

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA**

COMMITTEE: PERSONNEL AND INSURANCE COMMITTEE
DATE: Monday, December 4, 2023 TIME: 5:00PM
PLACE: West Square Building, Second Floor, Room 213
505 Broadway, Baraboo, WI

A quorum may be present consisting of members of the Aging & Disability Resource Center and Veterans Service Office Committee; Board of Health; Economic Development Committee; Executive & Legislative Committee; Extension Education, Arts & Culture Committee; Finance Committee; Health Care Center Board of Trustees; Highway Committee; Human Services Board; Land Resources & Environment Committee; Law Enforcement & Judiciary Committee; Personnel & Insurance Committee and Property Committee. No governing body will exercise any responsibilities, authority or duties except for the Personnel & Insurance Committee. It is possible that a quorum on county board members will be at this meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the County Board pursuant to State ex rel Badke v. Greendale Village Board, Wis 2d 553, 494 n.w.2d 408 (1993), and must be noticed as such, although the County Board will not take any formal actions at this meeting. It is also possible that there may be quorums of other County Board Committee present, although those committee will not take any formal action at this meeting.

REASON FOR MEETING: REGULAR

- 1) Call to Order and Certify Compliance with Open Meetings Law.
- 2) Adopt Agenda.
- 3) Adopt Minutes of Previous Meeting(s).
- 4) Public Comment.
- 5) Communications.
- 6) Resolution to Approve the Liability, Property, and Workers Compensation Coverage, Insurance, Carrier, and Premiums for 2024.
- 7) Discussion and Possible Action on the Revised Employee Handbook and Administration and Management Manual for 2024.
- 8) Discussion and Possible Action for Employees Currently in Leadworker Positions and the 2024 Wage Scale Implementation.
- 9) Discussion and Possible Action on the Resolution to Accept the Independent Living Support Grant, Authorize the ADRC Resource Specialist being a 1.0 FTE position in 2024 and to Amend the 2024 ADRC Budget.
- 10) Department Updates
 - a. WC/Safety/Risk Management Report
 - b. Benefits Report
 - c. Department Report
 - d. Budget Report
 - e. Monthly Invoices
- 11) Next Meeting.
- 12) Adjournment.

COPIES TO:

County Clerk B. Evert
Administrator B. Miller
Corporation Counsel B. Desmond
Personnel Committee: C. Gruber/T. Spencer/P. Kinsman/R. Prosser/J. Roxen
Personnel Department, Accounting Department

DATE NOTICE POSTED AND MAILED: November 28, 2023

PREPARED BY: Personnel Department

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.