

**SAUK COUNTY BOARD OF SUPERVISORS  
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING  
November 2, 2016 – County Board Gallery, West Square Building**

**MEMBERS PRESENT:** T. Meister, H. Netzing, D. Moore, J. Berlin,

**EXCUSED:** T. Bychinski

**OTHERS PRESENT:** L. Hasenbalg, M. Posewitz, C. Meister, J. Spencer

**ORDER OF BUSINESS.** The meeting was called to order by Meister at 8:00 A.M. and was certified to be in compliance with the Open Meetings Law.

**AGENDA.** Motion by H. Netzing, second by D. Moore, to adopt the amended agenda. **Motion carried.**

**MINUTES.** Motion by H. Netzing, second by D. Moore. to approve the October 11, 2016, regular business meeting minutes as sent. **Motion carried.**

**PUBLIC COMMENT.** None.

**COMMUNICATIONS.** None.

**CHILD SUPPORT/CORPORATION COUNSEL OUT OF CLASS PAY REQUEST.** M. Posewitz appeared on behalf of the Corporation Counsel regarding out of class pay request for Assistant Corporation Counsel, (T. Vesely) as an alternative to the reclassification process for additional responsibilities. Motion by H. Netzing, second by J. Berlin, to approve the out of class pay request for a period of one year as presented. **Motion carried.**

**CORPORATION COUNSEL INTERNAL PROMOTION.** M. Posewitz appeared on behalf of the Corporation Counsel to request ability to internally promote G. Boehlke into the vacant Legal Assistant position. Motion by H. Netzing, second by J. Berlin, to approve the internal promotion as presented. **Motion carried.**

**SHERIFF'S DEPARTMENT RECLASSIFICATION OF VACANT POSITION.** Sheriff Meister appeared to request ability to reclassify vacant Jail Programs Administrator to Deputy Sheriff-Jailer. The duties of the position have evolved over time and has become necessary to transition to back to Jailer position. The reclassification will provide savings of approximately \$17,000. Motion by D. Moore, second by H. Netzing, to approve the reclassification as presented. **Motion carried.**

**SHERIFF'S DEPARTMENT INTERNAL PROMOTION.** Sheriff Meister appeared to request ability to internally promote A. Gulden into vacant Sergeant (Jail) position. The employee has been serving in the position on an interim basis as part of the transition affiliated with the drug program. Motion by D. Moore, second by H. Netzing, to approve the internal promotion as presented effective January 2, 2017. **Motion carried.**

**SHERIFF'S DEPARTMENT INTERNAL PROMOTION.** Sheriff Meister appeared to request ability to internally promote J. Tobin into vacant Sergeant (Patrol) position. The employee has been serving in the position on an interim basis as part of the transition affiliated with the drug program. Motion by D. Moore, second by H. Netzing, to approve the internal promotion as presented effective January 2, 2017. **Motion carried.**

**DEPARTMENTAL UPDATE.** M. Posewitz distributed the monthly activities report including meetings, recruitments, terminations, labor activities, EAP utilization and benefits information. We will continue the review of policies and ordinance, specific adjustments as a result of Health Care Reform, FLSA and other related laws. An update was also provided regarding the wellness programming and biometrics for employees, the goal of the 2% renewal for health insurance was reached. Motion by T. Meister, second by D. Moore, to approve the report and monthly invoices. **Motion carried.**

Motion by J. Berlin, second by D. Moore, to adjourn until December 9, 2016, at 8:00AM. **Motion carried.**

MEETING ADJOURNED AT 8:47AM

*Respectfully submitted,*

*Signed by: David Moore, Secretary*