

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA**

COMMITTEE: **PERSONNEL AND INSURANCE COMMITTEE**
DATE: **Monday, May 4, 2020** **TIME: 3:00 P.M.**
PLACE: West Square Building, Third Floor, County Board Room
505 Broadway, Baraboo, WI

Due to the COVID-19 health emergency, this meeting will be conducted in person, virtually, or by phone. Attendance by supervisors is limited to members of Personnel and Insurance Committee. All other supervisors who wish to attend virtually or by phone must call or e-mail the Human Resources Director for an access link. Members of the public may access this meeting by selecting the link below:
http://sauk.granicus.com/ViewPublisher.php?view_id=2, Phone: 929-205-6099

REASON FOR MEETING: **REGULAR**

- 1) Call to Order and Certify Compliance with Open Meetings Law.
- 2) Election of Officers – Chairperson, Vice-Chairperson and Secretary.
- 3) Selection of regular meeting dates and time.
- 4) Adopt Agenda.
- 5) Adopt minutes and closed session minutes of previous meeting.
- 6) Communications.
- 7) Consideration and Discussion of Families First Coronavirus Response Act (FFCRA) Addendum.
- 8) Consideration and Discussion of Temporary Extension of Vacation Accrual Maximums due to COVID-19.
- 9) Consideration and Discussion of Overtime Exceptions for Public Health Nurses due to COVID-19.
- 10) Consideration and Discussion of Vacant Position Audits in Accordance with SCCO 13.028.
- 11) Preliminary Discussion Regarding Essential Employees, Hazardous Duty Compensation, and Employee Recognition.
- 12) Consideration and Discussion of Transition and Recruitment Timeline for Human Resources Director.
- 13) Department Updates:
 - a. Safety Report and Approval of Insurance Claims or Deductibles
 - b. Monthly Report
 - c. Telecommuting update
 - d. Negotiations Update
 - e. Recruitment Update
 - f. Benefits Update and Health Insurance Renewal
 - g. Review and Approval of Vouchers
 - h. Next Meeting
- 14) Adjournment.

COPIES TO:
County Clerk B. Evert
Administrative Coordinator
Corporation Counsel
Personnel Committee: T.Bychinski/S. Gibson/C. Gruber/T. Spencer/S. Detter
Personnel Department, Accounting Department

DATE NOTICE POSTED AND MAILED: April 29, 2020

PREPARED BY: Personnel Department

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.