

**SAUK COUNTY BOARD OF SUPERVISORS
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING
June 14, 2016 – County Board Gallery, West Square Building**

MEMBERS PRESENT: T. Meister, H. Netzing, T. Bychinski, D. Moore, J. Berlin

OTHERS PRESENT: C. Bodendein, M. Posewitz, S. Muchow, R. Fry, D. Brattset, J. Fish, E. Peterson, J. Spencer, C. Meister, L. Geoghegan

ORDER OF BUSINESS. The meeting was called to order by Meister at 8:15 A.M. and was certified to be in compliance with the Open Meetings Law.

AGENDA. Motion by D. Moore, second by H. Netzing, to adopt the agenda. **Motion carried.**

MINUTES. Motion by T. Bychinski, second by D. Moore, to approve the May 5, 2016, regular business meeting minutes as sent. **Motion carried.**

PUBLIC COMMENT. None.

CONSERVATION PLANNING AND ZONING DIRECTOR RECLASSIFICATION. Item postponed.

CPZ INTERNAL PROMOTION. M. Posewitz appeared on behalf of the Conservation, Planning and Zoning Department to request the ability to internally promote A. Johnson into the vacant RCPP project position. The individual is currently working in the department and is highly skilled. Motion by H. Netzing, second by T. Bychinski, to approve the internal promotion as presented. **Motion carried.**

HIGHWAY DEPARTMENT INTERNAL PROMOTION. S. Muchow appeared to request ability to internally promote internally promote A. Shimnoik into the vacant Patrolman position. The vacancy is due to a retirement and is also allocated in the 2016 budget. Motion H. Netzing, second by sare second by D. Moore, to approve the internal promotion as presented. **Motion carried.**

HUMAN SERVICES INTERNAL PROMOTION. D. Brattset appeared to request ability to internally M. Mattson into the vacant position of Youth Services Supervisor. The vacancy is allocated as part of the 2016 budget. Motion by T. Bychinski, second by D. Moore, to approve the internal promotion as presented. **Motion carried.**

MIS INTERNAL PROMOTION. S. Pate appeared to request ability to internally promote HB Nelson into the vacant Computer Support/Help Desk Technician position. The individual is currently a limited term employee and is currently performing the duties Motion by T. Bychinski, second by H. Netzing, to approve the internal promotion as presented. **Motion Carried.**

TREASURER. L. Geoghegan appeared to request ability to extend vacant Accounting Assistant position an additional six months. Additional time is necessary to review internal structure and efficiencies. Motion by H. Netzing, second by D. Moore, to allow the Accounting Assistant position to remain vacant an additional six months. **Motion carried.**

DEPARTMENTAL UPDATE. M. Posewitz distributed the monthly activities report including meetings, recruitments, terminations, labor activities, EAP utilization and benefits information. We will continue the review of policies and ordinance, specific adjustments as a result of Health Care Reform, FLSA and other related laws. An update was also provided regarding the wellness programming and biometrics for employees. Discussed future negotiations and structure of the negotiations team. H. Netzing and T. Meister will serve in that capacity. An overview was provided regarding departmental responsibilities as well as programs and priorities. Motion by H. Netzing, second by T. Meister, to approve the report and monthly invoices. **Motion carried.**

Motion by H. Netzing, second by J. Berlin, to adjourn until Wednesday, July 6, 2016, at 8:15AM. **Motion carried.**

MEETING ADJOURNED AT 8:50AM

Respectfully submitted,

Signed by: David Moore, Secretary