

**SAUK COUNTY BOARD OF SUPERVISORS
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING
September 13, 2016 – County Board Gallery, West Square Building**

MEMBERS PRESENT: T. Meister, H. Netzing, D. Moore, J. Berlin, T. Bychinski

OTHERS PRESENT: L. Hasenbalg, M. Posewitz, R. Fry, M. Krueger, C. Meister, J. Spencer, M. Flint

ORDER OF BUSINESS. The meeting was called to order by Meister at 8:15 A.M. and was certified to be in compliance with the Open Meetings Law.

AGENDA. Motion by T. Bychinski, second by H. Netzing, to adopt the amended agenda. **Motion carried.**

MINUTES. Motion by H. Netzing, second by T. Bychinski. to approve the August 8, 2016, regular business meeting minutes as sent. **Motion carried.**

PUBLIC COMMENT. None.

COMMUNICATIONS. None.

CONSERVATION, PLANNING AND ZONING DIRECTOR RECLASSIFICATION. R. Fry presented information to the committee with regard to a potential change in pay band for the vacant Conservation, Planning and Zoning Director. Request is to change from pay band D62 to D61 for internal parity and what was previously recommended as part of classification and compensation analysis. Motion by D. Moore, second by T. Bychinski, to reclassify the pay band of the vacant CPZ Director to D61. **Motion carried.**

ADRC INTERNAL PROMOTION. S. Blodgett appeared to request ability to internally promote T. Pasternak into vacant Van Driver/Administrative Support position. Motion by T. Bychinski, second by H. Netzing, to approve the internal promotion as presented. **Motion carried.**

HEALTH CARE CENTER INTERNAL PROMOTION. J. Vosen appeared to request ability to internally promote G. Mitcham into vacant Director of Nursing position. The individual has been acting in an interim capacity in the position since November. Motion by H. Netzing, second by J. Berlin, to approve the internal promotion as presented. **Motion carried.**

HEALTH CARE CENTER INTERNAL PROMOTION. J. Vosen appeared to request ability to internally promote M. McBain into vacant Assistant Director of Nursing position. The individual has been acting in an interim capacity in the position since November. Motion by T. Bychinski, second by H. Netzing, to approve the internal promotion as presented. **Motion carried.**

RESOLUTION RATIFYING COLLECTIVE BARGAINING AGREEMENT BETWEEN SAUK COUNTY AND THE WISCONSIN PROFESSIONAL POLICE ASSOCIATION L241. M. Posewitz presented the final tentative agreements reached during mediation between Sauk County and WPPA L241. Discussion ensued. Motion by H. Netzing, second by J. Berlin, to approve the resolution ratifying the collective bargaining agreement as presented. T. Bychinski abstain. **Motion carried.**

MISSION, VISION GOALS. M. Posewitz presented the updated mission, vision and goals for the department in preparation for the 2017 budget process. Several areas will be addressed with the budget cycle including the comprehensive overhaul of the Personnel Ordinance, various health insurance and wellness issues, training and the incorporation of the risk management/safety programs. The incorporation of the additional programs caused a slight increase in the request, otherwise would have been budget neutral. Reduction of intern position was discussed. No additional action taken.

DEPARTMENTAL UPDATE. M. Posewitz distributed the monthly activities report including meetings, recruitments, terminations, labor activities, EAP utilization and benefits information. We will continue the review of policies and ordinance, specific adjustments as a result of Health Care Reform, FLSA and other related laws. An update was also provided regarding the wellness programming and biometrics for employees. New position and reclassification requests submitted as part of the budget process will be discussed at a future joint meeting with Finance. Motion by H. Netzing, second by D. Moore, to approve the report and monthly invoices. **Motion carried.**

Motion by H. Netzing, second by J. Berlin, to adjourn until October 11, 2016, at 8:15AM. **Motion carried.**

MEETING ADJOURNED AT 9:20AM

Respectfully submitted,

Signed by: David Moore, Secretary