

Sauk County Library Board
Tuesday, July 19, 2022, 3:30pm

Board Members Present: Joan Fordham, Terry Slack, Joel Chrisler, Carolyn Kotchi-Aslaksen, Linda Kettner, Mary Boda

Others Present: Tamara Ramski (SCLS), Sue Ann Kucher (Reedsburg), Nick Studnicka (Plain), Becky Anderson (Rock Springs), *Jessica Bergin (Baraboo), Lauren White* (Prairie du Sac), *Cathy Bork (WID), Lisa Thompson (SKC), Glen Slaats
*Attended Remotely

1. Fordham called the meeting to order at 3:30 p.m. Kucher verified compliance with the open meetings law.
2. Slack moved and Chrisler seconded to accept the agenda. Motion passed.
3. Minutes corrected to include the Plain Library Report; Chrisler moved and Kotchi-Aslaksen seconded to accept the amended minutes. Motion passed
4. No public comments.
5. Tamara Ramski presented the SCLS report compiled by SCLS consultant staff.
6. Budget Discussion: Sue Ann reviewed the spreadsheets of comparisons between 2021 and 2022, including an explanation of "Rural Use" of Sauk County libraries vs. outside counties. In the past the Sauk County Library Committee has requested 100% funding. Proposal by Slack, seconded by Kettner to approve the 2023 budget request as presented with Wisconsin Dells to be reimbursed at 90% and inclusion of \$20,000 Technology funds. Motion passed.
7. Reports from librarians in attendance
8. The next meeting will be November 15, 2022 at 3:30p.m. The tentative location is Reedsburg.
9. Adjournment @ 4:30 Motion by Slack and seconded by Kotchi-Aslaksen. Motion passed.

SCLS Report July 2022 – Tamara Ramski

SCLS Staff. Hiring: IT Services Administrator to serve as backup to the Systems Administrator and Network Administrator. The primary responsibility will be in Systems Administration. The IT Services Administrator will also assist the front-line support team as needed and serve as primary escalation resource for support issues. Application deadline: August 3, 2022

Grants

ARPA/LSTA · Libraries participating in the RFID tagging grant have received their tags and tagging stations. SCLS will be scheduling installations for each library as soon. There will be additional tags available to libraries already tagging their collections—more information will be available soon.

- Waiting for the Exterior Holds storage lockers that have been purchased for 8 member libraries.
- Emergency Connectivity Fund (ECF) · 59 Chromebooks were requested for 8 libraries.
- 71 Mobile hotspots and data were requested for 12 libraries.

Projects

- County Library Tax Exemption · Tracie Miller will provide the figures in August.
- Local Holds Pilot Project has been initiated and will continue through December 31, 2022. It is a test of a new borrowing policy for new adult fiction. The test will keep new items in the libraries that bought them (owning library) for up to 60 days before library staff change the codes to allow the items to fill hold requests at other LINKcat libraries. If there are no local holds on an item, the item will stay on the owning library's shelf and be available for check-out by walk-in patrons.
- 23 libraries are participating in the pilot, including Reedsburg Public Library, Prairie du Sac-Ruth Culver Community Library, and Wisconsin Dells-Kilbourn Public Library.
- The ILS Support/Circulation page on the SCLS website has details.

Multi-part DVDs Packaging · On May 19, 2022 the ILS Member libraries voted yes to approve packaging and circulating multi-part fiction television series and miniseries DVD* sets together.

- This will start with new titles in LINKcat beginning on September 1, 2022.
- The Multi-Part DVD Workgroup has reconvened to work through the changes that need to be made in order to implement this change.

Bibliovation Staff URL has changed from scls.kohalibrary.com to scls.bibliovation.com. LibLime will be doing a redirect from the old URL to the new URL until September 1, 2022. For more details, see the LINKcat News blog post.

Newly Formed-Collection Development User Group. · This new user group will provide opportunities for member library staff to connect with one another to discuss collection development, materials selection, weeding, and other collection management topics.

- A listserv will be announced soon and meetings will be coordinated by SCLS staff.

Library Innovation Subcommittee (LIS) Seeks New Members

- The Library Innovation Subcommittee is a proactive working group that responds to innovative library service and program ideas from all SCLS Member Library and System staff.

- Meetings are held virtually on the first Tuesday of every other month at 9am. The committee is open to all library staff members.

- Contact Rose Ziech for details on joining the committee.

SCLS Annual Library Visits · SCLS Staff are scheduling annual visits with library directors. Visits are to be completed by the end of October.

New Building Update

- Several options are being looked into by the Building Needs Assessment Workgroup (BNAW).

- Updates will be posted on the SCLS website: <https://www.scls.info/new-building>

Meetings and Events

Reminder: Read “Top 5” emails and “Online Updates” for information on services, upcoming meetings, and CE opportunities. Recent committee meeting notes are available on the SCLS website.

2022 All Directors Meetings

- July 21 Wintergreen Resort, Wisconsin Dells (hybrid)

 - o Voting on 2023 fees.

- November 17 Waunakee Public Library

Trustee Training Week is scheduled for August 22 - 26. Registration will be opening soon.

