.

5. Are you a Not-for-Profit Organization? Yes

6. Organization Mission and Vision:

The mission of the Sauk County Library Board is to provide library service to rural residents in the most accountable and efficient manner. The Board requests and distributes county funds for ten libraries within Sauk County and provides advocacy to ensure that our libraries meet the needs of residents of all ages and walks of life.

7. What is the primary purpose of the use of these funds (feel free to attach more information)?

The requested funds represent reimbursement for use of the Sauk County Libraries by rural residents as measured by circulation of library materials from January 1 - December 31, 2021, the last full year for which circulation statistics are available. These funds are utilized for operating costs including staffing, materials, programming, library system membership, Interlibrary catalog System (ILS), computer and network support services, statewide delivery services and technology.

Provide **revenue and expense figures for the project for which you are requesting** Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2021	ESTIMATED 2022	REQUEST 2023
REVENUES:			
SAUK COUNTY REQUEST	\$1,214,062	\$1,226,129	\$
USER FEES			
ALL OTHER REVENUE			
TOTAL REVENUES			
EXPENSES:			
SALARIES, WAGES & FRINGES			
SUPPLIES & SERVICES			
CAPITAL OUTLAY			
TOTAL EXPENSES	\$1,214,062	\$1,226,129	\$

8. List the programs provided to Sauk County residents (not just the program requesting funds for):

- 24/7 access to shared library catalog (LINKcat), shared databases and digital collections via computers and mobile devices.
- Leisure materials – Books in a variety of physical and digital formats, music, movies, periodicals and unique collections including tools, equipment kits and technology.
- Research Materials - Local history resources, databases, microfilm readers and skilled reference staff.
- Equipment - Audiovisual equipment, fax machines, flatbed scanners, photocopiers, typewriters.
- Internet access – High-speed bandwidth, computers for public use and wireless internet.
- Training - Computer assistance, youth and adult literacy programs, exam proctoring, resources for job searching and skills, language training and assistance with identifying and navigating available resources.
- Programming for all ages – Literacy programs, discussion groups, creative programs, cultural displays, summer reading programs.
- Community Outreach - Homebound delivery, community information, public meeting spaces, and collaboration with community organizations and resources.
- Safe, neutral community spaces for people of all backgrounds to meet, interact and exchange ideas.

9. List the goals of your organization for the program requesting funds for 2023 and beyond and the output measures used to define success of those goals:

Goals and implementation measures are listed in the Library Service Plan, included with this budget request, all with the goal of maintaining and enhancing quality library service for rural residents of Sauk County. Goals include ensuring a basic level of service for all county residents, obtaining equitable funding for public libraries serving rural Sauk County residents, funding for a county resource library, delivery service and meeting technology needs. Additional goals include encouraging libraries to seek and provide services to those who experience barriers to traditional library services and inform rural residents and the Sauk County Board of Supervisors about the wide range of services and needs of the libraries.

In addition to setting recommended standards for open hours, staffing, collection development and technology, the County Library Board reviews quantitative accomplishments of the individual libraries and the Sauk County Libraries as a whole to ensure equitable library service throughout the county. The 2021 Output Performance Measures are included with this budget request.

10. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?

The Sauk County Libraries have a long-standing commitment to maximizing and sharing resources through participation in the South Central Library System and cooperation between the libraries in the development and promotion of services. Local collaborations extend to area school districts, emergency management, Aging and Disability Resources, Park Departments, County Extension offices, universities and technical colleges, community and regional job services and members of the local business and arts communities. This funding request ensures that the libraries can continue our existing partnerships and extend our services within the community to serve all residents.

By signing this document, I agree and bind the organization in the following ways:

- a. No money provided by Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide to Sauk County a written description by January 30, 2023 on how the money has positively affected Sauk County citizens. ***The Provided Output Performance Measures give a quantitative report of the programming and services provided by Sauk County Libraries in 2021, for reimbursement in 2023.***

Signature

Joan Fordham, Chair, Sauk County Library Board
Printed name and authority to sign

Date

**Sauk County - Performance Output
Circulation and Visits 2021**

Location	Municipality	Total Annual Circulation	Circulation of Children's Materials	Items Loaned (provided to)	Items Received (received from)	Resident Registered Users	Nonresident Registered Users	Total Registered Users	Reference Transactions	Library Visits
BARABOO PUBLIC LIBRARY	Baraboo	153,141	57,560	62,968	62,603	5,237	2,843	8,080	5,616	68,973
KILBOURN PUBLIC LIBRARY	Wisconsin Dells	51,695	16,637	25,770	20,801	2,589	2,481	5,070	17,830	57,105
KRAEMER LIBRARY & COMMUNITY CENTER	Plain	17,599	4,116	17,474	8,160	335	436	771	1,248	14,400
LA VALLE PUBLIC LIBRARY	La Valle	6,794	2,114	6,794	4,317	164	285	449	Not Collected	Not Collected
NORTH FREEDOM PUBLIC LIBRARY	North Freedom	11,967	2,168	10,724	5,252	299	120	419	468	4,311
REEDSBURG PUBLIC LIBRARY	Reedsburg	109,579	35,457	62,842	40,217	4,299	3,060	7,359	Not Collected	84,468
ROCK SPRINGS PUBLIC LIBRARY	Rock Springs	3,991	2,470	2,424	2,000	188	93	281	1,828	1,020
RUTH CULVER COMMUNITY LIBRARY	Prairie du Sac	79,787	38,110	39,962	34,733	1,994	2,014	4,008	1,050	41,112
SAUK CITY PUBLIC LIBRARY	Sauk City	78,509	34,325	30,242	27,243	1,647	1,823	3,470	10,764	60,554
SPRING GREEN COMMUNITY LIBRARY	Spring Green	44,573	13,321	25,542	23,379	820	1,405	2,225	Not Collected	Not Collected
TOTALS		557,635	206,278	284,742	228,705	17,572	14,560	32,132	38,804	331,943

