

**SAUK COUNTY BOARD OF SUPERVISORS
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING
October 10, 2014 – Room 213, West Square Building**

MEMBERS PRESENT: T. Meister, H. Netzing, C. Held, A. Lombard, M Dent

OTHERS PRESENT: K. Gochanour, C. Bodendein, M. Posewitz

ORDER OF BUSINESS. The meeting was called to order by Meister at 1:30 P.M. and was certified to be in compliance with the Open Meetings Law.

AGENDA. Motion by A. Lombard, second by C. Held, to adopt the agenda. Motion carried.

MINUTES. Motion by A. Lombard, second by M. Dent, to approve the September 5, 2014, regular business meeting minutes as sent. Motion carried.

COMMUNICATIONS. None

PUBLIC HEALTH PROJECT POSITION. C. Bodendein appeared to request ability to create .40 (FTE) Environmental Health Technician (project position). The project position is anticipated to work two days per week until the funding runs out. Motion by H. Netzing, second by A. Lombard, to approve the .40 (FTE) Environmental Health Technician (project position) as presented. **Motion carried.**

PUBLIC HEALTH INTERNAL PROMOTION. C. Bodendein appeared to request ability to internally promote the current limited term employee into the .40 (FTE) Environmental Health Technician (project position). Motion by A. Lombard, second by H. Netzing, to approve the internal promotion as requested.

HEALTH CARE CENTER. K. Gochanour appeared to request wage increase of \$14.24 for the casual Certified Nursing Assistant (CNA) job classification. The limited term, casual positions work as needed and do not have benefits. Motion by H. Netzing, second by M. Dent, to approve the rate of \$14.24 for the casual CNA's effective the first pay period in November. **Motion carried.**

DEPARTMENTAL UPDATE. M. Posewitz distributed the monthly activities report including meetings, recruitments, terminations, labor activities, EAP utilization and benefits information. The Personnel budget was reviewed and approved at the August meeting. The focus continues to be implementation of the classification and compensation analysis and compiling budget new positions requests. All of the appeals are currently under review by the consultant with a tentative completion date in December. There will be several policy updates to be reviewed at a future meeting. The health insurance re-enrollment is also underway.

Motion by A. Lombard, second by M. Dent, to adjourn until Friday, November 7, 2014. **Motion carried.**

MEETING ADJOURNED AT 3:15 P.M.

Respectfully submitted,

Signed by: Henry Netzing, Secretary