

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA**

COMMITTEE: PERSONNEL AND INSURANCE COMMITTEE
DATE: Wednesday, May 27, 2020 TIME: 5:00 P.M.
PLACE: West Square Building, Second Floor, Room 213
505 Broadway, Baraboo, WI

Due to the COVID-19 health emergency, this meeting will be conducted in person, virtually, or by phone. Attendance by supervisors is limited to members of Personnel and Insurance Committee. All other supervisors who wish to attend virtually or by phone must call or e-mail the Human Resources Director for an access link. Phone: (929) 205-6099 with webinar ID 824 2917 9394, Members of the public may access this meeting by selecting the link below: http://sauk.granicus.com/ViewPublisher.php?view_id=2

REASON FOR MEETING: SPECIAL

- 1) Call to Order and Certify Compliance with Open Meetings Law.
- 2) Adopt Agenda.
- 3) Communications.
- 4) Consideration and Discussion of Title Change for the Position of Community Liaison to Community Development Coordinator.
- 5) Consideration and Discussion of Process for Vacant Position Audits in Accordance with SCCO 13.028.
- 6) Consideration and Discussion of Process for Reclassification and New Position Requests for 2021 Budget.
- 7) Preliminary Discussion and Process for Renewal of Health Insurance Plan.
- 8) Possible Consideration and Discussion of Updates to Employee Handbook Policies and Procedures.
- 9) Department Updates:
 - a. Remote Work and Telecommuting Update
 - b. Negotiations Update
 - c. Review of Compensation Philosophy
 - d. Review and Approval of Vouchers
 - e. Next Meeting
- 10) Adjournment.

COPIES TO:
County Clerk B. Evert
Administrative Coordinator
Corporation Counsel
Personnel Committee: T.Bychinski/S. Gibson/C. Gruber/T. Spencer/S. Detter
Personnel Department, Accounting Department

DATE NOTICE POSTED AND MAILED: May 22, 2020

PREPARED BY: Personnel Department

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.