

**SAUK COUNTY BOARD OF SUPERVISORS
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING
February 14, 2014 – County Board Gallery, West Square Building**

MEMBERS PRESENT: T. Meister, H. Netzing, P. Tollaksen, S. Alexander, C. Held

OTHERS PRESENT: M. Posewitz, T. Radke, T. Fandry, C. Bodendein, T. Tyczynski

ORDER OF BUSINESS. The meeting was called to order by Meister at 1:30 P.M. and was certified to be in compliance with the Open Meetings Law.

AGENDA. Motion by H. Netzing, second by S. Alexander, to adopt the amended agenda. **Motion carried.**

MINUTES. Motion by S. Alexander, second by H. Netzing, to approve the January 10, 2014, regular business meeting minutes as sent. **Motion carried.**

PUBLIC COMMENT. None

COMMUNICATIONS. None

CHILD SUPPORT TRAVEL REQUEST. T. Fandry appeared for travel request in excess of 300 miles for staff member to attend the National Child Support Enforcement Association Annual Conference in Portland, Oregon. Dollars have been allocated in the 2014 budget to support the travel request. Motion by P. Tollaksen, second by C. Held, to approve the travel request as presented. **Motion carried.**

PUBLIC HEALTH LIMITED TERM EMPLOYEE EXTENSION. C. Bodendein appeared to request ability to extend Program Assistant limited term employee (LTE) an additional three months. Motion by S. Alexander, second by C. Held, to approve the extension of the Program Assistant LTE an additional three months. P. Tollaksen – NAY. **Motion carried.**

VETERANS OFFICE TRAVEL REQUEST. T. Tyczynski appeared for travel request in excess of 300 miles for staff member to attend the National Association of County Veterans Service Officers 2014 Conference in Portland, Oregon. Dollars have been allocated in the 2014 budget to support the travel request. Motion by H. Netzing, second by C. Held, to approve the travel request as presented. **Motion carried.**

EMBS. M. Posewitz appeared on behalf of T. Stieve regarding request for Maintenance Technician limited term employee for up to nine months. The intent is to evaluate current vacancies to determine if positions need to be filled at current level. Motion by P. Tollaksen, second by H. Netzing, to approve the Maintenance Technician limited term employee for nine months. **Motion carried.**

DEPARTMENTAL UPDATE. M. Posewitz distributed the monthly activities report including meetings, recruitments, terminations, labor activities, EAP utilization and benefits information. Some of the employer portions of the Affordable Care Act were delayed until 2015. Carryover requests for consultant/contractual fees, advertising and employee recognition were discussed. The classification/compensation analysis is progressing, currently on target with anticipated timeline. Posewitz presented the Committee with the monthly unemployment statistics and wellness program initiatives. Motion by T. Meister, second by C. Held, to approve monthly report and pay invoices in the amount of \$1,159. **Motion carried.**

Motion by P. Tollaksen, second by S. Alexander, to adjourn until March 12, 2014, at 1:30 p.m. for regular business meeting. **Motion carried.**

MEETING ADJOURNED AT 2:12 P.M.

Respectfully submitted,

Signed by: Carol Held, Secretary