Reedsburg Public Library Operates a Books by Mail program for patrons with disabilities.

Kilbourn Public Library operates a Bookmobile to provide services throughout their service area.

Prairie du Sac provides mobile services to the Bluffview community

Performance Output LIBRARY SERVICES 2021

Location	Total Children's Programs	Total Young Adult Programs	Total Other Programs	Total Number of Library Programs	Total Attendance Children's Programs	Total Attendance Young Adult Programs	Total Other Program Attendance	Total Program Attendance	Pre-Recorded Programs	Pre-recorded Program Views	Drop-in Programs	Drop-in Participation
BARABOO PUBLIC LIBRARY	193	79	62	334	5,646	916	801	7,363	30	12,753	36	970
KRAEMER LIBRARY & COMMUNITY CENTER	30	0	2	32	279	0	30	309	0	0	9	71
LA VALLE PUBLIC LIBRARY	3	0	1	4	24	0	6	30	0	0	0	0
NORTH FREEDOM PUBLIC LIBRARY	0	0	0	0	0	0	0	0	0	0	13	195
REEDSBURG PUBLIC LIBRARY	195	35	67	297	1,627	227	670	2,524	18	2,541	18	597
ROCK SPRINGS PUBLIC LIBRARY	39	0	10	49	410	0	10	420	2	7	0	0
RUTH CULVER COMMUNITY LIBRARY	126	27	12	165	1,156	157	119	1,432	0	0	100	6,228
SAUK CITY PUBLIC LIBRARY	131	0	33	164	2,429	0	456	2,885	31	851	50	1,483
KILBOURN PUBLIC LIBRARY	154	0	151	305	2,359	0	1,290	3,649	21	926	113	5,644
SPRING GREEN COMMUNITY LIBRARY	48	5	9	62	467	12	154	633	11	81	90	6,097
COUNTY TOTAL	919	146	347	1,412	14,397	1,312	3,536	19,245	113	17,159	429	21,285

Programs include in-person and live-virtual and hybrid programs. Program topics include storytimes & children's programs, craft programs, teen activities, senior programs, book clubs, performers and speakers.

Pre-recorded programs include Show and Tell, Storytime, Book Readings, Garden Tours
Libraries hosted pre-recorded programs on Facebook, library websites and YouTube.

Sauk County Libraries - Performance Output
LIBRARY SERVICES 2021

Location	Total Hours per year	Limited service total hours	Staff only total hours	Standard & limited service hours	Books in Print	Books in Print Added	E-Books	Audio Material s	Audio Material s Added	E-audio Units	Video Material s	Videos Material s Added	E- video Units	Other Material s	Local Electronic Collection s	Statewid e Database s	Total Electronic Collection s	Total Holdings	Percentag e Of Print Materials In Holdings	Serial Subscription s	Total Materials Added
BARABOO PUBLIC LIBRARY	2,494	522	0	3,016	67,958	3,303	172,182	3,511	232	67,575	12,580	820	575	560	3	63	66	325,089	20.90%	82	4,355
KILBOURN PUBLIC LIBRARY	2,703			2,703	43,315	1,720	172,457	3,441	131	67,840	4,566	161	761	395	9	63	72	292,942	14.79%	95	2,012
KRAEMER LIBRARY & COMMUNITY CENTER	2,236			2,236	16,264	872	172,182	919	57	67,575	3,308	189	575	97	3	63	66	261,030	6.23%	44	1,118
LA VALLE PUBLIC LIBRARY	960	76	0	1,036	8,341	658	172,182	351	22	67,575	2,061	58	575	1	2	63	65	251,186	3.32%	35	738
NORTH FREEDOM PUBLIC LIBRARY	1,456			1,456	9,432	1,012	172,182	1,001	130	67,575	6,228	670	575	274	2	63	65	257,345	3.67%	13	1,812
REEDSBURG PUBLIC LIBRARY	2,730	680		3,410	87,194	2,526	178,126	5,058	165	105,630	16,193	271	10,408	308	6	63	69	403,102	21.63%	116	2,962
ROCK SPRINGS PUBLIC LIBRARY	712	192	16	904	5,784	336	172,182	19	0	67,575	1,818	33	575	42	4	63	67	248,066	2.33%	4	369
RUTH CULVER COMMUNITY LIBRARY	3,224	0	0	3,224	51,581	2,456	172,182	3,822	345	67,575	7,097	435	575	977	5	63	68	303,976	16.97%	99	3,236
SAUK CITY PUBLIC LIBRARY	1,334	1,624	40	2,958	33,347	1,690	172,844	1,717	70	69,260	7,591	514	575	470	5	63	68	285,942	11.66%	70	2,274
SPRING GREEN COMMUNITY LIBRARY	1,830	429	0	2,259	25,259	1,798	172,182	1,685	126	67,575	6,396	374	575	42	4	63	67	273,846	9.22%	65	2,298
TOTALS	19,679	3,523	56	23,202	348,475	16,371	172,870	21,524	1,278	71,576	67,838	3,525	1,577	3,166	43	63		2,902,524		623	21,174

