

**SAUK COUNTY BOARD OF SUPERVISORS  
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING  
July 10, 2020 – Room 213, West Square Building**

**MEMBERS PRESENT:** T. Bychinski, C. Gruber, S. Gibson, T. Spencer, S. Detter

**OTHERS PRESENT:** K. Hodges, D. Bretl, T. Lawther, P. Rego, C. Warwick, T. McCumber, J. Spencer, T. Kriegl

**ORDER OF BUSINESS.** The meeting was called to order by Bychinski at 2:00PM and was certified to be in compliance with the Open Meetings Law.

**AMENDED AGENDA.** Motion by S. Gibson, second by T. Spencer, to adopt the amended agenda. **Motion carried.**

**MINUTES.** Motion by C. Gruber, second by S. Gibson to adopt the June Meeting Minutes. **Motion carried.**

**PUBLIC COMMENT.** T. Kriegl spoke to the Justice Diversion, and Support Program discussion that occurred at Executive and Legislative and was put into the paper.

**COMMUNICATIONS.** None.

**TITLE CHANGE FROM PARKS INTERN(S) TO PARKS SEASONAL WORKER(S).** K. Hodges presented information from LRE Director who is requesting to change the title of Parks Interns to Parks Seasonal Workers. There is no fiscal impact. Discussion ensued. Motion by S. Gibson, second by T. Spencer. **Motion carried.**

**IMMEDIATE RECRUITMENT OF THE JUSTICE, DIVERSION, AND SUPPORT (JDS) MANAGER POSITION.** T. Lawther presented information requesting to fill the JDS Manager position in conjunction with the Re-entry Coordinator. C. Gruber asked D. Bretl if Executive and Legislative Committee had made a determination on the placement of the program overall. It had not been. Motion by C. Gruber second by S. Detter to withdraw the item since it had been tabled at the June Personnel and Insurance Committee Meeting. C. Gruber withdrew Item 7: Consideration and Discussion of immediate recruitment for the Justice, Diversion, and Support (JDS) Program Manager.

**IMMEDIATE RECRUITMENT FOR RE-ENTRY COORDINATOR.** T. Lawther requested clarification on if this position could be filled under the hiring freeze. P. Rego indicated that E&L had requested to fill this position. T. Lawther indicated that if the position is unfilled, dollars will go unspent; however, is difficult to oversee the position and program without a manager. Motion by C. Gruber, second by S. Detter to table pending the placement of the Justice, Diversion, and Support Program at Executive and Legislative Committee, and to look into the grant funds to see if they could be spent elsewhere. 4- Aye, 1-Abstention (S. Gibson.) **Motion carried.**

**IMMEDIATE RECRUITMENT FOR LIMITED TERM EMPLOYEE (LTE) VAN DRIVER.** K. Hodges presented information from the ADRC Director who is requesting a limited term employee (LTE) Van Driver. Some portions of this position are funded outside of levy dollars. There are down approximately five (5) positions. Motion by S. Gibson to table the LTE Van Driver and LTE Elections Assistant until the end of the hiring freeze. No second. Motion by S. Detter, second by T. Spencer to approve the immediate recruitment for a LTE Van Driver. 4-Yes, 1-Abstention (S. Gibson.) **Motion carried.**

**IMMEDIATE RECRUITMENT FOR LIMITED TERM EMPLOYEE (LTE) ELECTIONS ASSISTANT.** K. Hodges presented information from the County Clerk who is requesting a limited term employee (LTE) Elections Assistant. This position may be funded by grant dollars. This position will assist with the increase in absentee ballots. Discussion ensued. Addition by Lead Deputy County Clerk that position will also assist with Administration. Motion to approve the immediate recruitment for a LTE Elections Assistant by C. Gruber, second by S. Detter. 4-Yes, 1-Abstention (S. Gibson.) **Motion carried.**

**RESOLUTION RATIFYING THE 2020-JUNE 2021 COLLECTIVE BARGAINING AGREEMENT BETWEEN SAUK COUNTY AND THE WISCONSIN PROFESSIONAL POLICE ASSOCIATION (WPPA) L241 – SHERIFF'S DEPARTMENT SWORN UNIT.** K. Hodges presented the resolution ratifying the agreement as discussed at a previous meeting. Discussion ensued. Motion by S. Gibson, second by C. Gruber to approve the resolution as presented. **Motion carried.**

**LIGHTHOUSE: ANONYMOUS ETHICS HOTLINE.** K. Hodges presented information regarding Lighthouse, notifying the Committee that Executive and Legislative Committee had voted to suspend Lighthouse until Personnel and Insurance could discuss and make a decision on moving forward. D. Bretl presented information regarding why Lighthouse had been suspended and options for moving forward. Discussion ensued. Motion by S. Gibson, second by S. Detter to terminate Lighthouse effective immediately and enhance internal policies. **Motion carried.**

**DEPARTMENTAL UPDATE.**

K. Hodges presented the monthly workers compensation, insurance claims, and deductibles report highlighting our recent inspection by DSPS. Motion by C. Gruber, second by S. Gibson to approve the deductible and claim. **Motion carried.** Then the monthly activities report was presented including meetings, benefits, recruitments, attrition, EAP utilization, metrics, and other training information. As discussed last month, the department is continuing with wellness items and the policy review. M3 may present in August or September. Motion by S. Gibson, second by T. Spencer, to approve the monthly reports, deductibles, and invoices as presented. **Motion carried.**

Motion by S. Detter, second by S. Gibson to adjourn until August 14, 2020 at 2:00PM. **Motion carried.**

MEETING ADJOURNED AT 3:23 PM.

*Respectfully submitted,*

*Signed by S. Gibson, Secretary*