

**SAUK COUNTY BOARD OF SUPERVISORS  
MEETING NOTICE/AGENDA**

**COMMITTEE:** PERSONNEL COMMITTEE  
**DATE:** Wednesday, March 12, 2014 **TIME:** 2:00 P.M.  
**PLACE:** County Board Gallery, Third Floor, West Square Building  
505 Broadway, Baraboo, WI

**REASON FOR MEETING:** REGULAR

- 1) Call to Order and Certify Compliance with Open Meetings Law.
- 2) Adopt Agenda.
- 3) Adopt minutes of previous meeting.
- 4) Communications.
- 5) Accounting Department - Consideration and discussion of reclassification of vacant Payroll Accounting Technician position.
- 6) ADRC – Consideration and discussion of creation of Disability Benefits Specialist (project position)
- 7) ADRC – Consideration and discussion of internal promotion of Disability Benefits Specialist
- 8) Clerk of Courts – Consideration and discussion of internal promotion of Account Technician.
- 9) Treasurer – Consideration and discussion of internal promotion of Accounting Assistant position.
- 10) Department Updates:
  - a. ACA Updates
  - b. Classification/Compensation
  - c. Monthly Report
  - d. Review and Approval of Vouchers
  - e. Next Meeting
  - f. Adjournment

**COPIES TO:**

County Clerk B. Demars  
Administrative Coordinator K. Schauf  
Corporation Counsel T. Liebman  
Personnel Committee: T. Meister/ P. Tollaksen/ H. Netzing/S. Alexander/C. Held

Personnel Department, Accounting Department

DATE NOTICE POSTED AND MAILED: March 6, 2014  
PREPARED BY: Michelle Posewitz Personnel Department

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.