

**SAUK COUNTY BOARD OF SUPERVISORS
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING
APRIL 4, 2022 – ROOM 213, WEST SQUARE BUILDING**

MEMBERS PRESENT: T. Bychinski, S. Detter-5:06PM, S. Gibson, C. Gruber, T. Spencer

OTHERS PRESENT: S. Blodgett, K. Hazard, B. Miller

ORDER OF BUSINESS. The meeting was called to order by T. Bychinski at 5:02PM and was certified to be in compliance with the Open Meetings Law.

AGENDA. Motion by C. Gruber, second by T. Spencer, to approve the agenda. **Motion carried.**

MARCH MINUTES. Motion by C. Gruber, second by S. Gibson, to adopt the March Meeting Minutes. **Motion carried.**

JOINT MARCH MINUTES. Motion by T. Spencer, second by S. Gibson, to adopt the Joint Finance and Personnel and Insurance March Meeting Minutes. **Motion carried.**

PUBLIC COMMENT. None.

COMMUNICATIONS. None.

RECLASSIFY THE VACANT PROGRAM COORDINATOR HB23 TO VOLUNTEER COORDINATOR, HB22. K. Hazard and S. Blodgett presented information regarding the changing needs within the department and community. Discussion ensued. Motion by C. Gruber, second by T. Bychinski, to reclassify the Program Coordinator HB23 to Volunteer Coordinator HB22. **Motion carried.**

COURTHOUSE SECURITY POLICY WITHIN THE SAUK COUNTY EMPLOYEE HANDBOOK. K. Hazard and B. Miller presented information regarding the policy. Discussion ensued. Motion by S. Gibson, second by C. Gruber to approve the courthouse security policy. Opposed- T. Spencer, S. Detter. **Motion carried.**

DEPARTMENTAL UPDATE.

K. Hazard presented the monthly workers compensation, insurance claims, and deductibles report, highlighting respirator fit testing and safety committee meeting. Discussion on Leadership work comp 101 with Wisconsin county mutual.

K. Hazard presented the monthly activities report including meetings, benefits, recruitments, attrition, EAP utilization, metrics, and other training information. Motion by S. Gibson, second by S. Detter to approve the monthly invoices and reports. **Motion carried.**

Motion by S. Gibson, second by C. Gruber to adjourn until May 2, 2022 at 5:00PM. **Motion carried.**

MEETING ADJOURNED AT 5:22PM.

Respectfully submitted,

Signed by _____, Secretary