

***Amended**
SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA

COMMITTEE: PERSONNEL COMMITTEE
DATE: Thursday, June 11, 2015 **TIME:** 1:30 P.M.
PLACE: County Board Gallery, Third Floor, West Square Building
505 Broadway, Baraboo, WI

REASON FOR MEETING: REGULAR

- 1) Call to Order and Certify Compliance with Open Meetings Law.
- 2) Adopt Agenda.
- 3) Adopt minutes of previous meeting.
- 4) Public Comment.
- 5) Communications.
- 6) Possible closed session pursuant to Wis. Stats. § 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Consideration of application process for Interim Administrative Coordinator.*
- 7) Reconvene in open session immediately following closed session.*
- 8) ADRC – Consideration of travel request in excess of 300 miles for staff member to attend the Meals on Wheels Conference in Orlando, Florida.
- 9) ADRC – Consideration and discussion of internal promotion of staff member to vacant Elder Benefits Specialist.
- 10) Human Services – Consideration of travel request in excess of 300 miles for staff member to attend the Coordinated Services training in Portland, Oregon.
- 11) Human Services – Consideration and discussion of resolution eliminating the Business Manager position and creating an Administrative Services Manager position outside the 2015 budget process.
- 12) Human Services – Consideration of internal promotion of Administrative Services Manager position.
- 13) Human Services – Consideration and discussion of reclassification of vacant Administrative Services Coordinator.
- 14) Human Services – Consideration of internal promotion of Administrative Services Coordinator.
- 15) Human Services – Consideration of internal promotion of Community Support Supervisor.
- 16) Human Services – Consideration and discussion of out of class pay request for Administrative Assistant.
- 17) Public Health – Consideration and discussion of internal promotion of staff member to vacant Health Screener/Administrative Support position.
- 18) Consideration and discussion of Mission, Vision and Goals.
- 19) Department Updates:
 - a. Policy Updates
 - b. Wellness Update
 - c. Monthly Report
 - d. Review and Approval of Vouchers
 - e. Next Meeting
 - f. Adjournment

COPIES TO:

County Clerk B. Demars
Administrative Coordinator K. Schauf
Corporation Counsel T. Liebman
Personnel Committee: T. Meister/ M. Dent/ H. Netzingner/A. Lombard/C. Held

Personnel Department, Accounting Department

DATE NOTICE POSTED AND MAILED: June 8, 2015
PREPARED BY: Michelle Posewitz Personnel Department

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.