

**SAUK COUNTY BOARD OF SUPERVISORS  
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING  
June 12, 2020 – Room 213, West Square Building**

**MEMBERS PRESENT:** T. Bychinski, C. Gruber, S. Gibson, T. Spencer, S. Detter

**OTHERS PRESENT:** K. Hodges, D. Bretl, T. Lawther, P. Rego, C. Warwick

**ORDER OF BUSINESS.** The meeting was called to order by Bychinski at 2:00PM and was certified to be in compliance with the Open Meetings Law.

**AMENDED AGENDA.** Motion by C. Gruber, second by T. Spencer, to adopt the amended agenda. **Motion carried.**

**MINUTES.** Motion by C. Gruber to pass both the regular and special meeting minutes together, second by S. Gibson, to approve the May 2020, regular business meeting minutes as sent. **Motion carried.**

**PUBLIC COMMENT.** None.

**COMMUNICATIONS.** None.

**IMMEDIATE REFILLING OF THE JUSTICE, DIVERSION, AND SUPPORT (JDS) MANAGER POSITION.** P. Rego presented information from the Board of Health who are requesting to fill the JDS Manager position immediately to allow the Deputy Director to focus on the department as a whole. T. Lawther requested to put all three Health items together. C. Gruber denied request. Discussion ensued. Motion by C. Gruber to table, pending Dave Bretl and E&L's evaluation of the placement of the program to maximize its potential, and in the interim, Dave and the oversight committee can look and see if there is a plan or plan B. Second by S. Gibson. Discussion ensued. Request by S. Gibson to amend the motion to follow Dave's recommendation in keeping the program under Tim and Public Health until the determination, for the continuity of services. Discussion ensued. Restated motion by C. Gruber, motion to table pending Dave and E&L's evaluation of placement of the program to maximize its potential since it has not been officially moved by the county board, in the interim Dave will have oversight *unless he has a plan b, meaning Dave would work with Public Health on that end for the oversight*. C. Gruber accepted the italic words as a friendly amendment from S. Gibson. **Motion carried.**

**IMMEDIATE RECRUITMENT FOR A LIMITED TERM EMPLOYEE (LTE) PUBLIC HEALTH NURSE.** T. Lawther presented information regarding the retiring of a Public Health Nurse and the department needs assistance to address the pandemic. Long-term plans do not require the refilling of the vacant position, only the limited term employee. Discussion ensued. Motion by C. Gruber, second by T. Spencer, to approve as presented. **Motion carried.**

**IMMEDIATE RECRUITMENT FOR FIVE (5) LIMITED TERM EMPLOYEE (LTE) DISEASE INVESTIGATION SPECIALISTS.** T. Lawther presented information regarding the grant funding given for the creation of these positions. Discussion ensued. Motion by T. Spencer, second by C. Gruber, to approve as presented. **Motion carried.**

**RESOLUTION COMMENDING MICHELLE POSEWITZ FOR OVER 19 YEARS OF SERVICE TO THE PEOPLE OF SAUK COUNTY.** –Motion by C. Gruber, second by T. Spencer, to approve the resolution as presented. **Motion carried.**

**RESOLUTION FOR THE 2021 AND 2022 HEALTH INSURANCE PROGRAM FOR SAUK COUNTY, WITH AN OPTIONAL EXTENSION INTO 2023.** K. Hodges presented the resolution for the 2021 and 2022 Health Insurance Program from Quartz. Discussion ensued. Motion by S. Gibson, second by S. Detter, to approve the resolution as presented. **Motion carried.**

**DISCUSSION OF DEPARTMENTAL MISSION, VISION, GOALS, AND OBJECTIVES FOR 2021 BUDGET.** K. Hodges presented the 2020 Departmental mission, vision, goals, and objectives, and recapped where current objectives lie and what expectations the department has for the remainder of 2020. Discussion ensued.

**DEPARTMENTAL UPDATE.**

K. Hodges presented the monthly activities report including meetings, benefits, recruitments, attrition, EAP utilization, metrics, and other training information. The monthly workers compensation, insurance claims, and deductibles report were also presented. As discussed last month, the department is continuing with negotiations and the policy review. Additional time is needed. Potential need for joint meeting with Finance in July and August. Motion by S. Gibson, second by S. Detter, to approve the monthly reports, deductibles, and invoices as presented. **Motion carried.**

Motion by S. Gibson, second by S. Detter, to adjourn until July 10, at 2:00PM. **Motion carried.**

MEETING ADJOURNED AT 3:05 PM.

*Respectfully submitted,*

*Signed by S. Gibson, Secretary*