

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA**

COMMITTEE:

PERSONNEL COMMITTEE

DATE:

Thursday, June 11, 2015

TIME: 1:30 P.M.

PLACE:

**County Board Gallery, Third Floor, West Square Building
505 Broadway, Baraboo, WI**

REASON FOR MEETING:

REGULAR

- 1) Call to Order and Certify Compliance with Open Meetings Law.
- 2) Adopt Agenda.
- 3) Adopt minutes of previous meeting.
- 4) Public Comment.
- 5) Communications.
- 6) ADRC – Consideration of travel request in excess of 300 miles for staff member to attend the Meals on Wheels Conference in Orlando, Florida.
- 7) ADRC – Consideration and discussion of internal promotion of staff member to vacant Elder Benefits Specialist.
- 8) Human Services – Consideration of travel request in excess of 300 miles for staff member to attend the Coordinated Services training in Portland, Oregon.
- 9) Human Services – Consideration and discussion of resolution eliminating the Business Manager position and creating an Administrative Services Manager position outside the 2015 budget process.
- 10) Human Services – Consideration of internal promotion of Administrative Services Manager position.
- 11) Human Services – Consideration and discussion of reclassification of vacant Administrative Services Coordinator.
- 12) Human Services – Consideration of internal promotion of Administrative Services Coordinator.
- 13) Human Services – Consideration of internal promotion of Community Support Supervisor.
- 14) Human Services – Consideration and discussion of out of class pay request for Administrative Assistant.
- 15) Public Health – Consideration and discussion of internal promotion of staff member to vacant Health Screener/Administrative Support position.
- 16) Consideration and discussion of Mission, Vision and Goals.
- 17) Department Updates:
 - a. Policy Updates
 - b. Wellness Update
 - c. Monthly Report
 - d. Review and Approval of Vouchers
 - e. Next Meeting
 - f. Adjournment

COPIES TO:

County Clerk B. Demars

Administrative Coordinator K. Schauf

Corporation Counsel T. Liebman

Personnel Committee: T. Meister/ M. Dent/ H. Netzingner/A. Lombard/C. Held

Personnel Department, Accounting Department

DATE NOTICE POSTED AND MAILED:

June 8, 2015

PREPARED BY: Michelle Posewitz

Personnel Department

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.