

**SAUK COUNTY BOARD OF SUPERVISORS  
MEETING NOTICE/AGENDA**

**COMMITTEE:** PERSONNEL COMMITTEE  
**DATE:** Thursday, October 8, 2015 **TIME:** 12:45 P.M.  
**PLACE:** Room 213, Second Floor, West Square Building  
505 Broadway, Baraboo, WI

**REASON FOR MEETING:** REGULAR

- 1) Call to Order and Certify Compliance with Open Meetings Law.
- 2) Adopt Agenda.
- 3) Adopt minutes of previous meeting.
- 4) Public Comment.
- 5) Communications.
- 6) Health Care Center – Consideration and discussion of internal promotion of Dietary Manager.
- 7) Update regarding recruitment for Administrative Coordinator – job description and RFP process.
- 8) Discussion and review of position description of CPZ Director.
- 9) Department Updates:
  - a. Employee Sick Leave Conversion Request
  - b. Policy/Ordinance Updates
  - c. Wellness/HCR Update
  - d. Monthly Report
  - e. Review and Approval of Vouchers
  - f. Next Meeting
  - g. Adjournment

**COPIES TO:**

County Clerk B. Evert  
Interim Administrative Coordinator B. Michalek  
Corporation Counsel T. Liebman  
Personnel Committee: T. Meister/ M. Dent/ H. Netzingner/A. Lombard/C. Held

Personnel Department, Accounting Department

DATE NOTICE POSTED AND MAILED: October 2, 2015  
PREPARED BY: Michelle Posewitz Personnel Department

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.