

**SAUK COUNTY BOARD OF SUPERVISORS  
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING  
February 12, 2016 – County Board Gallery, West Square Building**

**MEMBERS PRESENT:** T. Meister, H. Netzing, A. Lombard, M. Dent

**OTHERS PRESENT:** J. Ashford, L. Hasenbalg, S. Pate, M. Krueger, B. Orth, J. Erickson, S. Nagelkirk, S. Blodgett, M. Posewitz

L. Hasenbalg, S. Blodgett, T. Fandry, M. Posewitz

**ORDER OF BUSINESS.** The meeting was called to order by Meister at 8:00 A.M. and was certified to be in compliance with the Open Meetings Law.

**EXCUSED.** C. Held

**AGENDA.** AL, HN Motion by A. Lombard, second by H. Netzing, to adopt the amended agenda. **Motion carried.**

**MINUTES.** HN, MD Motion by H. Netzing, second by A. Lombard, to approve the January 8, 2016, regular business meeting minutes as sent.

**PUBLIC COMMENT.** ADRC people on the agenda.

**COMMUNICATIONS.** None.

**ADRC CONSIDERATION OF RESOLUTION CREATING POSITION OUTSIDE OF THE 2016 BUDGET PROCESS.**

S. Blodgett appeared to request ability to request new position caregiver and evidence based programming, budget neutral, contract with public health and now Motion by OAA dollars, through GWAAR, pass through dollars, Motion by AL, MD, second. Lombard, second by M. Dent, to reclassify the vacant Nutrition and Prevention Specialist to B23 effective January 1, 2016. **Motion carried.**

**CHILD SUPPORT TRAVEL REQUEST.** T. Fandry appeared to request ability to send employee to travel request. Blodgett requested ability to internally promote L. Champagne into vacant Nutrition and Prevention Specialist effective January 1, 2016. Motion by HN, MD, Motion by H. Netzing, second by M. Dent, to approve the internal promotion as presented effective January 1, 2016. **Motion carried.**

**CRIMINAL JUSTICE COORDINATOR CONSIDERATION OF RESOLUTION CREATING POSITION OUTSIDE THE 2016 BUDGET PROCESS.** M. Posewitz, motion by to request ability to reclassify vacant Program Specialist based on internal programmatic changes. Motion by HN, second by MD, , to reclassify the vacant Program Specialist to B21 effective anuary 1, 2016. **Motion carried.**

**PUBLIC HEALTH TRAVEL REQUEST.** CW appeared to request ability to travel for the no cost to the county, communicable disease nurse. MD, seond by AL. motion carried. ppeared to request ability to create one (1.0 FTE) CPS Social Worker outside of the 2016 budget process. The addition of this position will alleviate some of the case load, currently grant funding exists for three years to subsidize the position. Motion by A. Lombard, second by M. Dent, to approve the position as presented, contingent upon the duration of the grant dollars to support the position. **Motion carried.**

**UW EXTENSION INTERN INCREASE.** Motion by AL, HN moion carried to 17.09 S. Pate appeared to request ability to send staff member to the ESRI User Conference in San Diego, California. All travel expenses currently allocated in budget. Motion by H. Netzing, second by M. Dent, to approve the travel request as presented. **Motion carried.**

**HR INTERN RATE INCREASE.** Ate Motion ny HN, second TM, attend the National Association of County Veterans Service Officers annual training conference in Mrytle Beach, South Carolina. Funding exists to support the travel request. Motion by A. Lombard, second by H. Netzing, to approve the travel request as presented. **Motion carried.**

**ADMINISTRATIVE COORDINATOR RECRUITMENT UPDATE.** The current timeline has been adhered to for the Administrative Coordinator. Application deadline the second week of January, interviews in February with Board appointment in March.

**DEPARTMENTAL UPDATE.** M. Posewitz distributed the monthly activities report including meetings, recruitments, terminations, labor activities, EAP utilization and benefits information. Currently working with M3 and GHC to determine best method for HRA implementation for 2017. We will continue the review of policies and ordinance, specific adjustments as a result of Health Care Reform. The health insurance categories will need to be revised to be compliant. Several recruitments currently underway. Motion by A. Lombard, second by H. Netzing, to approve the report and monthly invoices. **Motion carried.**

Recruitment updates:

Admin Coord – E&L meeting 2/17; interviews last week of feb, final interview 3/7

NHA – First interviews 2/15

HS Director – Application deadline 2/19

Contract negotiations

Consolidation of committees, other details from the board meeting, ad hoc committee structure report back at the mid term the best way to determine the structure. Reduction of board size,

Next meeting 3/11 @8:30 joint w/finance elected officials

Carryover requests (office supplies, MIS line items, ee recognition)

Wellness plan & ee contribution

Ordinance – May (Corp Counsel did not believe would have time to address until May).

We will update policies next month and plan on the ordinance changes for May

Contract ratification – delayed vote until March

Motion by H, second by AL, motion carried.

Motion by A. Lombard, second by H. Netzing, to adjourn until Friday, February 12, 2016, at 8:30AM. **Motion carried.**

AL, HN motion carried.

Regular meeting thereafter

MEETING ADJOURNED AT 9:55AM

*Respectfully submitted,*

*Signed by: Henry Netzing, Secretary*