

Rezoning My Property

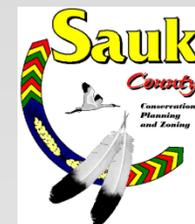
For staff assistance, please contact
@ 608-355-3245

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505 Broadway
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608-355-3245 Phone
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Rezoning:

When the owner of

a property in Sauk County proposes to use it in a manner that would be prohibited by the current zoning of that land or when the current zoning is not consistent with the property's land use designation, the owner may apply to change the property's zoning designation

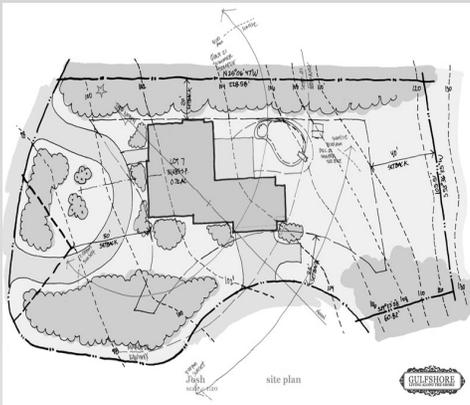
What steps do I take?

Your first step in seeking a rezoning is to request a pre-application conference with a staff planner. You can do the following by contacting the Department which is located at 505 Broadway, Baraboo, or by calling 608-355-3245.

Please bring the following:

1. The address of the property in question.
2. The property's legal description.
3. A survey or a sketch of the area.
4. Your preliminary plans for developing the land.

The purpose of the pre-application conference is to review with the planning staff your proposed rezoning and the future development for the site; as well as to learn how the county's existing and proposed plans and policies may affect the site in question.



Application Process:

At the conference, you will be given the appropriate application forms for your proposed rezoning, and will also be advised of the other pertinent information that you must submit along with the application.

It is strongly encouraged that you make an appointment with the planning staff when you submit your application. The completed application forms should include your preliminary plans and other documents. You will also be required to pay an application fee. Please be advised that this fee does not guarantee approval and is not refundable if the application is denied.

A staff planner will review your application to make sure that all of the necessary items have been furnished. The planner will then schedule your rezoning request for the next available agenda of the Conservation, Planning, Zoning Committee.

Committee Hearing:

Approximately 6 weeks will pass between the submission of your application and the date of the Committee hearing. During that time, the request will be advertised, adjacent property owners will be notified and a staff report will be prepared for the Committee.

You must be present at the Conservation, Planning, and Zoning Committee meeting to present and explain your reasons to request a rezoning. You are encouraged to bring with you any maps, graphics or other relevant materials that will help you explain your proposal. Adjacent property owners and interested parties will also be allowed to speak at this hearing.

Following the hearing, the Committee will make a recommendation to the County Board either to approve, modify, continue or deny your rezoning request.



After a recommendation by the Conservation, Planning, and Zoning Committee, the planning staff will schedule the rezoning request to be presented at the next available County Board meeting.

After the request has been **approved** by the County Board, you can now request a land use permit to proceed with your scheduled construction.

If your request is **denied** by the County Board, a motion to reconsider the request can be made by a member of the County Board.

(or)

You can **resubmit** the application for the same rezoning request after speaking to a Conservation, Planning & Zoning staff person. The Conservation, Planning, and Zoning Committee may waive this provision if new circumstances exist, or if there are material changes that affect the application.