

**SAUK COUNTY BOARD OF SUPERVISORS
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING
May 5, 2014 – Room 213, West Square Building**

MEMBERS PRESENT: T. Meister, H. Netzing, C. Held, A. Lombard, M Dent

OTHERS PRESENT: M. Posewitz, K. Schauf, L. Hasenbalg

ORDER OF BUSINESS. The meeting was called to order by Meister at 2:30 P.M. and was certified to be in compliance with the Open Meetings Law.

AGENDA. Motion by A. Lombard, second by H. Netzing, to adopt the agenda.

MINUTES. Motion by C. Held, second by T. Meister, to approve the May 5, 2014, regular business meeting minutes as sent.

ELECTION OF OFFICERS:

T. Meister called for nominations from the members present for the office of Personnel Committee Chair.

Motion by A. Lombard, second by H. Netzing, to nominate T. Meister, for Personnel Committee Chair. Second Call for nominations. None. Third Call for nominations. None.

Motion by H. Netzing, second by C. Held, to close nominations and elect T. Meister Personnel Committee Chair. **Motion carried.**

T. Meister called for nominations from the members present for the office of Personnel Committee Vice -Chair. H. Netzing, second by T. Meister to nominate A. Lombard for the office of Vice-Chair. Second Call for nominations. None. Third Call for nominations. None.

Motion by T. Meister, second by H. Netzing to close the nominations and elect A. Lombard as Personnel Committee Vice-Chair. **Motion carried.**

T. Meister called for nominations from the members present for the office of Personnel Committee Secretary. T. Meister, second by A. Lombard to nominate H. Netzing for the office of Secretary. Second call for nominations. None. Third call for nominations. None.

Motion by T. Meister, second by A. Lombard, to close the nominations and elect H. Netzing, Personnel Committee Secretary. **Motion carried.**

Motion by T. Meister, second by H. Netzing to elect M. Dent and A. Lombard, H. Netzing (alternate) to serve on the negotiations sub-committee. **Motion carried.**

HUMAN SERVICES. M. Posewitz presented information on behalf of B. Bodette to request ability to hire an applicant with less than minimum qualifications in accordance with SCCO 13.32. Several issues surfaced during recruitment for the Social Worker position and our inability to compete for talent. The current applicant is a new graduate and will receive temporary licensure. Motion by A. Lombard, second by C. Held, to accept the applicant in accordance with SCCO 13.32. **Motion carried.**

CRIMINAL JUSTICE COORDINATOR. K. Schauf appeared to request ability to offer Criminal Justice Coordinator applicant the stop step of current pay range (Grade 15, Step 9). This is a critical position and need to ensure the right applicant is selected. Motion by H. Netzing, second by A. Lombard, to approve the hiring rate for the Criminal Justice Coordinator at Grade 15, Step 9, of the current wage scale. **Motion carried.**

DEPARTMENTAL UPDATE. M. Posewitz distributed the monthly activities report including meetings, recruitments, terminations, labor activities, EAP utilization and benefits information. Some of the employer portions of the Affordable Care Act were delayed until 2015. Additional carryover requests for consultant/contractual fees, advertising and employee recognition were discussed. GHC is now providing on-site nursing care, wellness and other services for employees. The classification/compensation analysis is progressing and will have the final presentation for the Board in May. Posewitz presented the Committee with the monthly unemployment statistics and wellness program initiatives. Motion by A. Lombard, second by C. Held, to approve monthly report and pay invoices in the amount of \$22,277. **Motion carried.**

Motion by H. Netzing, second by A. Lombard, to adjourn until June 13, 2014, at 1:30 p.m. for regular business meeting. **Motion carried.**

MEETING ADJOURNED AT 3:15 P.M.

Respectfully submitted,

Signed by: Henry Netzing, Secretary