

Sauk County Library Board Minutes

May 25, 2021 via Zoom

Board Members Present: Mary Boda, Joel Chrisler, Joan Fordham, Peggy Heidenreich, Linda Kettner, Carolyn Kotchi-Aslaksen, Terry Slack, Alternate Rob Nelson

Others Present: Jessica Bergin (Baraboo), Nicholas Studnicka (Plain), Lauren White (Prairie du Sac), Sue Ann Kucher (Reedsburg), Becky Anderson (Rock Springs), Lisa Renier Thomas (Spring Green), Mark Ibach (South Central Library System)

1. Fordham called the meeting to order at 3:30 p.m. and Kucher verified compliance with open meetings law.
2. Kettner moved and Kotchi-Aslaksen seconded to accept the agenda. Motion passed.
3. A motion to elect Mary Boda as Secretary was made by Kotchi-Aslaksen and seconded by Kettner. Motion passed.
4. After a correction to revise the date on the minutes from 2020 to 2021, Chrisler moved to accept the minutes and Kettner seconded to accept the January minutes as corrected. Motion passed.
5. Mark Ibach presented the SCLS report for Martha Van Pelt.

Meetings

M. Van Pelt attended the Wisconsin Public Library Consortium (WPLC) annual meeting followed by their board meeting. Continuing the statewide \$100,000 subscription for digital magazines through OverDrive for 2022 was discussed. At the SCLS May All Directors Meeting, members were polled on their interest in continuing magazines through OverDrive. 64% voted yes.

M. Van Pelt met with the COLAND Library Development Subcommittee and attended the regular COLAND meeting. It was the last COLAND meeting for Kurt Kiefer, Assistant State Superintendent, and we shared our appreciation of his service to libraries.

Marathon County

The Marathon County Public Library Board of Trustees will spend the remainder of the 2021 calendar year doing listening/information sessions in their branch library communities and working with their county's finance and executive committees. They intend to hold the public hearing, required by statute, late this year. Based on this timeline, the earliest they could join SCLS would be 1/1/2023.

SCLS Building Needs Assessment Work Group (BNAW)

The work group continues to research potential locations within Dane County.

Foundation (SCLSF)

The Foundation Board approved and signed the annual audit and tax forms. The required paperwork was filed with the Wisconsin Department of Financial Institutions. They also

approved 2 Cornerstone events to celebrate the work done by all library staff members during the pandemic. They will be held in Wisconsin Rapids and Monona. More information can be found on the SCLSF webpage. <https://www.sclsfoundation.org/cornerstone>

SCLS Personnel

Tom Teska was hired as the new SCLS Technology Solutions Architect. He will begin June 1.

Public Library System Redesign (PLSR).

Bruce Smith is the DPI Library Services Team Project Coordinator and PLSR is his first project. The delivery section of PLSR is swiftly moving forward with a hub model and implementation plan. The hope and projection is that the new hub model will save money for everyone across the state.

The intent is for the Wisconsin Public Library Consortium (WPLC) to become the oversight authority for statewide delivery. SCLS would be the new statewide delivery coordinator as a contractor for WPLC.

Currently the statewide delivery is handled by SCLS and it uses its delivery service contract with the UW as the backbone to provide services across the state. A new contract will be signed with the U-W this July. The proposal is to increase service from 4 to 5 days per week at a 15% price reduction (\$133,308).

COVID-19

As of June 2, Public Health Madison & Dane County will remove all COVID- related restrictions for residents. The announcement read, "Public Health Madison & Dane County will not be issuing a new order once the current order expires on June 2." SCLS staff is working on how to react to the news.

6. Kucher shared the 2020 Output Performance Measures taken from the Library's DPI Annual Reports. A draft of the County Reimbursement Funding Proposal was shared with the Board. Kucher reviewed the prior years' budget process for approval by the County Board. It was decided that a budget subcommittee was unnecessary. Kucher will prepare the budget documents and present to the entire Library Board for review at the July 13, 2021 meeting.

7. Library Reports.

Baraboo Library Report 5/25/21

1. Building expansion project: We have had some delays, but hope to break ground late June. We will remain open through construction. We will be having library program and events, but all held outdoors or off-site.
2. Our library name will officially change from Baraboo Public Library to Carnegie-Schadde Memorial Public Library on July 1.
3. Summer Library program: We are doing reading programs for all age groups- children, teens, and adults. People are excited for the adult program, we haven't had one in several years. All our youth programs will be held offsite this summer, many at city parks and at other partner organizations. Some notable programs for youth/families this summer are: a program about cows including live cows from the Holstein Association at a city park, a

horse program (with live horse) at the Sauk Co Historical Society (VanOrden Mansion), Big Cats program at the Big Cat Rescue Center, crane program at the International Crane Foundation. Special teen programs this summer include a scavenger hunt at the zoo, and a game night at local game shop Labyrinth Games.

4. Cookbook Club- new adult program. Question for other libraries about sharing food made by the public?

Plain – Nicholas Studnicka

Working with Debbie from SCLS to get some idea of what type of furniture will be going into the new conference room and children's area. Started the process of switching the music from satellite to web based, windstorm knockout satellite positioning on roof. Purchased two new benches that are placed outside the library entrance.

