

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA**

COMMITTEE: PERSONNEL COMMITTEE
DATE: Friday, April 11, 2014 **TIME:** 1:30 P.M.
PLACE: County Board Gallery, Third Floor, West Square Building
505 Broadway, Baraboo, WI

REASON FOR MEETING: REGULAR

- 1) Call to Order and Certify Compliance with Open Meetings Law.
- 2) Adopt Agenda.
- 3) Adopt minutes of previous meeting.
- 4) Communications.
- 5) Health Care Center - Consideration and discussion of creation of Administrative/Admissions Coordinator (project position).
- 6) Health Care Center – Consideration and discussion of internal promotion of Administrative/Admissions Coordinator.
- 7) Consideration of resolution authorizing the Highway Department to eliminate one, full-time Skilled Equipment Operator and create one, full-time Skilled Laborer position.
- 8) Closed session pursuant to Wis. Stats. § 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Performance appraisal of Personnel Director.
- 9) Reconvene in open session immediately following closed session.
- 10) Department Updates:
 - a. ACA Updates
 - b. Classification/Compensation Update
 - c. Monthly Report
 - d. Review and Approval of Vouchers
 - e. Next Meeting
 - f. Adjournment

COPIES TO:

County Clerk B. Demars
Administrative Coordinator K. Schauf
Corporation Counsel T. Liebman
Personnel Committee: T. Meister/ P. Tollaksen/ H. Netzing/S. Alexander/C. Held

Personnel Department, Accounting Department

DATE NOTICE POSTED AND MAILED: April 7, 2014
PREPARED BY: Michelle Posewitz Personnel Department

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.