

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA**

COMMITTEE: **PERSONNEL AND INSURANCE COMMITTEE**
DATE: **Monday, March 1, 2021 TIME: 5:00 P.M.**
PLACE: West Square Building, Third Floor, County Board Room
505 Broadway, Baraboo, WI

REASON FOR MEETING: REGULAR

This meeting is open to the public. However, in light of the COVID-19 pandemic, members of the public may wish to watch the meeting on streaming video, which can be found on the County's webpage at <https://www.co.sauk.wi.us/meetings>. No one should attend the meeting if they are experiencing COVID- or flu-like symptoms, have a fever, sore throat or recently experienced a loss of taste or smell. Social distancing of 6 feet is required.

- 1) Call to Order and Certify Compliance with Open Meetings Law.
- 2) Adopt Agenda.
- 3) Adopt Minutes of February Meeting.
- 4) Adopt Minutes of the Joint Executive and Legislative and Personnel and Insurance Meeting.
- 5) Public Comment.
- 6) Communications.
- 7) Health- Discussion and Possible Action of Allowing the Financial Analyst- Health to Carryover Vacation Hours in Excess of 186.0 Hours in 2021 Due to the COVID-19 Pandemic.
- 8) Human Services- Discussion and Possible Action of Reclassifying the Vacant Administrative Support Assistant to Program Support Specialist-Business.
- 9) Department Updates:
 - a. Safety Report
 - b. Approval of Insurance Claims or Deductibles
 - c. Carryforward Requests
 - d. Monthly Report
 - e. Review and Approval of Vouchers
 - f. Next Meeting
- 10) Adjournment.

COPIES TO:

County Clerk B. Evert
Administrator B. Miller
Corporation Counsel
Personnel Committee: T.Bychinski/S. Gibson/C. Gruber/T. Spencer/S. Detter
Personnel Department, Accounting Department

DATE NOTICE POSTED AND MAILED: February 19, 2021

PREPARED BY: Personnel Department

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.