

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA**

COMMITTEE: **PERSONNEL AND INSURANCE COMMITTEE**
DATE: **Monday, March 7, 2022** **TIME:** **Immediately following Joint Finance and Personnel and Insurance, start time approximately 5:30 P.M.**
PLACE: West Square Building, Second Floor, Room 213
505 Broadway, Baraboo, WI

REASON FOR MEETING: **REGULAR**

- 1) Call to Order and Certify Compliance with Open Meetings Law.
- 2) Adopt Agenda.
- 3) Adopt Minutes of February Meeting.
- 4) Public Comment.
- 5) Communications.
- 6) Discussion and Possible Action to Approve the Courthouse Security Policy within the Sauk County Employee Handbook.
- 7) Discussion and Possible Action to Reclassify the CSP Psychiatric Nurse to a CSP Social Worker.
- 8) Discussion and Possible Action to Reclassify the Part-Time 0.8 Registered Nurse Supervisor to a Full-Time 1.0 Registered Nurse Supervisor.
- 9) Discussion and Possible Action to Reclassify the Part-Time Environmental Services to a Full-Time 1.0 Environmental Services.
- 10) Discussion and Possible Action to Allow the Health Care Center Employees to Exceed the Maximum Vacation Hours until September 1, 2022.
- 11) Discussion and Possible Action to Allow the UW Extension Office Coordinator to Receive 32.25 Hours Lost Due to Being Over the Maximum Vacation Hours.
- 12) Discussion and Possible Action to Approve the 2021 Personnel Annual Report.
- 13) Department Updates:
 - a. Safety Report
 - b. Approval of Insurance Claims or Deductibles
 - c. Monthly Report
 - d. Carryforward Requests
 - e. Review and Approval of Vouchers
 - f. Next Meeting
- 14) Adjournment.

COPIES TO:

County Clerk B. Evert
Administrator B. Miller
Corporation Counsel B. Desmond
Personnel Committee: T.Bychinski/S. Gibson/C. Gruber/T. Spencer/S. Dettler
Personnel Department, Accounting Department

DATE NOTICE POSTED AND MAILED: March 2, 2022

PREPARED BY: Personnel Department

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.