

**SAUK COUNTY BOARD OF SUPERVISORS
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING
April 11, 2014 – County Board Gallery, West Square Building**

MEMBERS PRESENT: T. Meister, H. Netzing, P. Tollaksen, S. Alexander, C. Held

OTHERS PRESENT: K. Schauf, M. Posewitz, K. Gochanour

ORDER OF BUSINESS. The meeting was called to order by Meister at 1:30 P.M. and was certified to be in compliance with the Open Meetings Law.

AGENDA. Motion by P. Tollaksen, second by H. Netzing, to adopt the agenda.

MINUTES. Motion by S. Alexander, second by C. Held, to approve the March 12, 2014, regular business meeting minutes as sent.

COMMUNICATIONS. None

HEALTH CARE CENTER PROJECT POSITION. K. Gochanour appeared to request the ability to create a temporary project position of Administrative Admissions Coordinator. Adequate dollars are currently allocated for this position and will be eliminated by January 1, 2015. Motion by P. Tollaksen, second by H. Netzing, to approve the project position as requested. **Motion carried.**

HEALTH CARE CENTER INTERNAL PROMOTION. K. Gochanour appeared to request ability to internally promote D. Murray into the Administrative Admissions Coordinator (project position). Motion by H. Netzing, second by S. Alexander, to approve the internal promotion as presented effective April 28, 2014. **Motion carried.**

CONSIDERATION OF HIGHWAY RESOLUTION. The Highway Commissioner requested the ability to eliminate one vacant Skilled Equipment Operator and create one Skilled Laborer position. The classification of Skilled Equipment Operator is somewhat obsolete, as other vacancies occur will continue to change classification. Motion by P. Tollaksen, second by T. Meister, to approve the resolution as presented. **Motion carried.**

CLOSED SESSION PERFORMANCE APPRAISAL. Motion P. Tollaksen, second by H. Netzing, to enter into closed session pursuant to Wis. Stats. § 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call vote was taken: Meister-Aye, Tollaksen-Aye, Netzing-Aye, Alexander-Aye, Held-Aye. **Motion Carried.**

Motion by P. Tollaksen, second by H. Netzing, to reconvene in open session. **Motion carried**

DEPARTMENTAL UPDATE. M. Posewitz distributed the monthly activities report including meetings, recruitments, terminations, labor activities, EAP utilization and benefits information. Some of the employer portions of the Affordable Care Act were delayed until 2015. Additional carryover requests for consultant/contractual fees, advertising and employee recognition were discussed. GHC is now providing on-site nursing care and other services for employees. The classification/compensation analysis is progressing and it is anticipated will have a presentation for the Board in May. Meetings were conducted with Department Heads on March 26 and 27 to review initial information. Posewitz presented the Committee with the monthly unemployment statistics and wellness program initiatives. Motion by P. Tollaksen, second by C. Held, to approve monthly report and pay invoices in the amount of \$4,594. **Motion carried.**

Motion by P. Tollaksen, second by H. Netzing, to adjourn until May 5, 2014, at 1:30 p.m. for regular business meeting. **Motion carried.**

MEETING ADJOURNED AT 3:15 P.M.

Respectfully submitted,

Signed by: Carol Held, Secretary