

**SAUK COUNTY BOARD OF SUPERVISORS
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING
February 10, 2017 – County Board Gallery, West Square Building**

MEMBERS PRESENT: T. Meister, H. Netzing, J. Berlin, T. Bychinski

OTHERS PRESENT: M. Posewitz, L. Hasenbalg, C. Meister, D. Brattset, S. Boesl

EXCUSED: D. Moore

ORDER OF BUSINESS. The meeting was called to order by Meister at 8:15 A.M. and was certified to be in compliance with the Open Meetings Law.

AGENDA. Motion by T. Bychinski, second by H. Netzing, to adopt the agenda. **Motion carried.**

MINUTES. Motion by T. Bychinski, second by J. Berlin, to approve the January 17, regular business meeting minutes as sent. **Motion carried.**

PUBLIC COMMENT. None.

COMMUNICATIONS. None.

CHILD SUPPORT. M. Posewitz appeared on behalf of the interim Child Support Director. The employee is requesting out of class pay retroactive back to date when began the interim role in November of 2016. Motion by H. Netzing, second by T. Bychinski, to approve the adjustment as presented. **Motion carried.**

HUMAN SERVICES RECLASSIFICATION OF VACANT ADMINISTRATION SUPPORT. S. Boesl and D. Brattset appeared to request ability to reclassify the vacant position of Administration Support. There have been several changes internally and continue to evaluate all vacancies for effectiveness. Discussion ensued. Motion by J. Berlin, second by T. Bychinski, to approve the reclassification as presented. H. Netzing-Nay. **Motion carried.**

SHERIFFS DEPARTMENT INCREASE FOR PRISONER TRANSPORT. Sheriff Meister appeared to present information with regard to request to increase the wage rate to \$15.00 for Prisoner Transport. Discussion ensued. Motion by T. Bychinski, second by J. Berlin, to the rate increase to \$15.00 per hour for Prisoner Transport effective the following pay period. **Motion carried.**

DEPARTMENTAL UPDATE. M. Posewitz distributed the monthly activities report including meetings, recruitments, terminations, labor activities, workers compensation, EAP utilization and benefits information. We will continue the review of policies and ordinance, specific adjustments as a result of Health Care Reform, FLSA and other related laws. Also discussed program review of safety related programs and work with consultant. An update was also provided regarding the wellness programming and biometrics for 2017. Motion by T. Meister, second by H. Netzing, to approve the report and monthly invoices. **Motion carried.**

Motion by T. Bychinski, second by H. Netzing, to adjourn until March 16, 2017, at 8:15AM. **Motion carried.**

MEETING ADJOURNED AT 9:20AM

Respectfully submitted,

Signed by: David Moore, Secretary