

**SAUK COUNTY BOARD OF SUPERVISORS
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING
February 8, 2019 – Room 213, West Square Building**

MEMBERS PRESENT: S. Gibson, P. Rego, C. Gruber, T. McCumber

EXCUSED: T. Bychinski

OTHERS PRESENT: D. Brattset, A. Bolin, J. Vosen, M. Posewitz, L. Hasenbalg, J. Spencer, B. Simmert, Q. Hause

ORDER OF BUSINESS. The meeting was called to order by Gibson at 2:00PM and was certified to be in compliance with the Open Meetings Law.

AGENDA. Motion by C. Gruber, second by P. Rego, to adopt the agenda. **Motion carried.**

MINUTES. Motion by C. Gruber, second by P. Rego, to approve the January 11, 2019, regular business meeting minutes as sent. **Motion carried.**

PUBLIC COMMENT. J. Spencer regarding inclement weather policy.

ADRC LIMITED TERM MEALS COORDINATOR. M. Posewitz appeared on behalf of the ADRC Director to request the ability to create the position of Meals Coordinator (limited term), through December 31, 2019. Discussion ensued. Motion by P. Rego, second by C. Gruber, to approve the limited term employee as presented. **Motion carried.**

EMERGENCY MANAGEMENT LONG TERM RECOVERY LIMITED TERM EMPLOYEES. M. Posewitz appeared on behalf of the Emergency Management Director to request the ability to extend the Long Term Recovery limited term employees through April 30, 2019 (if necessary). Discussion ensued. Motion by P. Rego, second by C. Gruber, to approve the extension of the limited term employees as presented. **Motion carried.**

HEALTH CARE CENTER RECLASSIFICATION OF VACANT POSITION. J. Vosen and M. Posewitz appeared to request ability to reclassify vacant Human Resources Specialist to Human Resources and Payroll Assistant. The duties of the position have evolved over time, eventually the position may be reduced to .90 FTE. The change will also result in movement from B31 to B23. Discussion ensued. Motion by C. Gruber, second by T. McCumber, to approve the reclassification as presented. **Motion carried.**

INCLEMENT WEATHER AND TELECOMMUTING POLICIES. A. Bolin appeared to request change in the inclement weather policy. Discussion ensued. No action taken.

HUMAN SERVICES OUT OF CLASS PAY. D. Brattset appeared to request ability to provide out of class pay through December 31, 2019, for J. Weiler and L. Misteale. The department continues to evaluate structure. Discussion ensued. Motion by P. Rego, second by T. McCumber, to approve the out of class pay requests as presented. **Motion carried.**

DEPARTMENTAL UPDATE. M. Posewitz distributed the monthly activities report including meetings, recruitments, attrition, workers compensation, insurance claims, EAP utilization, and benefits information. Discussed additional review of the ordinance, future appearance by broker on April 5 to discuss self-insurance and other options. Motion by C. Gruber, second by T. McCumber, to approve the monthly report and invoices for \$445,052.85 (insurances) and \$6,248.13 as presented. **Motion carried.**

Motion by P. Rego, second by T. McCumber, to adjourn until March 8, at 2:00PM. **Motion carried.**

MEETING ADJOURNED AT 3:05PM.

Respectfully submitted,

Signed by P. Rego, Secretary