Other materials include kits, puzzles, die cuts, Mobile Hotspots, sewing machines and other equipment.

Sauk County - Performance Output
Revenues & Expenditures 2021

Name of Library	Municipality	Municipal Appropriation	Sauk County Total	Other County Payments	State Revenue (CE, Literacy & Culture Grants)	Federal Revenue (LSTA Grant)	Funds Carried Forward	Other Revenue	Total Revenue	Total Capital Revenue	Salaries and Wages	Employee Benefits	Total Collection Expenditures	Total Contracted Services	Other Operating Expenditures	Total Operating Expenditures	Capital Expenditures Building Funds, Pickup Lockers, Building Updates	2022 Municipal Appropriation
Baraboo Public Library	City of Baraboo	\$622,357	\$307,220	\$13,299	\$925	\$0	\$39,964	\$16,997	\$1,000,762	\$4,192,400.00	\$560,010	\$180,599	\$64,732	\$51,961	\$112,272	\$969,574	\$4,192,400	\$604,836
*Kilbourn Public Library	City of Wisconsin Dells & Village of Lake Delton	\$570,981	\$55,706	\$52,088	\$475	\$0	\$0	\$1,320	\$680,570	\$0.00	\$263,325	\$101,440	\$48,410	\$38,632	\$87,425	\$539,232	\$6,690	\$584,315
Kraemer Library & Community Center	Village of Plain	\$61,609	\$89,477	\$2,928	\$852	\$0	\$10,102	\$3,256	\$168,224	\$0.00	\$66,925	\$8,443	\$19,308	\$15,233	\$32,302	\$142,211	\$0	\$61,609
La Valle Public Library	Village of LaValle	\$15,500	\$27,528	\$3,280	\$0	\$0	\$9,325	\$2,000	\$57,633	\$0.00	\$24,506	\$1,759	\$5,260	\$9,560	\$5,532	\$46,617	\$0	\$15,250
North Freedom Public Library	Village of North Freedom	\$51,324	\$20,941	\$481	\$450	\$0	\$4,084	\$1,077	\$78,357	\$0.00	\$37,120	\$13,208	\$9,348	\$12,479	\$5,399	\$77,554	\$0	\$56,000
Reedsburg Public Library	City of Reedsburg	\$481,537	\$250,425	\$28,328	\$575	\$0		\$32,037	\$792,902	\$53,777.00	\$404,312	\$117,819	\$94,160	\$54,702	\$49,836	\$720,829	\$43,185	\$472,000
Rock Springs Public Library	Village of Rock Springs	\$20,000	\$27,234	\$69	\$833	\$0	\$2,487	\$3,217	\$53,840	\$48,242.00	\$18,634	\$1,426	\$3,930	\$7,170	\$7,565	\$38,725	\$88,242	\$20,000
Ruth Culver Community Library	Village of Prairie du Sac	\$338,043	\$109,878	\$81,388	\$475	\$0	\$0	\$36,148	\$565,932	\$0.00	\$293,879	\$66,427	\$53,311	\$38,273	\$107,940	\$559,830	\$0	\$346,810
George Culver Community Library	Village of Sauk City	\$208,166	\$111,085	\$60,724	\$475	\$0	\$6,518	\$63,457	\$450,425	\$0.00	\$198,257	\$69,106	\$37,200	\$28,707	\$117,155	\$450,425	\$0	\$210,000
Spring Green Community Library	Village of Spring Green	\$100,921	\$97,619	\$47,387	\$1,853	\$682	\$0	\$15,544	\$264,006	\$0.00	\$129,238	\$38,468	\$30,790	\$23,602	\$41,908	\$264,006	\$0	\$102,939
TOTALS		\$2,470,438	\$1,097,113	\$289,972	\$6,913	\$682	\$72,480	\$175,053	\$4,112,651	\$4,294,419	\$1,996,206	\$598,695	\$366,449	\$280,319	\$567,334	\$3,809,003	\$4,330,517	\$2,473,759

* Kilbourn Public Library is recorded as a Columbia County Library on the DPI Annual Report. Figures here show Sauk as the home county for all libraries for consistency