Library Reports July 2022

Carnegie Schadde Memorial Public Library, Baraboo – Jessica Bergin

- Construction is underway on the library addition.
- All Summer Library Programs were held at city, county and state parks.

LaValle Public Library – Natalie Jones

- Our steady assistant left unexpectedly last week, thus I cannot be there. No begins the search for a replacement, a feat we all endure along the way. She had done the initial circulation check on items as we were weeding/RFID-tagging the collection. I then would make the final determination to keep or delete. I'm currently working through the DVD's with the adult fiction remaining, We will get through the collection, we will get through the collection!
- May hosted Mckenzie Osborne's book signing for While the lights are out here at the library.
- June 20th the Sidewalk Art event became an indoor crafts event due to the extreme heat outdoors. Root beer floats were greatly enjoyed no matter the location.
- July 11th Mary Tooley presented her Whale of a Program.
- We are offering a summer reading incentive for all ages with a reward of a coupon for an ice cream sandwich donated by Hartje's.

Ruth Culver Library, Prairie du sac – Lauren White

- Our teen after hour's event is planned for Friday August 12th We will have a cotton candy machine, pizza, and other fun activities.
- We are currently in the process of an LED conversion for the building.
- Storytime Stretch and Mindfulness, a yoga storytime made possible in part by the Healthy Life Initiative Grant and Prairie Fire Yoga, was held in June. We had 4 sessions and each participant was given their own yoga mat to use at the program and then keep afterwards. We had originally created space for 30 children to participate, but often had more that would drop in.
- We have a new library pet after our tree frog of 10 years passed away. We now have a crested gecko named Chet and everyone's enjoyed visiting him in the library.
- In June we hosted a lip balm and lotion bar program and in July we offered jewelry making.
- We are participating in the local holds project pilot.
- We've been busy with the summer reading program and have had performers each Monday.

Kraemer Library & Community Center, Plain – Presented by Nick Studnicka

- Replacement of roof with steel shingles is complete. They have been in the current library building for 20 years.
- Ongoing updates include replacement of LED sign.
- Hosted shark program from Mississippi River Museum. 54 children and 10 adults signed up.
- Will be a stop on the Farm Art DTour 9/28-10/8

Reedsburg Public Library – Sue Ann Kucher

- Summer is in full swing. We had over 11,000 visitors in June, and over 500 attendees at the 27 programs held in June. July 19 performance of Little Mermaid at City Park had 130 attendees. Summer Local Author showcase considered as an ongoing monthly program into the fall.

- Recently installed hybrid meeting equipment in our small meeting room. Available for public to use with their own computer or tablet, or to check one out from the Library.
- #myRPL on the Go is well underway. Lockers have seen a slight drop in usage. We currently have 4 sites hosting carts of large print books. The Library has been hosting an information tent at Reedsburg's Concerts in the Park as part of #myRPL on the go.
- Library staff have been doing a major weeding project in our NF collections. Utilizing Friends of the Library funding for purchase of many updated NF titles.

Rock Springs Public Library – Becky Anderson

- Patron numbers are increasing as well as eprint numbers.
- Programming – The Gathering, meeting with coffee and rolls; also hosting a Craft time yarn & knitting group.
- Big Kids' summer program as well as littles story hour and an in-library treasure hunt.
- Digitization of local photos and entry of metadata continues with volunteers.
- Volunteers have been helping with preparation and set up for programs & Projects.

Spring Green Community Library – Presented by Linda Kettner

Library Director Search has been extended. Outdoor pick-up lockers are coming soon. Working on an outdoor landscaping project.

George Culver Community Library, Sauk City – Lisa Renier Thomas

- Summer Library Programming: Collaboration with Ruth Culver Community Library. Programs at SKC include four performers, movies, Read to a Dog, drop-in STEM activities, scavenger hunts, ocean-themed crafts and grab-and-go activity kits. Reading incentives for children, teens, and adults. Participation up significantly from last year.
- Family Storytimes, New: Weekly Music and Movement Storytime, Friends of the Library Bingo: Twice per month Monthly Book Club
- Tech Skills Series: Monthly classes for beginners in a low-key, supportive environment. Classes held: Google 101, Computers 101, Your Digital Library. July class: Canva Basics.
- July: Rubber Duckie "Duck-orating" Contest
- July: 1000 Cranes for Peace project. (Partners folding 50 or more cranes each. Finished project will be on display).
- First COVID cases amongst staff in late June/early July. Have managed to keep library staffed and open.
- COVID Relief Funds - Received 20 Mobile Hotspots (with free service for 18 months). Will be getting Chromebooks (to circulate).
- Sauk Prairie Social Justice and Equity Initiative Committee (SPSJEI) Community Read
- (With Ruth Culver Library and other partners) planning for October Community Read. Chosen book is Solito, Solita, a collection of stories by young refugees traveling from Central America to the United States.
- Received \$2500 "Rooted in Conservation" grant from the Community Foundation of Southern Wisconsin to purchase conservation-themed books for children and adults.
- Received three sewing machines from Sustainable Textile Design (Maday Delgado) for programming and addition to our "Library of Things."