

RESOLUTION NO. _____ - 2021

**APPROVING THE TRANSFER OF THE REAL PROPERTY LISTER
PERSONNEL, BUDGET AND FUNCTIONS FROM THE COUNTY
TREASURER TO THE MANAGEMENT INFORMATION SYSTEMS
DEPARTMENT, AND AMENDING THE 2021 BUDGET FOR THIS
TRANSFER**

Background: Wis. Stat. §70.09(1) outlines that “Any county board may appoint a county real property lister and may appropriate funds for the operation of the department of such lister”. On February 24, 1981, the Sauk County Board of Supervisors adopted Resolution No. 179 designating the Sauk County Treasurer as the County Real Property Tax Lister (RPL) and directed other such change as might be necessary to implement a unified County Treasurer-Real Property Tax Lister function.

While the statutory duties of the RPL department remains the same (maintenance of accurate information to include ownership, legal descriptions, parcel number, property address, acreage, school district and special purpose district codes, assessment values and parcel mapping), the technology and applications of such have evolved tremendously over the last forty years. Transferring the RPL to the Management Information Systems (MIS) Department will allow the County to take advantage of such advances and increase the efficiency of the RPL functions.

The RPL’s budget will be transferred from the Treasurer Department to the Land Records Modernization budget, which is overseen by the MIS Department. The space needs are currently being assessed and preliminary plans are that the three remaining staff of the County Treasurer would physically move their office to the space currently occupied by the Land Information/Geographical Information Systems (GIS) Department. The newly formed Land Information/GIS staff of six would in turn, move to the space currently occupied by the Treasurer/RPL Department.

Fiscal Impact: ☒ None ☐ Budgeted Expenditure ☐ Not Budgeted

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Real Property Lister be designated as the county Real Property Lister and become official on May 2, 2021; and,

BE IT FURTHER RESOLVED, that the Real Property Lister, GIS Analyst and Real Property Specialist personnel and functions be transferred to the Management Information Systems Department that is overseen by the Management Information Systems Director; and,

BE IT FURTHER RESOLVED, that the 2021 budget be amended to transfer \$155,781 from the Treasurer budget to the Land Records Modernization accounts, as overseen by the Management Information Systems department.

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For consideration by the Sauk County Board of Supervisors on April 20, 2021.

Respectfully submitted,

SAUK COUNTY EXECUTIVE & LEGISLATIVE COMMITTEE

TIMOTHY B. MCCUMBER, Chair

BRANDON LOHR

MARTIN F. KRUEGER

WALLY CZUPRYNKO

VALERIE MCAULIFFE

SAUK COUNTY PERSONNEL & INSURANCE COMMITTEE

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SAUK COUNTY FINANCE COMMITTEE

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RICHARD "MIKE" FLINT

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FISCAL NOTE: The appropriate revenues and expenses will be transferred from the Treasurer Department budget to the MIS Department Budget for the 2021 Budget. The 2022 Budget will be crafted accordingly to this new alignment.

The 2021 Transfer Effective May 2, 2021 Includes:

Property Tax Levy	\$152,281
Agricultural Use Conversion Fee	3,500
Total Revenues	\$155,781
Wages & Benefits	\$135,660
Telephone	50
Forms & Printing	3,000
MIS Charges	14,425
Membership Dues	80
Seminars & Registrations	770
Mileage	904
Meals & Lodging	892
Total Expenses	\$155,781

MIS NOTE: Workstations, computers and phones are already in place. No additional items needed for this transition.