

Minutes  
Sauk County Library Board Meeting  
Tuesday January 26, 2019. 3:30 p.m.  
Virtual meeting via BlueJeans

Board Members Present: Joan Fordham, Carolyne Kotchi-Aslaksen, Mary Boda, Joel Chrisler, Alternate Rob Nelson, Peggy Heidenreich, Linda Kettner  
Librarians Present: Jessica Bergin, Emily Judd, Sue Kucher, Lisa Renier Thompson, Raina Roloff, Katie Schofield, Nicholas Studnicka, Lauren White, Martha VanPelt

1. Chair Fordham called the meeting to order.
2. Fordham welcomed new member Mary Boda
3. Chair Fordham requested item 7, Election of Officers be moved to follow the adoption of the agenda. Peggy Heidenreich moved to approve the amended agenda. Kotchi-Aslaksen seconded. All approved.
4. Election of Officers:  
Nomination for Chair: Joan Fordham by Heidenreich  
Linda Kettner volunteered to serve as Vice Chair.  
Heidenreich moved to approve the nominations. Kettner seconded. All approved.  
Secretary Position Vacant.
5. Heidenreich moved to approve the minutes from the November 17, 2020 meeting. Kettner seconded. All approved.
6. SCLS Report by Martha Van Pelt. Marathon Library Board voted to leave the Wisconsin Valley Library Services with the intention to join SCLS. Public hearings and additional votes required to move forward; Hearings and decisions must be completed by June 2021 to join SCLS January 1, 2022. DPI Annual Reports site open as of 1/25. Many SCLS staff continue to work remotely, however the offices are staffed Monday through Friday 8-4:30.
7. Librarian reports: Spring Green, Plain, LaValle, North Freedom, Rock Springs, Sauk City, Reedsburg, Ruth Culver, and Baraboo.

**Baraboo Library** Report 1/26/21 Jessica Bergin, Library Director

**COVID service level:** We are offering all regular library services by appointment, during regular hours. We continue to do lots of contactless pick up holds. Online programming continues including a successful (pre-recorded) series on gardening, which we post to facebook and YouTube. Adult book clubs including a new cookbook club have been meeting online. Youth programming includes weekly online programs for teens, virtual presentations to school classes, and 3 weekly facebook live story times for different ages groups of children. We are giving out “make and take” craft projects for teens and kids, and our teen coordinator has started a “subscription box” program for teens which includes books in their

favorite genre, snacks, and other small items like stress balls or facial masks.

**Baraboo News:** We have a new city administrator, Casey Bradley, who came to us from Adam's County. Baraboo is currently recruiting a City Attorney. Also the Baraboo School District is hiring a new school superintendent.

Baraboo Library went fine free several months ago.

**Building Project:** Our building project is going well. We have received two more significant donations, from the Sauey family and the Persche family, totaling \$150,000. We expect to break ground in late April or early May. We will put out request for bids next month for general contractor.

North Freedom library is currently open by appointment. Excited to begin 2021 with a balanced budget.

**Kraemer Library in Plain** is working on inventory and weeding as well as a project to enclose a new conference room. Construction is complete; next step is to furnish the space.

### **Reedsburg Library Report – 1/26/2021**

- Library has been offering services by appointment since November 16.
- We replaced flooring in staff office, workroom, circulation area and highest-traffic areas of the building in December. Office and workroom were also painted. Nearly everything is back together.
- Work continues on RFID tagging the collections.
- Virtual programming continues, including our children's programming, Book Discussions and writing groups.
- The library went fine free on January 1.
- Currently working on a Strategic Plan with WiLS.

### **Rock Springs**

- Continuing Curbside Services
- We're trying out a new program "Read to a Librarian" where kids read to us via Zoom
- We received \$870 East Asia Grant, to fund adult and youth book clubs with an East Asian theme
- We also received grants from the Community Foundation of South Central Wisconsin & Alliant Energy to fund a Maker Space for the children's area in the new library.
- The Village received additional CDBG funds to offset the remaining funds due from the Library. We are still looking to raise additional funds for furnishings within the library.
- Currently, we are working on a survey to send to the community regarding library hours and services, and are in the process of hiring a new Library Assistant.

### **Spring Green Community Library Report.** Lisa Renier Thomas. January 26, 2021

**COVID-19 Response.** We continue to offer curbside service, with computers and the copy machine available by appointment, and delivery/pick up service through a partnership with a local non-profit.

**Virtual/Other Programs.** We continue to host virtual programs including weekly storytimes and monthly "Junior Chef" cooking programs. Every other week we offer a different Grab-and-Go

activity kit (one for children/one for teens adults). The Story Walk® remains popular. Upcoming programs include a virtual Lego club and “Among Us.”

**Collections Management** We are weeding our entire collection and considering genre-fying our children’s area.

**Summer Programming** We are going to keep things simple this summer, taking advantage of our “new” garden to move away from virtual programs.

**Sauk City** went to curbside only services on 10/27/2020. They added services by appointment in November and reopened to the public with restrictions on 1/18/21. They are evaluating re-opening utilizing school district case metrics. Utilizing 24 hour materials quarantine. Installed exterior wireless access point in December. Have been compiling take and make kits. Hosted Chad Lewis program with an attendance of 54 on Zoom. Have also hosted book groups via Zoom. Planning for summer 2021 programs to be outdoors. A part-time staffer recently compiled a history of Board Members; Donor wall may include long time board members in the future.

8. Kotchi-Aslaksen moved to approve the annual calendar of tasks; Kettner seconded. All approved

9. County Library Board Bylaws reviewed. Nelson suggested clarification to Article VIII, Section 3. To read:

*Any rule or resolution of the Board, whether contained in these bylaws or otherwise, may be suspended temporarily in connection with business at hand. But such suspension, to be valid, may be taken only at a meeting at which at least two-thirds of the members of the Board shall be present and two-thirds of the attending members shall approve.*

Chrisler moved to approve the Bylaws with the noted change to Article VIII-Sec 3. Kettner seconded. All Approved.

10. Heidenreich moved to Adjourn, seconded by Kotchi-Aslaksen. Next meeting May 25, 2021 at 3:30 p.m.

Respectfully submitted by County Resource Librarian, Sue Ann Kucher