

**SAUK COUNTY BOARD OF SUPERVISORS  
PROPERTY COMMITTEE MINUTES**

**March 7, 2024 – Sauk County West Square Administration Building, Room 213**

**Members Present:** Smooth Detter, Carl Gruber, James Astle, Joel Chrisler, Bob Spencer

**Members Absent:** None.

**Others Present:** Ian Crammond, Kelly Finup, Phil Raab, Brent Miller, Brian Desmond, Lisa Wilson  
At 4:00 p.m. Chairman Detter called the Property Committee meeting to order and certified compliance with the open meetings law.

**Adopt Agenda:** Motion by B. Spencer to adopt the agenda, 2nd by C. Gruber. **Motion Carried.**

**Adopt draft minutes of the February 1<sup>st</sup> regular meeting & February 20<sup>th</sup> special meeting:** Motion by C. Gruber to approve the minutes, 2nd by J. Chrisler. **Motion Carried.**

**Public comment:** None.

**Communication:** None.

**Treasurers Report:** None.

**Business, Communications/Towers & Landfill Updates:**

- a. **Building Services Monthly Report:** I. Crammond reviewed the Monthly report with the Committee.
- b. **Communications Monthly Report:** P. Raab reviewed the Monthly report with the Committee.
- c. **Discussion and possible action to accept the 2023 annual report for Building Services:** I. Crammond presented. Motion by C. Gruber to accept the report, 2nd by B. Spencer. **Motion Carried.**
- d. **Discussion and possible action on updating the Meeting Room Policy to include West Sq. room 203 and update Facilities Director title:** Presented by I. Crammond. Motion by C. Gruber to approve, 2nd by J. Astle. **Motion Carried.**
- e. **Discussion and possible action on working with the Sauk County Snowmobile association to lease the old Landfill maintenance building:** Presented by I. Crammond. Motion by C. Gruber to proceed on negotiating a lease, 2nd by B. Spencer. **Motion Carried**
- f. **Discussion and possible action to change the Courthouse Lawn Use Policy with respect to alcoholic beverages:** Presented by B. Desmond. Motion by J. Chrisler to entertain a change of policy with respect to alcoholic beverages and changing the courthouse lawn to a park, 2nd by J. Astle. **Motion Carried**
- g. **Discussion and possible approval of a resolution to approve pricing from Omni Technologies to upgrade the software for County facilities fire alarm monitoring software:** Presented by I. Crammond. Motion by C. Gruber to approve, 2nd by B. Spencer. **Motion Carried.**

- h. **Discussion and possible action to extend the current contract with TRC Environmental and MSA Professional Services for Landfill operation maintenance:** Presented by I. Crammond. Motion by C. Gruber to approve, 2nd by J. Chrisler. **Motion Carried.**
- i. **Discussion and possible action to adopt a parking policy for the West Square parking lot:** Presented by I. Crammond. Motion by J. Chrisler to approve the verbiage, 2nd by B. Spencer. **Motion Carried.**
- j. **Discussion and possible action to contract with D.L. Gasser to repave the West Square parking lot:** Presented by I. Crammond. Motion by C. Gruber to approve, 2nd by B. Spencer. **Motion Carried.**

**Building Services Capital Projects Update.** None.

**Review and Approval of Vouchers:** Motion by C. Gruber approve the vouchers in the amount of \$209,385.13, 2nd by B. Spencer. **Motion Carried.**

**Next meeting date(s) and agenda items:** April 4, 2024, 4:00 p.m. in room 213, Sauk County West Square Administration Building.

It is anticipated that the Committee may enter into closed session pursuant to Wis. Stat. s. 19.85(1)(e) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. (Topic: Options to repair Great Sauk State Trail retaining wall in Prairie du Sac). A roll call vote will be taken to go into closed session and return to Open session.

**Role call taken to go into closed session:** B. Spencer, C. Gruber, S. Detter, J. Chrisler, J. Astle

**Role call taken to reconvene in open session:** B. Spencer, C. Gruber, S. Detter, J. Chrisler, J. Astle

**Adjourn:** Motion to adjourn by C. Gruber, 2nd by J. Astle at 5:37 p.m. **Motion Carried.**

Respectfully submitted,



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Carl Gruber, Property Committee Secretary