

**SAUK COUNTY BOARD OF SUPERVISORS
PROPERTY AND INSURANCE COMMITTEE MEETING**

August 2, 2018

Approved Minutes

Members Present: Scott Von Asten, Jean Berlin, William Hambrecht, Carl Gruber, Shane Gibson

Others Present: Ian Crammond, Lisa Vodak, Tom Kriegl

1. Meeting called to order by Von Asten at 4:30 p.m. Compliance with Open Meeting Law was met.
2. Wisconsin's Open Meetings Law Notice (WIS. STAT. 19.84)
3. Adopt Agenda: **Motion by Gibson, 2nd by Gruber to adopt Agenda. Motion Carried**
4. Adopt draft minutes of July 5, 2018 meeting: **Motion by Gruber to adopt the draft minutes, 2nd by Gibson. Motion Carried.**
5. **Public Comment: None**
6. **Communications-**

- a. Request to use Courthouse Lawn by CJCC on August 24, 2018
- b. Request to use Courthouse Lawn by St. Joseph's Parish October 7th 2018

Motion by Gruber to approve the requests, 2nd by Hambrecht. Motion Carried

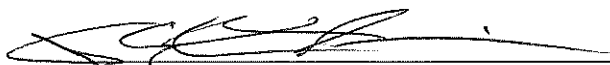
7. Business Items:

- a. Treasurer's Report -Elizabeth Geoghegan
 - i. Consideration of Resolution "Authorizing Issuance of Quit Claim Deed to Certain Lands in the City of Baraboo to Vintage Investments LLC" **Motion by Gruber to approve the Resolution Authorizing Issuance of Quit Claim Deed to Certain Lands in the City of Baraboo to Vintage Investments LLC, 2nd by Berlin. Motion Carried**
 - ii. Consideration of Resolution "Authorizing Issuance of Quit Claim Deed to Certain Lands in the Village of Lake Delton to Kenneth M. Jilk & Becky L. Jilk" **Motion by to by Gibson to Approve the Resolution Authorizing Issuance os Quit Claim Deed to Certain Lands in the Village of Lake Delton to Kenneth M. Jilk & Becky L. Jilk, 2nd by Gruber. Motion Carried**
- b. Safety/Risk Management Update- Jodi Carter
 - i. Monthly Report- Jodi was not able to review the monthly report with the committee. The committee will keep in touch with Jodi if needed.
 - ii. Review and Approval of Deductibles- none
- c. Update on Energy Efficiencies & Solar:
 - i. Energy Efficiency Update- Johnson controls was on site yesterday to do some training with the staff and what to look for in the building management systems. Mike Tatkov has been onsite aiding the training and making sure the systems are functioning properly.
 - ii. Solar Update- Solar is up at the HCC- Waiting on a few things with electric. Hopefully it will be ready by Sept 1. Work will soon begin at the LEC for solar.
- d. Discussion and possible action on Courthouse lawn use policy- **Motion by Gibson to asses a \$500 fine to those who do not have insurance or have their event approved by the Property and Insurance Committee prior to the event, 2nd by Berlin. Motion Carried**

8. Buildings, Communications/Towers & Landfill Updates – Ian Crammond

- a. Monthly Report- Ian reviewed his monthly report with the committee.
 - b. Discussion and possible approval of assigned parking for the North and South Courthouse ramps **Motion by Gruber to approve the parking assignment with proper signage and add an additional space for MIS, 2nd by Hambrecht. Motion Passed.**
 - c. Discussion and possible approval of the 2019 Building Services Budget. **Motion by Gruber to remove the \$15,000 item for art. Motion fails for lack of a second. Motion by Gruber to approve the Building Services budget and send on to finance for approval, 2nd by Hambrecht. Motion Carried. Motion by Gruber to approve and send on to the finance committee the Landfill budget, 2nd by Gibson. Motion Carried**
 - d. Discussion of 2018 Capital Improvement Projects. Ian discussed the progress of the Capital Improvement projects.
 - e. Review and Approval of Vouchers **Motion by Gruber to approve the vouchers in the amount of \$253,957.13, 2nd by Gibson Motion Carried.**
9. **Public Comment. None**
10. **Next Meeting date: Thursday September 6, 2018 at 4:30 pm**
11. **Adjourn: Motion by Gruber to adjourn, 2nd by Hambrecht. Motion Carried**

Respectfully submitted by:

A handwritten signature in black ink, appearing to read 'Jean Berlin', is written over a horizontal line.

Jean Berlin, Secretary (Prepared by: Lisa Vodak)