

**SAUK COUNTY BOARD OF SUPERVISORS  
MEETING NOTICE/AGENDA**

**COMMITTEE:** PERSONNEL COMMITTEE  
**DATE:** Friday, August 7, 2015 **TIME:** 1:30 P.M.  
**PLACE:** County Board Gallery, Third Floor, West Square Building  
505 Broadway, Baraboo, WI

**REASON FOR MEETING:** REGULAR

- 1) Call to Order and Certify Compliance with Open Meetings Law.
- 2) Adopt Agenda.
- 3) Adopt minutes of previous meeting.
- 4) Public Comment.
- 5) Communications.
- 6) Appearance by Don Heitzinger, Heitzinger and Associates, Employee Assistance Program.
- 7) County Clerk – Consideration and discussion of internal promotion of Deputy County Clerk/Assistant County Clerk.
- 8) MIS – Consideration and discussion of travel request in excess of 300 miles for staff member to attend ESRI Holistic Testing in Redlands, California.
- 9) Consideration of resolution to create a full-time Public Health Nurse outside the 2015 budget process.
- 10) Possible update regarding recruitment for Administrative Coordinator.
- 11) Consideration and discussion of program review for 2016 budget.
- 12) Department Updates:
  - a. Policy Updates
  - b. Wellness Update - HRA
  - c. Monthly Report
  - d. Review and Approval of Vouchers
  - e. Next Meeting
  - f. Adjournment

**COPIES TO:**

County Clerk B. Demars  
Administrative Coordinator K. Schauf  
Corporation Counsel T. Liebman  
Personnel Committee: T. Meister/ M. Dent/ H. Netzingner/A. Lombard/C. Held

Personnel Department, Accounting Department

DATE NOTICE POSTED AND MAILED: July 31, 2015  
PREPARED BY: Michelle Posewitz Personnel Department

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.