

**SAUK COUNTY BOARD OF SUPERVISORS
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING
July 13, 2014 – Room 213, West Square Building**

MEMBERS PRESENT: T. Meister, H. Netzing, C. Held, A. Lombard, M Dent

OTHERS PRESENT: M. Posewitz, M. Lohr, C. Bodendein, K. Gochanour, S. Box, B. Orth

ORDER OF BUSINESS. The meeting was called to order by Meister at 1:30 P.M. and was certified to be in compliance with the Open Meetings Law.

AGENDA. Motion by A. Lombard, second by M. Dent, to adopt the agenda.

MINUTES. Motion by M. Dent, second by A. Lombard, to approve the June 13, 2014, regular business meeting minutes as sent.

COMMUNICATIONS. None

HEALTH CARE CENTER PROJECT POSITIONS. K. Gochanour appeared to request ability to create two, part-time Dining Assistants (project positions) caused by a full-time vacancy. Currently it is more beneficial for the facility for the two part-time positions and adequately assess what is needed long term. Motion by H. Netzing, second by A. Lombard to approve create the two, part-time Dining Assistants (project positions) as presented. **Motion carried.**

HUMAN SERVICES TRAVEL REQUEST. B. Orth and S. Box appeared for travel request for staff members to attend the NetsMart Connections Conference in Anaheim, California. It is anticipated that three staff members will attend. Motion by A. Lombard, second by C. Held, to approve the travel request as presented. **Motion carried.**

PUBLIC HEALTH INTERNAL PROMOTION. C. Bodendein appeared to request ability to internally promote J. Hueselman into the vacant Environmental Health (Sanitarian) position. The position is responsible for inspections of establishments and other various environmental health issues. Motion by H. Netzing, second by A. Lombard, to approve the internal promotion as presented effective the first day of the next pay period. **Motion carried.**

PUBLIC HEALTH LIMITED TERM EMPLOYEE. C. Bodendein and M. Lohr appeared to request ability to create an Environmental Health Technician limited term employee for a period of six months. Six months should allow enough time to adequately assess what is needed in department. Motion by H. Netzing, second by M. Dent to approve the limited term employee request as presented. **Motion carried.**

DEPARTMENTAL UPDATE. M. Posewitz distributed the monthly activities report including meetings, recruitments, terminations, labor activities, EAP utilization and benefits information. Some of the employer portions of the Affordable Care Act were delayed until 2015. GHC is now providing on-site nursing care, wellness and other services for employees. The ongoing guidance of positions requested through the budget process was also discussed. The Committee wished to continue the practice of no new position requests without adequate funding sources. Posewitz presented the Committee with the monthly unemployment statistics and wellness program initiatives. Motion by C. Held, second by H. Netzing, to approve monthly report and pay invoices in the amount of \$1,034. **Motion carried.**

Motion by M. Dent, second by H. Netzing, to adjourn until Friday, August 8, 2014, at 1:30 p.m. for regular business meeting. **Motion carried.**

MEETING ADJOURNED AT 3:17 P.M.

Respectfully submitted,

Signed by: Henry Netzing, Secretary