Will be starting RFID tagging of items with volunteer help. Added two additions bookcase to the stacks; this is as much as we can expand with current parts. We are currently shifting all adult material to make more room for the large print collection

Reedsburg – Sue Ann Kucher

- Open full hours; full services. As of 5/25/2021, we are still requiring masks in the library. Staff Inservice to prepare for Summer Library Program to be held 5/26.
- Programming will include a mix of in-person and virtual programming. Summer programs will use Beanstack for adult & children's program/challenges. Programs include morning & evening adult bk discussions as well as monthly cookbook discussion. Children's programs include Reedsburg Writers, Discovery Days program, Reedsburg Readers book clubs, Teen time and a monthly evening family program. Library is using an event tent procured from the PD to make outdoor-onsite programming possible, as well as events in the park. We will also be offering outreach to Loganville this summer, offering holds pick up & take & makes.
- Library just installed water bottle filler to replace water fountains in lobby. Working on a quote to replace faucets with touchless fixtures.
- Final stages of review for purchase of pick-up lockers. Reviewed proposals from Package Concierge, D-Tech, Luxor One, SmartAxess by LEID industries is the front-runner.
- Just received draft of Strategic Plan from WiLS this week.
- RFID tagging continues in Reedsburg.
Working on grant funding for myRPL2go, which will kick-off a new outreach collection that will initially focus on Senior residential facilities.
- Sewing machines, Recent donation of 3D printer. -unsure how to roll that out.
- We'd like to thank the HoChunk Nation for extending vaccination opportunity to library staff.

Ruth Culver Community Library Director's Report May 2021 Highlights

- LibraryCalendar/LibraryMarket is now live! It went live on May 10th and all staff have been training on how to use it. The community room remains unavailable, but the study rooms are available for use and the events calendar is also operational. We have most of our events on there now and the few we don't have on there are existing story times that were registered for in-person and we're waiting until those existing registrations expire before we put new story times on the calendar. Otherwise, everything is functional and looks great.
- A local high school student put together "COVID edition" Tech Nights kits for children & teens to take home and practice circuitry work. He also made YouTube videos to instruct participations on how to complete the project.
- We had 14 adults attend Patricia Skalka's virtual author talk. Patron feedback was that they really enjoyed the author's discussion.
- Our May make and take activity for adults is a painted wood door sign and all of the kits have been claimed. Generally speaking, our adult craft projects are always popular and this remains true for this activity.
- Meagan (assistant director and teen services librarian) and Heather (youth services coordinator) have been finalizing details for the Summer Learning Program and will be using the online software, Beanstack, again this year for patrons to log and track their participation. Heather will do most of her SLP activities at Marion Park and there will be a musical performer at the end of the summer. We are once again sharing a brochure with Sauk City for our program.
- We are currently having patrons vote on which American Girl doll they'd like to add to our collection. We had a collection of 5, one went missing, and now we're working on adding an additional doll or two. Recently, we were able to put these dolls back into circulation and they have been popular.
- The riverfront park located next to the library is almost done and once it is complete, we will be able to use the outdoor amphitheater for programs and look forward to an increased connectedness to the community.
- We have started using our community room again for limited meetings, which include library board meetings, Friends meetings, building committees, and the library book club. It is unclear when it will reopen for general use.

Spring Green Community Library Report Lisa Renier Thomas May 25, 2021

Opened doors on April 7. Community Room, restrooms, seating areas still closed, though we are evaluating reopening. Portable HEPA air purifiers purchased/now in use. We continue to offer curbside service, with computers and the copy machine available by appointment, and delivery/pick up service through a partnership with a local non-profit.

Virtual/Other Programs We continue to host virtual programs including weekly storytimes and monthly "Junior Chef" cooking programs. Every other week we offer a different Grab-and-Go activity kit (one for children/one for teens adults). The Story Walk®

remains popular. Upcoming programs include a virtual Lego club and “Among Us.”
Outdoor Garden Space East lawn planted to grass. Area in front of library being transformed in coming weeks with a public art installation, hardscaping, and seating. Received \$2500 from Spring Green Area Arts Coalition (SGAAC) and a \$1000 Sauk County Arts & Culture Good Idea Mini Grant toward the project.

Collections Management We continue to weed/clean up our collection and decided against genre-fying the children’s collection (for now).

Summer Programming We are going to keep things simple this summer, taking advantage of our “new” garden to offer more than virtual programs. Programming begins June 7.

- One outdoor storytime/week
- One virtual storytime/week
- Two Story Walks®: one in windows of downtown businesses, the other at a park
- Guided “Story Hikes” at local natural areas
- Outdoor Obstacle Course on sidewalks surrounding library
- Take-and-make activity kits for families and adults
- Reading incentives for children and adults

Rock Springs – Becky Anderson

Introduced new Director at Rock Springs. Library is looking forward to moving into new building in mid-late June.

8. Next meeting scheduled on July 13th at 9:00 a.m. at the Rock Springs Library, with Reedsburg serving as a back-up location.

9. Motion made by Kettner to adjourn meeting at 4:45 p.m. seconded by Kotchi-Aslaksen. Motion passed.

Minutes by Mary Boda; System & Library Reports compiled by Sue Ann Kucher