

**SAUK COUNTY BOARD OF SUPERVISORS  
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING  
AUGUST 2, 2021 – ROOM 213, WEST SQUARE BUILDING**

**MEMBERS PRESENT:** T. Bychinski, S. Detter, C. Gruber, S. Gibson, T. Spencer

**OTHERS PRESENT:** K. Beghin, S. Blodgett, D. Brattset, I. Crammond, K. Hodges, J. Hoffman, J. Machovec, R. Meister, J. Mijal, B. Miller, A. Olson, E. Van Den Huevel, L. Wilson

**ORDER OF BUSINESS.** The meeting was called to order by T. Bychinski at 5:00PM and was certified to be in compliance with the Open Meetings Law.

**AGENDA.** Motion by C. Gruber, second by T. Spencer, to approve the agenda as amended, changing #10 from new positions not recommended to reclassification requests not recommended. **Motion carried.**

**JULY MINUTES.** Motion by C. Gruber, second by S. Gibson, to adopt the July Meeting Minutes. **Motion carried.**

**PUBLIC COMMENT.** None.

**COMMUNICATIONS.** None.

Motion by C. Gruber, second by S. Gibson, to take number 6-10 together (New position recommended, new positions not recommended, tiered system for LRE positions, reclassifications recommended, reclassifications not recommended, all for 2022 budget.) **Motion carried.**

**NEW POSITION REQUESTS RECOMMENDED FOR INCLUSION IN THE 2022 BUDGET, NEW POSITION REQUESTS NOT RECOMMENDED FOR INCLUSION IN THE 2022 BUDGET, CREATING A TIERED SYSTEM OF ADVANCEMENT FOR CONSERVATION TECHNICIANS AND PLANNING AND ZONING TECHNICIANS IN THE 2022 BUDGET, RECLASSIFICATION REQUESTS RECOMMENDED FOR INCLUSION IN THE 2022 BUDGET, AND RECLASSIFICATION REQUESTS NOT RECOMMENDED FOR INCLUSION IN THE 2022 BUDGET.** Motion by C. Gruber, second by T. Spencer to move forward with the recommendations as given by the Administrator. **Motion carried.**

**DEPARTMENTAL UPDATE.**

K. Hodges presented the monthly workers compensation, insurance claims, and deductibles report; highlighting the deer hits at the Sheriff's Office and fit testing for Public Health. Motion by S. Gibson, second by T. Spencer, to approve the monthly report, deductibles, and claims as presented. **Motion carried.**

K. Hodges presented the monthly activities report including meetings, benefits, recruitments, attrition, EAP utilization, metrics, and other training information. Highlighting on the performance appraisal and updated reports. Motion by T. Spencer, second by S. Gibson, to approve the monthly reports, deductibles, and invoices as presented. **Motion carried.**

Motion by S. Gibson, second by S. Detter to adjourn until September 13, 2021 at 5:00PM. **Motion carried.**

MEETING ADJOURNED AT 5:18 PM.

*Respectfully submitted,*

*Signed by S. Gibson, Secretary*