

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA**

COMMITTEE: PERSONNEL COMMITTEE
DATE: Friday, December 14, 2018 **TIME:** 2:00 P.M.
PLACE: Room 213, West Square Building
505 Broadway, Baraboo, WI

REASON FOR MEETING: REGULAR

- 1) Call to Order and Certify Compliance with Open Meetings Law.
- 2) Adopt Agenda.
- 3) Adopt minutes of previous meeting.
- 4) Public Comment.
- 5) Communications.
- 6) Administrative Coordinator – Consideration and discussion of internal promotion for CJCC .50 FTE Administrative Specialist.
- 7) ADRC - Consideration and discussion of limited term Van Driver position in excess of three months.
- 8) ADRC - Consideration and discussion of wage placement Dining Center Coordinators (A12).
- 9) Emergency Management – Consideration and discussion of extension of limited term Disaster Management Coordinator in excess of three months.
- 10) Department Updates:
 - a. Monthly Report
 - b. Recruitment Update
 - c. Review and Approval of Vouchers
 - d. Next Meeting
- 11) Adjournment.

COPIES TO:

County Clerk B. Evert
Administrative Coordinator A. Bolin
Corporation Counsel D. Olson
Personnel Committee: T.Bychinski/S. Gibson/C. Gruber/T. McCumber/P. Rego

Personnel Department, Accounting Department

DATE NOTICE POSTED AND MAILED: December 10, 2018

PREPARED BY: Personnel Department

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.