

**SAUK COUNTY BOARD OF SUPERVISORS
PERSONNEL COMMITTEE MINUTES
OCTOBER 3, 2022 – ROOM 213, WEST SQUARE BUILDING**

Members Present: Carl Gruber, Robert Prosser, Peter Kinsman, Terry Spencer

Excused: Jake Roxen

Others Present: Brent Miller, Pat Rego

At 5:00 p.m., Chair Gruber called the Personnel and Insurance Committee meeting to order and certified compliance with the open meetings law.

Adopt Agenda: Motion to adopt agenda by Kinsman, 2nd by Prosser. Motion carried.

Adopt of minutes from previous meeting: Motion by Spencer, 2nd by Prosser to approve the minutes from the September 6, 2022 meeting. Motion carried.

Public comment: None

Communication: None

Discussion and Possible Action to Review the Proposed 2023 Personnel Department Budget: Motion by Kinsman, 2nd by Spencer to approve and forward to the Finance Committee and then to the County Board of Supervisors. Motion Carried

Discussion and Possible Action on Recommendation for position of Human Resources Director: Miller updated the committee on the HR Director Interviews and is recommending Anna C. Cooke as the New HR Director. Anna will start on October 31, 2022. She was unanimously selected by the interview committee. Motion by Spencer, 2nd by Prosser to be recommended to the full Board of Supervisors for approval. Motion Carried.

Department Updates: Miller gave an update and overview of how the Personnel Department is functioning without a HR Director. He informed the committee that another of the staff, the HR Analyst, had given her notice that she was leaving. He informed the committee that he was promoting the Human Resources Specialist to that position. He also talked about recruiting, and the monthly safety report. Motion by Kinsman, 2nd by Spencer to approve the invoices and reports, and actions taken. Motion Carried.

Next meeting date(s) and agenda items: November 7th, 2022 5:00pm

Adjourn: Motion to adjourn at 5:35pm by Prosser, 2nd by Spencer. Motion Carried.

Respectfully submitted,



Peter J. Kinsman, Personnel & Insurance Committee Secretary