

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA**

COMMITTEE: **PERSONNEL COMMITTEE**
DATE: **Thursday, September 10, 2015** **TIME: 2:30 P.M.** *This meeting will begin immediately after the 1:00 p.m. joint meeting of Finance and Personnel Committee(s) meeting.*
PLACE: **County Board Gallery, Third Floor, West Square Building
505 Broadway, Baraboo, WI**

REASON FOR MEETING: **REGULAR**

- 1) Call to Order and Certify Compliance with Open Meetings Law.
- 2) Adopt Agenda.
- 3) Adopt minutes of previous meeting.
- 4) Public Comment.
- 5) Communications.
- 6) Highway – Consideration and discussion of internal promotion of Skilled Equipment Operator.
- 7) Human Services – Consideration of request in accordance with SCCO 13.32.
- 8) Sheriff's Department – Consideration of request to increase hours of Prisoner Transport (casual employees).
- 9) Update regarding recruitment for Administrative Coordinator – job description and RFP process.
- 10) Department Updates:
 - a. Policy Updates
 - b. Wellness Update
 - c. Monthly Report
 - d. Review and Approval of Vouchers
 - e. Next Meeting
 - f. Adjournment

COPIES TO:

County Clerk B. Demars
Administrative Coordinator K. Schauf
Corporation Counsel T. Liebman
Personnel Committee: T. Meister/ M. Dent/ H. Netzinger/A. Lombard/C. Held

Personnel Department, Accounting Department

DATE NOTICE POSTED AND MAILED: September 4, 2015
PREPARED BY: Michelle Posewitz Personnel Department

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.