

***Amended**
SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA

COMMITTEE: **PERSONNEL COMMITTEE**
DATE: **Friday, August 7, 2015** **TIME: 1:30 P.M.**
PLACE: **County Board Gallery, Third Floor, West Square Building**
505 Broadway, Baraboo, WI

REASON FOR MEETING: **REGULAR**

- 1) Call to Order and Certify Compliance with Open Meetings Law.
- 2) Adopt Agenda.
- 3) Adopt minutes of previous meeting.
- 4) Public Comment.
- 5) Communications.
- 6) Appearance by Don Heitzinger, Heitzinger and Associates, Employee Assistance Program.
- 7) County Clerk – Consideration and discussion of internal promotion of Deputy County Clerk/Assistant County Clerk.
- 8) Health Care Center – Consideration of internal promotion of Administrative Secretary position.*
- 9) MIS – Consideration and discussion of travel request in excess of 300 miles for staff member to attend ESRI Holistic Testing in Redlands, California.
- 10) Consideration of resolution to create a full-time Public Health Nurse outside the 2015 budget process.
- 11) Recommendation from the Executive and Legislative Committee to amend Chapter 35, duties and powers of the Administrative Coordinator.*
- 12) Possible closed session pursuant to Wis. Stats. § 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require closed session. Collective bargaining strategy.*
- 13) Reconvene in open session.*
- 14) Possible update regarding recruitment for Administrative Coordinator.
- 15) Consideration and discussion of program review for 2016 budget.
- 16) Department Updates:
 - a. Policy Updates
 - b. Wellness Update - HRA
 - c. Monthly Report
 - d. Review and Approval of Vouchers
 - e. Next Meeting
 - f. Adjournment

COPIES TO:

County Clerk B. Demars
Administrative Coordinator K. Schauf
Corporation Counsel T. Liebman
Personnel Committee: T. Meister/ M. Dent/ H. Netzingner/A. Lombard/C. Held

Personnel Department, Accounting Department

DATE NOTICE POSTED AND MAILED: August 3, 2015
PREPARED BY: Michelle Posewitz Personnel Department

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.